



Agenda for Council for the Town of Parry Sound

Regular Meeting of Parry Sound Council

December 17, 2024

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The Corporation of The Town of Parry Sound

Council Meeting Agenda December 17, 2024

This meeting will be live streamed, recorded and available on the internet by visiting the Town of Parry Sound's website at www.parrysound.ca.

Council Meeting Agenda - December 17, 2024

7:00 PM, Parry Sound Council Chambers 52 Seguin St. Parry Sound; Closed 6:30 PM

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Closed Meeting Resolution 2024 -

Prior to the Regular Meeting, Council will adjourn to a meeting closed to the public per the following resolution.

Resolution 2024 -

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, **(infrastructure servicing on private property);**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(infrastructure servicing on private property);**

1. Agenda and Minutes Review, Pecuniary Interest

1.1 Land Acknowledgement

1.2 Presentations/Announcements - N/A

1.3 Additions to Agenda

The Corporation of The Town of Parry Sound

Council Meeting Agenda December 17, 2024

1.4 Prioritization of Agenda

1.5 Adoption of Agenda

That the Council agenda for December 17, 2024 be approved as circulated.

1.6 Disclosure of Pecuniary Interest and the General Nature Thereof

1.7 Adoption of Minutes

That the Minutes from the Regular Council meeting held December 3, 2024 be approved as circulated.

2. Public Meeting - N/A

3. Questions of Staff

4. Correspondence - N/A

5. Deputations

5.1 Phil Black, Rotary Club of Parry Sound

5.2 Nadine Hammond, Curator/Manager WPS District Museum

5.3 Selena Martens, CEO; Rola Fraser, Manager, Collections and Community Engagement PS Public Library

6. Mayor & Councillors' Reports

7. Ratification of Matters From Closed Agenda

8. Consent Agenda - N/A

9. Resolutions and Direction To Staff

9.2.1 Downtown Quality of Experience Team Preliminary Report

Spokesperson: Dave Thompson, Director of Development and Protective Services

Resolution 2024 -

That Council receive the report Downtown Quality of Experience Team Preliminary Report for information purposes; and further

That Staff include Cameras and Waste Receptacles in the 2025 Capital Budget for consideration and that Maintenance Items be addressed with the inclusion of funds in the 2025 Operational Budget for consideration; and further

That staff support the DBA Executive Director having discussions with the DBA membership to gain support for storefront camera installations and registering the location of the cameras with the OPP's Cam Safe program.

9.4.1 Belvedere Request for returned Reserve Funds to Participating Area Municipalities

Spokesperson: Stephanie Phillips, Director of Finance / Treasurer, Finance

Resolution 2024 -

Whereas Council previously approved the transfer of \$61,684 received from Belvedere to a Long-Term Care Reserve for the purpose of assisting in offsetting any future levy increases with Resolution 2021-059; and

Whereas Council has received a request from Belvedere Heights to return those funds to go towards the architect and engineering costs for a 22 new private room addition.

The Corporation of The Town of Parry Sound

Council Meeting Agenda December 17, 2024

Therefore, Council approves the return of \$61,684 to Belvedere Heights to be funded from the Town's Long-Term Care Reserve.

9.5.1 Fees for Use by Gas Utilities of Municipal Property

Spokesperson: Mayor McGarvey

Resolution 2024 -

That the Council of the Corporation of the Town of Parry Sound hereby supports the attached Resolution from the City of Guelph regarding the ability of municipalities to charge gas utilities for the use of municipal property, including the following specific actions:

1. That the Province of Ontario amend section 9 of Regulation 584/06 under the Municipal Act, 2001, to permit municipalities to charge fair fees to for-profit gas utilities for their use of public property, as municipalities do in most other provinces.
2. That Council supports in principle Bill 219, "*No Free Ride for Fossil Fuels Act, 2024*" tabled November 4, 2024 by MPP Mike Schreiner; and

That this resolution be forwarded to Premier Doug Ford, Minister of Municipal Affairs & Housing Paul Calandra, Minister of Energy & Electrification Stephen Lecce, Parry Sound Muskoka MPP Graydon Smith, the Association of Municipalities of Ontario (AMO), Guelph MPP Mike Schreiner, and the City of Guelph.

10. By-laws

10.1.1 Renaming a Section of Parry Sound Dr. as Connor Dr.

Spokesperson: Mike Kearns, Director of Public Works

By-law 2024 - 7462

Being a By-law to Rename the Parry Sound Drive section from Halls Quarry Road to Mall Drive as Connor Drive

The Corporation of The Town of Parry Sound

Council Meeting Agenda December 17, 2024

R & R and By-law to be circulated under separate cover on Tuesday, Dec. 17, 2024

10.2.1 Deeming By-law - 21 Belvedere Ave (Belvedere Heights)

Spokesperson: Jeremy Rand, Manager of Planning, Development & Protective Services

By-law 2024 - 7461

Being a By-law to Deem Certain Lots in the Town of Parry Sound not to be a Part of a Registered Plan of Subdivision (Belvedere Heights - 21 Belvedere Ave)

10.5.1 Confirming By-law

By-law 2024 - 7463

Being a By-law to confirm the proceedings of Council.

11. Adjournment

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

5.1

Rotary

Club of Parry Sound

Established 1936



Reviewing a few great successes



- 2023 3 pitch
- 2024 Maple Leaf Alumni Game
- Foundation Evening awarding 2 community Paul Harris Fellows
- Contributions to the new Community Pool
- Contributions to WPSHC for local cancer care
- Christmas Hamper project -100+ families
- Santa Claus Parade -annual

Legacy

- Serving our Community since 1936.
- Rotary Club of Parry Sound will continue to support our community with events and fundraisers including: 3 Strikes against Cancer 3 pitch tournament, Christmas Hamper project, Rotary Foundation Polio eradication, and much more



3 Pitch history...

- Formerly the RACH tournament
- Rotary took reins in 2019 with pledge to continue to support local cancer care
- Great community event, silent auction
- 2024 postponement
- 2025 in early planning stages



**SUPPORTING
CANCER CARE IN
OUR HEALTH CENTRE
& ROTARY PROJECTS**

Our ask today

- As you look at the 2025 Budget Numbers, we hope that you will consider continuing your generous support our Rotary Club
- We can only accomplish our goals with the wonderful support that has been provided by the community. Thank you for all that you do for us .

Thank you for your time
today and for all that you
do for our community

Questions?

Rotary
Club of Parry Sound
Established 1936



5.2

Monday, December 2, 2024

Town of Parry Sound
52 Seguin St.
Parry Sound, ON P2A 1B4

Re: West Parry Sound District Museum 2025 Contribution Request

Dear Mayor McGarvey and Council:

The West Parry Sound District Museum (Museum) respectfully requests that the Town of Parry Sound contribute \$47,000 toward the continued operation of the Museum.

Please find enclosed within this package:

- 2023 Financial Statements
- 2024 YTD Annual Report
- A 5 year Business Plan.

Last year at our yearly deputation to your council, the Museum presented the idea of basing the annual request on a calculation of 0.04% of property tax. This idea was created on the premise of making our municipal requests more “fair”. The Museum chose 0.04% of municipal property tax because it wanted a simple and easy to understand calculation that would cover a skeletal operational budget. The resulting figure of this calculation would ensure operational funding spread evenly across the seven municipality’s that the West Parry Sound District Museum serves.

The Board of Director’s recognizes that no Municipality is obligated to contribute, and the Museum is grateful that the Town of Parry Sound recognizes the importance of preserving the History of the District and hopes that they will continue the generosity and understanding while we work to find buy in from other municipalities.

The Museum can confidently identify 4,531 objects that are geographically tied to the Town of Parry Sound, however, there are more materials that are identified to specific communities within the Town and don’t auto-populate making the actual figure difficult to calculate.

The Management and Board of the West Parry Sound District Museum thank you for your generous contributions. We are available at any time to review the 2025 Budget and would welcome a discussion about our request.

Sincerely,

Nadine Hammond
Curator/Manager

West Parry Sound District Museum
Email: info@museumontowerhill.com
www.museumontowerhill.com

West Parry Sound District Museum
Financial Statements
For the year ended December 31, 2023

West Parry Sound District Museum
Financial Statements
For the year ended December 31, 2023

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Independent Auditors' Report

To the Board of Directors of West Parry Sound District Museum

Qualified Opinion

We have audited the accompanying financial statements of West Parry Sound District Museum (the "entity"), which comprise the statement of financial position as at December 31, 2023 and the statements of operations and fund balance and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the entity as at December 31, 2023, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the entity derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the entity. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2023 and December 31, 2022, current assets as at December 31, 2023 and December 31, 2022, and net assets as at January 1 and December 31 for both years. Our audit opinion on the financial statements for the year ended December 31, 2023 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- * Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- * Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- * Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- * Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- * Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Parry Sound, Ontario
April 25, 2024

Chartered Professional Accountants
Licensed Public Accountants

**West Parry Sound District Museum
Statement of Financial Position**

December 31	2023	2022
Assets		
Current		
Bank (Note 5)	\$ 213,248	\$ 219,953
Accounts receivable (Note 3)	17,518	103,142
Gift shop inventory	11,696	9,578
Prepaid expenses	20,300	21,454
	262,762	354,127
Capital assets (Note 4)	508,109	583,961
Collections	1	1
	\$ 770,872	\$ 938,089

Liabilities and Net Assets

Current		
Accounts payable and accrued liabilities (Note 7)	\$ 31,947	\$ 107,114
Deferred contributions	17,872	29,806
	49,819	136,920
Loan - Town of Parry Sound (1.1%, no fixed terms of repayment)	9,448	20,967
Deferred contributions for capital assets (Note 8)	491,809	546,675
	551,076	704,562
Net Assets		
Net assets internally restricted	10,637	10,498
Unrestricted net assets	209,159	223,029
	219,796	233,527
	\$ 770,872	\$ 938,089

On behalf of the Board:

_____ Director

_____ Director

**West Parry Sound District Museum
Statement of Changes in Net Assets**

For the year ended December 31	Internally Restricted	Unrestricted	2023	2022
Balance, beginning of year	\$ 10,498	\$ 223,029	\$ 233,527	\$ 190,452
Excess (deficiency) of revenue over expenses for the year	139	(13,870)	(13,731)	43,075
Balance, end of year	\$ 10,637	\$ 209,159	\$ 219,796	\$ 233,527

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

West Parry Sound District Museum Statement of Operations

For the year ended December 31	Budget	2023	2022
Revenues			
Grants (Note 10)	\$ 150,642	\$ 96,790	\$ 96,689
Contributions from municipalities	158,588	148,475	143,588
Memberships, sponsorships, etc.	1,950	2,249	2,000
Admissions - museum	7,000	10,883	6,163
Fundraising and donations (Note 9)	8,400	30,993	78,073
Gift shop	5,000	9,362	7,367
Rentals	1,000	1,909	1,295
Interest income	-	74	62
	<u>332,580</u>	<u>300,735</u>	<u>335,237</u>
Amortization of deferred contributions	-	54,866	55,227
Surcharge on membership for funds restricted for maintenance	-	139	109
	<u>332,580</u>	<u>355,740</u>	<u>390,573</u>
Expenditures			
Accounting and legal	7,400	9,629	7,079
Advertising and marketing	5,000	3,130	768
Curatorial and exhibition	4,550	19,133	7,223
Fundraising expenses (Note 9)	2,600	22,734	614
Gift shop purchases	3,000	6,613	3,958
Insurance	20,000	20,610	16,078
Interest and bank charges	373	745	719
Office and other	4,300	6,561	7,169
Repairs and maintenance - building	29,500	42,831	88,271
Repairs and maintenance - tower hill	5,000	4,959	4,170
Salaries, benefits and contract work	108,913	133,964	111,257
Telephone and communication	2,000	1,945	2,094
Utilities and rent (Note 11)	25,000	20,764	21,550
	<u>217,636</u>	<u>293,618</u>	<u>270,950</u>
Amortization of capital assets	-	75,853	76,548
	<u>217,636</u>	<u>369,471</u>	<u>347,498</u>
Net Change in assets	\$ 114,944	\$ (13,731)	\$ 43,075

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

West Parry Sound District Museum Statement of Cash Flows

For the year ended December 31	2023	2022
Cash provided by (used in)		
Operating activities		
Excess (deficiency) of revenues over expenditures	\$ (13,731)	\$ 43,075
Items not involving cash		
Amortization of capital assets	75,853	76,548
Amortization of deferred contributions	(54,866)	(55,227)
	<u>7,256</u>	<u>64,396</u>
Changes in non-cash working capital balances		
Accounts receivable	85,624	(96,056)
Gift shop inventory	(2,118)	(1,379)
Prepaid expenses	1,154	(11,724)
Accounts payable and accrued liabilities	(75,167)	72,209
Deferred revenue	(11,934)	4,101
	<u>(2,441)</u>	<u>(32,849)</u>
Investing activities and financing activities		
Purchase of capital assets	-	(1,449)
Repayment of long-term debt	(11,520)	(721)
Deferred contributions received	-	1,451
	<u>(11,520)</u>	<u>(719)</u>
Increase (decrease) in cash during the year	(6,705)	30,828
Cash and cash equivalents, beginning of year	219,953	189,125
Cash and cash equivalents, end of year	\$ 213,248	\$ 219,953

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

West Parry Sound District Museum

Notes to Financial Statements

December 31, 2023

1. Nature and Purpose of Organization

West Parry Sound District Museum (the Museum) is incorporated under provincial letters patent as a not-for-profit organization and is a registered charity under the Income Tax Act. The organization operates a museum and related funding programs at its location on Tower Hill in Parry Sound, Ontario.

The Museum was created to collect, conserve, research, house, exhibit and interpret those objects that best serve to illustrate the history of the West Parry Sound District. Themes will relate to human history, settlement, industry, transportation, recreation and natural history.

The Museum will fulfil its obligation by providing special educational programs and exhibits for research and for the benefit of the present and future generations of the West Parry Sound District.

2. Significant Accounting Policies

- a) Basis of Accounting** These financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.
- b) Revenue Recognition** The Museum follows the deferral method of accounting for contributions. Under this method, restricted contributions are recognized as revenue in the year the corresponding expenditure is incurred.
- Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.
- Contributions restricted for the purchase of capital assets are recognized as revenue in the same manner that the corresponding assets are amortized.
- Gift shop sales are recognized as revenue when the goods are sold.
- Revenues from memberships, museum admissions, rental, research, and other activities are recognized when the related payment has been received.
- Interest income is recognized as it is earned.
- c) Deferred Revenue** Deferred revenues represent government grants which have been collected but for which the related expenditures have yet to be incurred. These amounts will be recognized as revenues in the fiscal year the services are performed or the purchases are made.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

d) Contributed

Materials & Services

The Board of Directors and volunteers contribute many hours and materials to assist the organization in carrying out its activities. Because of the difficulty of determining their fair value, contributed services and materials are not recognized in the financial statements.

e) Financial Instruments

Measurement of financial instruments

The entity initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions.

The entity subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, and short-term loans.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

Transaction costs

The entity recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

f) Inventory

Gift shop inventory is stated at the lower of cost and net realizable value. Cost is determined on a weighted average cost basis. Net realizable value is the estimated selling price in the ordinary course of business less the estimated costs necessary to make the sale.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

g) Capital Assets

Capital assets are recorded at cost. Amortization is allocated using the following rates per annum (1/2 the rate in the year of acquisition):

Building & landscaping	- 40	years, straight line basis
Geothermal equipment	- 10	years, straight line basis
Computer equipment	- 30	%, declining balance basis
Equipment & furnishing	- 20	%, declining balance basis

h) Use of Estimates

Management reviews the carrying amounts of items in the financial statements at each balance sheet date to assess the need for revision or any possibility of impairment. Management determines these estimates based on assumptions that reflect the most probable set of economic conditions and planned courses of action.

These estimates are reviewed periodically and adjustments are made to net income as appropriate in the year they become known.

Items subject to significant management estimates include accounts receivable, accrued liabilities, deferred revenues, and deferred contributions.

i) Collections

The Museum was created to collect, conserve, research, house, exhibit and interpret those objects that best serve to illustrate the history of West Parry Sound District. These objects comprise the Museum's permanent collection and relate to human history settlement, industry, transportation, recreation, and natural history.

The Museum's collections are capitalized in the statement of financial position at nominal value and are not subject to amortization. Contributions of collection items are recorded at a nominal value. For purchased items, the difference between the purchase price and nominal value is expensed in the period the items are acquired.

The cost of these objects is not determinable and accordingly is stated at a nominal value.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

3. Accounts Receivable

	2023	2022
Accounts receivable	\$ 29	\$ 70,226
Grant funding receivable	7,372	9,382
HST recoverable	10,117	23,534
	\$ 17,518	\$ 103,142

4. Capital Assets

	2023		2022	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Buildings	\$ 1,992,896	\$ 1,521,992	\$ 470,904	\$ 520,726
Equipment & furnishings	156,538	150,540	5,998	7,498
Geothermal equipment	230,567	202,799	27,768	50,824
Computer equipment	9,083	5,644	3,439	4,913
	\$ 2,389,084	\$ 1,880,975	\$ 508,109	\$ 583,961

5. Bank

The organization's bank accounts are held at one credit union and earn interest at variable rates dependant on average monthly balances.

The Museum has an unused authorized line of credit through its credit union with a maximum draw of \$15,400 (2022 - \$15,400) bearing interest at the credit union's prime lending rate plus 1% and secured by a general security agreement. As at December 31, 2023, the amount being draw on this line of credit was \$NIL (2022 - \$NIL).

6. Economic Dependence

The Museum received 69% (2022 - 62%) of its revenue from grants and municipal contributions, and is dependent on this funding to operate.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

7. Accounts Payable and Accrued Liabilities

	2023	2022
Trade accounts payable	\$ 5,103	\$ 83,654
Accrued liabilities	7,599	6,505
Accrued wages	19,158	16,955
Government remittances payable	87	-
	\$ 31,947	\$ 107,114

The carrying value of accounts payable and accrued liabilities approximates fair value because of the short maturity of these instruments and because they are subject to normal credit terms.

8. Deferred Contributions for Capital Assets

Deferred contributions for capital assets represent grants received for capital asset purchases. The changes in the deferred contributions for capital assets are as follows:

	2023	2022
Beginning balance	\$ 546,675	\$ 600,451
Amounts recognized as revenue	(54,866)	(53,776)
Ending Balance	\$ 491,809	\$ 546,675

9. Related Party Transactions

During the year, the Museum received a donation of artwork to be added to its collection from a member of the board of directors. The artwork was professionally appraised and an in-kind donation receipt was issued for the professionally appraised fair market value of \$21,323. The donation is included in fundraising and donations revenue in the Statement of Operations, as well as an equal amount in fundraising expenses since the Museum's policy is to carry collections at a nominal amount.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2023

10. Grant Revenue

The Museum received grant revenue from the following sources:

	2023	2022
Ministry of Canadian Heritage	\$ 15,000	\$ 57,711
Ontario Trillium Foundation	28,100	6,577
Ministry of Tourism, Culture, and Sport - CMOG	13,019	13,019
Canadian Museum Association - Youth Canada Works	6,592	-
NOHFC	32,839	9,382
YMCA	1,240	-
Ontario small business grant	-	10,000
	\$ 96,790	\$ 96,689

11. Commitment

The Museum leases its land from the Town of Parry Sound under a long-term lease, expiring October 2026, for a nominal annual rental amount.

12. Financial Assets and Financial Liabilities

Liquidity risk

Liquidity risk is the risk that the Museum will not be able to meet its obligations associated with financial liabilities. Cash flow from operations provides a substantial portion of the Museum's cash requirements. Available operating line of credit provides flexibility in the short term to meet operational needs. The Company's borrowing arrangements are concentrated with a single Canadian financial institution. In the opinion of management, liquidity risk exposure is low and not material.

Credit risk

The Museum is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable which is comprised primarily of grants receivable. In the opinion of management, credit risk exposure is low and not material.

Interest rate risk

The Museum's interest-bearing assets and liabilities include its operating line of credit and loans. In the opinion of management, interest rate risk exposure is low and not material.

Attendance

	YTD 2024	2023	2022
People through the door	1,870	5,418	3,858
Total Admission Revenue	Admission by Donation	\$10,598	\$6,162
Total Gift Shop Revenue	\$5,670	\$9,218	\$7,366
Total Rental Revenue	\$485	\$1,734	\$1,295

Outreach, Marketing and Social Media

- Increased Facebook followers to 1,572, an increase of 198
- Increased Instagram followers to 635, a total increase of 157
- Our New YouTube channel has 112 followers

2024 Exhibitions

Celebrating 125 Years: Curling in Parry Sound

<https://www.museumontowerhill.com/curling-in-parry-sound>

Reconnecting with the Forgotten

<https://www.museumontowerhill.com/about-1>

Tracing the Legacy: The Waubuno

<https://www.museumontowerhill.com/tracing-the-legacy-the-waubuno>

People of the Watershed: Photographs by John Macfie

<https://www.museumontowerhill.com/people-of-the-watershed>

2024 Special Events/Projects

Genealogy Club: Online!

This lecture series features presenters with a variety of expertise ranging from linguistics, conservation, and archival research. Meetings are held on the second Wednesday of the month.

School Visits

The Museum played host to three different school groups, teaching students in kindergarten up to grade four about our local history.

Brown Bag Lunch Lecture Series

Held once a week during lunch hour in August, our Collection's Assistant spoke about the legacy of the steamer ship Waubuno.

Yoga on the Deck

Sundays in August the Museum's refurbished deck played host to Balance on the Bay.

Staff Development

Late 2023 a Communications Intern was hired through an NOHFC grant. The Communication's Intern facilitated the Museum's social media accounts including the YouTube Channel. That contract was completed in October of 2024.

Our Collection's Assistant, a former NOHFC intern took on the roll of Acting Collection's Supervisor while the Collection's Supervisor was on maternity leave. The Collection's Supervisor has returned to work and the Collection's Assistant will be transitioning to a new roll within the Museum.

Through a Trillium Grant the Museum is able to create a new temporary Archivist position. The Archivist will spend the next year organizing the Museum's research materials into a research library accessible to the general public. The Collection's Assistant will be transitioning to Archivist in December.

Maintenance, Capital, and Special Project Expenses

- The Museum is currently undertaking a rebranding project. Discussions began late summer and the organization expects to unveil a new logo late in the spring of 2025.

5.2c

Business Plan

West Parry Sound
District Museum

Nadine Hammond

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Executive Summary and Priorities

The West Parry Sound District Museum's is a key tourist destination of the district as well as a heritage resource. The Museum strives to run efficiently and effectively, diversifying income to ensure the organization's longevity.

The organization's long-term goal is to complete a major renovation to the building. The building has good "bones" but by 2035 it will be over 40 years old and many of its systems will be ready for upgrades. The renovation will ensure that the building can continue to protect the collection while the updates will allow the Museum to operate more efficiently and provide a more inviting look to welcome more visitors in.

In the short term the Museum has undertaken a re-branding project to clearly define its brand to better communicate its goals and functions within the community. This includes community consultations regarding the name of the organization and a new logo before focussing on marketing strategies.

The core mandate of the Museum stays the same, to collect and preserve the tangible historical evidence of the West Parry Sound District.

Museum Mandate

Mission Statement

Our mission is to collect, preserve, and share the history of the West Parry Sound District.

Vision

The be known as the heritage hub of the district, through community collaborations, community relevant programming, and a collection that captures the values of the West Parry Sound District Museum.

Governance

The Board of Directors is the governing authority for the Museum, with powers vested in it by the membership. The Board is responsible for the institution, its policies, its operational continuity and well-being, and the various assets that it holds in trust for the people of the West Parry Sound District, to whom it is ultimately responsible.

Museum staff have duties, responsibilities, and opportunities, and from time to time will encounter ethical dilemmas and conflicts that must be resolved, considering both the needs of the institution and the broader public interest.

In this regard, the WPSDM shall be guided by the Conflict of Interest Act and the Canadian Museum Association's Ethical Guidelines.

Collection and Research Vision

The WPSDM's strategically collects in order best represent the peoples and territory of the district we serve. The research conducted into our collection is aimed to enhance the lives of residents, seasonal and permanent.

The WPSDM employs one Collections Supervisor to manage two collections. The WPSDM has a primary collection that consists of:

- Objects related to the West Parry Sound District
- Photographs and slides depicting the places and people of the West Parry Sound District.
- Archival materials (newspapers, journals, maps, etc.)

A secondary collection labelled the education collection exists of objects related to the West Parry Sound District. This collection while just as important, is composed of objects that the museum has a lower duty of care to and that may be used by the public in a manner that may shorten their lifespan.

Strategic Directions

The WPSDM has four strategic objectives, which together are transforming the Museum into a public focused instituting that is used regularly by the people of Ontario to help them understand nature and culture, and to build connections to each other. The four strategic objectives are:

Enhance Access

Enhancing access embraces "public access" as a core purpose of the West Parry Sound District Museum. It also signals a commitment to explore beyond the traditional use of exhibits to showcase selected aspects of the District's history by providing access for others to discover through appropriate physical, and just as importantly, online means.

Objectives

Enhance and expand displays in the E Roy Smith Gallery to reflect and inclusive and representative history of the District.

Establish temporary exhibits and programs that entice residents and visitors to return to the Museum and explore more deeply the Museum's offerings.

Adapt outdoor space to enhance the visitors experience and permit social distancing.

Expand digitization of records and explore online resources to enhance online access. Improve telecommunication resources to improve efficiency and effectiveness.

Capture our Ongoing History

History is made every day, and risks being lost if not actively and systematically collected. The Museum intends to actively identify and capture digital and physical artifacts relevant to the District's Human experience. Important to this effort is capture the oral and visual elements that can be shared through non-traditional means.

Objective

Design, resource and implement programs to actively identify, solicit and capture critical elements representative of the District's History from the distant past to the evolving present.

Initiatives

Designing and implementing a program to identify and recruit members of the public to extend the reach of Museum Staff within the community

Establishing strategic partnerships with private and public institutions to include relevant materials into the Museum's collections

Researching, designing and implementing programs to best record and retain local oral history.

Resources to Ensure Security

Funding continues to be a source of stress and distraction for Board and Staff. Success depends on securing human and financial resources beyond that required to simply display existing collection artifacts.

Objective:

Establish a funding formula with the participating municipalities to cover operational expenses consistent with the Strategic Plan and Annual Objectives.

Identify public and private sources of funding to support defined projects and programs.

Implement appropriate actions to secure this funding, including support for special exhibits, collections related initiatives, online resources and specialized training for staff and volunteers.

Secure the necessary funding from supporting municipalities and upper level government to support building related capital projects.

Project Infrastructure

The West Parry Sound District Museum is approaching the 30th anniversary of the construction of the building. Forecast capital expenses for the 2022-2026 period require funding beyond what is allocated for operations and special projects.

Objectives

Update the existing Capital Asset Budget to cover maintenance and capital needs for the 2022-2026 period in partnership with the municipalities.

Identify, explore, and apply for the necessary funding.

Initiatives

Preparing, prioritizing, and agreeing on the core capital related expenses for the period 2022-2026.

Identifying, applying for, upper tier funding to support capital expenses and investments.

Proactively identifying necessary investments and preparing the required supporting documents.

Identifying and nurturing private donation sources.

Overview of Current and Future Programs

Genealogy Club

- Lecture series on topics related to genealogy. Meets online 9 times a year.

Northern Nature Exchange

- In partnership with Science North the West Parry Sound District Museum's permanent gallery hosts a Northern Nature Exchange. Allowing individuals to bring in their knowledge of the natural environment and exchange that for points and trade those points for rocks, minerals, bugs or shells.

Train Volunteers

- A dedicated group of volunteers keep the Model Train running. They share their knowledge about model trains with each other as well as the public. In addition to just running the train around the tracks, they keep the model clean and functioning.

YouTube Channel

- YouTube channel featuring heritage content inspired by the West Parry Sound District.

Research Library (future)

- An ongoing initiative to organize a dedicated space for individuals to conduct their own research utilizing the WPSDM's digital resources, physical resources available to the general public.

Jr. Train Club (in trial)

- A new initiative, WPSDM staff is collaborating with Train Volunteers to create a Jr. Train Club. The Club will have senior volunteers work with youth, creating a new train layout and teaching the basics of creating a train layout.

Children's Museum (future)

- Collection of roll away highly interactive exhibits that will transform the E Roy Smith Gallery into learning environment for children between the ages of 5 and 10 to play and explore.

Resources Needed to Meet Goals and Objectives

The WPSDM has developed two budgets:

- Operational Budget, this budget is a reasonable expectation of income and expenses based upon current operational level.
- Project Budgets. These budgets are self contained and may be plugged into the Operational Budget for the year the project is to be undertaken.

Overall as the WPSDM receives at least 50% of their funding from the municipalities their goal is to keep service fees low and extremely affordable to community members.

Assumptions made when drafting budgets are:

- The building is undervalued at \$1,900,000
- That 5% should be set aside annually for capital repairs and expenses \$38,000

Government Funding

The WPSDM receives funding from federal, provincial and municipal governments.

Municipal

The WPSDM relies heavily on Municipal funding, as the West Parry Sound District is home to the communities that the Museum serves.

The WPSDM has proposed that the Municipalities within the West Parry Sound District catchment fund the organization at 0.4% of property taxes. This percentage will fluctuate allowing for inflation and ensure that basic operational costs are covered allowing the WPSDM to continue to operate even through difficult times.

Provincial

There are no operational grants available at a provincial level. The WPSDM leverages self generated revenue, municipal contributions and federal funding in order to apply for project based grants.

Most of these grants are not 100% coverage and require the applying organization to contribute financially to the project.

Federal

The WPSDM prides itself on meeting Canadian Museum Standards and is therefore eligible for \$13,000 annually for operational expenses.

Self-Generated Income

The WPSDM brings in approximately \$25,000 in self generated income each year through, admission fees, gift shop and membership sales, donations, and facility rentals.

These activities come with their own expenses, be it labour costs (staff time to facilitate rentals) or hard costs (inventory costs).

People

The WPSDM relies on human resources in order to deliver upon its mission. The Board of Directors consists of municipal representatives and community members.

There are approximately ten volunteers that keep the train operational and act as docents within the permanent gallery. These volunteers provide much added value for visitors to the gallery.

Since 2018 two full time permanent employees:

The Curator/Manager is responsible for the administrative, facility management, human resources and curatorial activities.

The Collection Supervisor manages the collection, facilitates research requests and assists the Curator/Manager in curatorial activities.

In 2022 a permanent part time position was added to assist other staff with janitorial and front of house activities.

Through various grants additional temporary staff are brought on to assist with activities such as:

- Collections Management
- Programming Development
- Marketing Activities

Environmental Scan

Internal Environmental Scan

Strengths and Opportunities

- Location is a natural tourism destination
- Building was well built
- Dedicated, passionate, knowledgeable and experienced staff and volunteers.
- Connection with the community.
- Resources in demand by the general public.

Weaknesses and Threats

- Not enough resources to complete projects quickly or efficiently
- During periods of high visitor traffic staff have little time to complete commitments.
- Aging base building infrastructure as well as aging equipment, collections and other Museum support infrastructure requiring significant capital investment.
- Aging I.T. and technological infrastructure requiring significant capital investment.
- Not seen as offering innovative dynamic and entertaining experiences.
- Website
- Branding

External Environmental Scan

The WPSDM sees an average of over 7,000 visitors annually¹.

- 60% June to August
- 20% September to October
- 5% November to February
- 15% March to May

The majority of these visitors visit on a Friday or Saturday. Thursdays and Sundays were well attended as well, however, due to staffing the WPSDM opted to close on Sundays when the staff compliment is under 4.

Data on the Virtual Landscape Sourced from the ROM's 2022 Business Plan

The pandemic has changed how we behave and perform day-to-day tasks. While lockdowns and social isolation has lifted in many areas of the world, people have become accustomed to more digital interaction, and are increasingly seeking rich online experiences. Comfort levels of returning to “normal” vary widely not just globally, but also between individuals in each community.

2021 Online Landscape

- More than two thirds of the global population use a mobile phone in Oct 2021, an increase of 100 million mobile users compared to 2020.
- The use of social media continues to see significant growth globally – there are 4.55 billion active users across social platforms globally, an increase of 400 million (+10%) since 2020.
- Canadians rank as one of the world's most “online” population – 96.5% of Canadians report regular internet use.
- On average, Canadians spend six hours a day online: 2.5 hours on mobile, and 3.5 hours on a desktop.
- A sharp rise in e-commerce has driven a surge in social media ad prices. Global CPM (cost per thousand impressions) for social media advertising has increased 33% since 2020.

2021 Online Trends

- Canadians are spending more time with digital media (social, web, podcast, music/video streaming) than traditional media (print, TV, radio). 52.6% of time spent consuming media is in digital form.
- People increasingly expect a personalized digital experience. They seek control of the experience, but also the brand “knowing” or “remembering” them.
- There is an increasing desire to control your own digital footprint, and to interact in more private ways. 89% of Canadians expressed concern about people using information available about them online to steal their identity. 70% have refused to provide an organization or business with personal information due to privacy concerns, and 4 in 10 Canadians report deleting an account or stopping doing business with an organization that reported a privacy breach.

¹ Average based on data collected by WPSDM staff since 2012

Sources: Digital 2021 October Global Statshot Report — DataReportal –Global Digital Insights Canada Time Spent with Media 2021 - Insider Intelligence Trends, Forecasts & Statistics (emarketer.com) News release: Canadians concerned about access to their online personal information: poll - Office of the Privacy Commissioner of Canada.

Marketing and Communications Plan

- Our primary goal is to connect with our visitors in a way that is intriguing, relevant, and inspirational, transforming the Museum and the experiences we offer into a meaningful part of their lives.
- We continue to create content and build experiences with the objective of engaging a wide swath of demographic and psychographic audience segments and cultural communities, encouraging interaction with new visitors while deepening relationships with our existing audiences.

Marketing and Communications Objectives

Develop a clearly identified brand, clearly articulating the Museum's messages and benefits leveraging mobile, digital, and experiential channels as well as traditional media.

Build the WPSDM brand profile as an essential destination to both tourists and visitors alike.

Further initiate and nurture strong strategic partnerships with institutions and corporate partners that offer the opportunity to reach new audiences and attract support for the Museum.

Develop multi-platform, integrated marketing and communications initiatives in support of the WPSDM brand.

Human Resources

Human Resources continue to limit the Museum's ability to grow. The Museum has a core group of extremely dedicated volunteers that assist with visitor interaction. Making greater use of volunteer time for collection and fundraising activities have been a struggle.

Both Collection management and fundraising activities require significant organization and coordination and over the years have required significant staff involvement to achieve the required organization and coordination.

Staff resources are limited to two permanent staff members and a part time staff member. Staff is frequently augmented with NOHFC interns that are employed for a period of 52 weeks.

Financial Plan

The West Parry Sound District Museum has separated the operational budget from project budgets. The operational budget is a conservative estimate of what is required to run the organization.

Projects, such as capital improvements, exhibitions, and special events will be added into the budget on a yearly basis.

The projected five year budget assumes a 6% inflation rate of expenses. Income also assumes an 6% increase except on the grant line item as this income has not been raised in over 15 years.

Payroll assumes the employment of two full time employees and one part time employee.

Projects strive to bridge the gap between the operational revenue and expenses. Projects have the potential to cover administrative costs through grants, or increase revenue by offering new programming for the communities.

2025 Operational Budget

	2025	2026	2027	2028	2029
REVENUE					
Admission	8,000	8,500	9,000	9,500	10,000
Gift Shop Sales	8,000	8,500	9,000	9,500	10,000
Research	200	200	200	200	300
Memberships	\$1,200	1,300	1,400	1,500	1,600
Direct Public Support	166,500	176,500	187,000	198,200	210,000
Fundraising	-	-	-	-	-
Grants	13,000	13,000	13,000	13,000	13,000
Program Income	500	500	500	600	600
Rentals	1,500	1,600	1,700	1,800	1,900
TOTAL REVENUE	\$187,200	210,100	221,800	234,300	247,400
EXPENSES					
Inventory Purchases	5,000	5,300	5,700	6,000	6,400
Exhibition Expense	-	-	-	-	-
Programming Expense	-	-	-	-	-
Contract Services	24,500	26,000	27,500	29,100	30,900
Facilities and Equipment	46,200	49,000	51,900	55,000	58,300
Payroll	127,200	134,900	143,000	151,600	160,700
Operations	14,000	14,900	15,800	16,700	17,700
Insurance	30,000	31,800	33,700	35,700	37,800
Interest Expense	1,000	1,000	1,000	1,000	1,000
Advertising and Promotion	5,000	5,300	5,700	6,000	6,400
TOTAL EXPENSES	252,900	268,200	284,300	301,100	319,200

Upcoming Projects:

- 2025 Exhibitions:
 - Fire Fighting Exhibit
 - Lighthouse Exhibit
 - Escape Room
- Renovation of the Kitchen into a Board Room, that will be available as a rental space.
- Creation of a Research Library for use by the general public. This includes access to digital copies of the North Star and other primary documents held in the Collection.

Implementation Plan

To excel at this mission a new decision framework was established.

- Does the project fall within the organization's mission statement?
- If not, does the project have the potential to generate revenue that will exceed the expense of the project by at least 25%

If the answer to both questions is no, then the project will not be undertaken. This simple framework will help staff and volunteers deliver an excellent heritage experience to our community and visitors alike.



December 17, 2024

The Honourable Jamie McGarvey, Mayor
Town of Parry Sound
52 Seguin Street
Parry Sound, ON P2A 1B4

Dear Mayor McGarvey and Council:

RE: Financial support for the Parry Sound Public Library 2025 Budget

The Parry Sound Public Library is dedicated to enriching the quality of life in the Town of Parry Sound and our contracting municipalities.

Libraries are much more than a repository of books – investing in your library positively impacts cultural integrity, economic development, social inclusion, literacy development, entertainment and enjoyment, wellness, engaged citizens and safer communities. We are a place to relax and enjoy a calming atmosphere, to get help with your tablet or laptop, to take part in online meetings and conferences, or to enjoy socializing with our low-cost/no-cost programming.

As our primary funder, we would ask for the year 2025 a total of \$349,914.90. This amount includes a five percent increase from last year. As you can see from our budget, the increase is the result of our cost-of-living increases and our continued pay equity adjustments, to ensure that we are correctly compensating our staff. In every area, the library will strive to contribute from our own savings and reserves, and to pursue grants and donations wherever possible.

We look forward to working closely with the Town of Parry Sound, to align ourselves with the key aspects of the Town of Parry Sound's Strategic Plan in promoting an enhanced quality of life, inclusivity to all, and promoting economic growth.

Sincerely,

A handwritten signature in blue ink, appearing to read "Selena Martens".

Selena Martens
CEO
Parry Sound Public Library

CC: Board of Directors

A Visit Will Get You Thinking

2024 ANNUAL REPORT



ENGAGE • ENRICH • EMPOWER



ITEMS IN OUR
PHYSICAL
COLLECTION
30,879

2024 3rd Quarter

21,029
VISITORS



2023 3rd Quarter

19,298
VISITORS

The mission of the Parry Sound Public Library is to inspire learning, discovery and enjoyment through various library services in a community-minded, safe and inclusive space.



Parry Sound
Public Library

A MESSAGE FROM THE LIBRARY BOARD CHAIR



It gives me great pleasure to submit this annual report on behalf of the Parry Sound Public Library (PSPL) Board of Directors (Board).

Our volunteer Board, working alongside the library's dedicated staff had a very productive 2024. Working together, we completed a full review of all library policies, including

updating the library's mission and vision statements. These policies are available to the public on our website at www.parrysoundlibrary.com/policies

Focusing on developing and nurturing partnerships, PSPL expanded its reach throughout our amazing communities. Our partnership with the North Bay & District Multicultural Centre resulted in Pulkit Dhir being appointed as the Library Settlement Partnership Worker for Parry Sound. Pulkit allocates his time between the Library and the YMCA Employment and Learning Services office.

The Library continued its successful collaboration with the West Parry Sound District Museum by providing the popular Museum on Tower Hill Family Passes. Ontario Parks allowed us to circulate 3 Day-Use Permits, which are in constant circulation and allow library patrons to enjoy the beauty of this place we call home. PSPL hosted "pop up" special movie nights in partnership with our contracting municipalities, and we collaborated with the Town of Parry Sound and Parry Sound Downtown Business Association for the Halloween Outdoor Movie Night.

The PSPL Board is extremely proud of what our Staff are consistently able to accomplish. As I have stated before, their creativity and enthusiasm are second to none, particularly when compared with the major urban cities in Ontario and across Canada.

On behalf of the PSPL Board I would like to thank the Town of Parry Sound and our three Service Contract Municipalities: The Township of The Archipelago, the Township of Carling and the Municipality of McDougall, for their ongoing support. Looking forward to 2025 - Stay tuned for the next exciting chapter here at PSPL!

PSPL BOARD MEMBERS

Tom Lundy, Chair and Archipelago Rep.

Susan Murphy, Vice - Chair and Carling Council Rep.

Joe Ryman, McDougall Council Rep.

Doug McCann, Parry Sound Council Rep.

Stephen Heder, Parry Sound Rep.

Sandy Bishop, Parry Sound Rep.

Jonathan Baxter, Parry Sound Rep.

Alhan Rahimi, Parry Sound Rep.

Karen Walker, Parry Sound Rep.

PSPL STAFF MEMBERS

Selena Martens, C.E.O

Rola Fraser, Manager, Collections & Community Engagement

Cayla Norrie, Manager, Programming, Marketing & Data Analysis

Kristina Brics, Cataloging

Theresa Hill, Children & Young Adult Services Coordinator

Juliana Reads, Circulation Assistant

Allen Hillcoat, Circulation Assistant





We continued our partnership with Festival of the Sound, offering the popular Chamber Kids program in Summer 2024, with 162 people in attendance.

PROGRAMS
260
PARTICIPANTS
2,622



ITEMS
CIRCULATED
34,564

2024 HIGHLIGHTS - First 3 Quarters

More than books!

Puzzles, Games, Ontario Park Passes, Museum on Tower Hill Family Passes, Georgian Bay Biosphere Packs, WIFI, Computers, Early Literacy Stations, Print/Scan/Fax Services, and so much more!



E-BOOK &
E-AUDIOBOOK
DOWNLOADS
12,599



WIFI &
COMPUTER
USAGE
11,158



Come and be social with us!

Join a club or group;
 Knit & Stitch,
 Art Journaling,
 French, Yoga,
 Chess, Movie vs. Book Club, and more!



NEWSLETTER REACH
 1,239

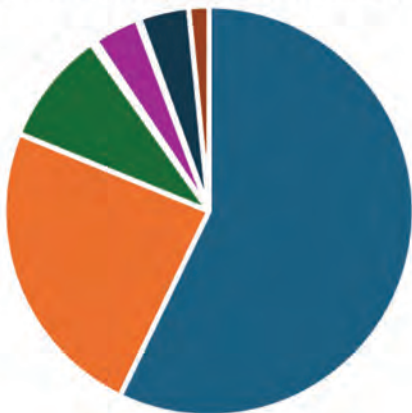
WEBSITE VIEW
 14,919

MUTE BOX USAGE
 822



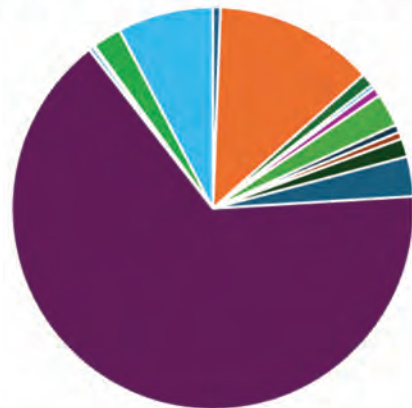
FINANCES

2023 Library Revenue \$546,041



- Town of Parry Sound
- Contracting Municipalities
- Provincial Grants
- Other Grants
- User Fees, Photocopying, etc.
- Rent
- Donations and Fundraising
- Interest Income

2023 Library Expenses \$546,041



- Advertising and programming
- Amortization of tangible capital assets
- Computer maintenance and software
- Conference and travel
- Fundraising Expense
- Insurance
- Miscellaneous
- Photocopies
- Professional Fees
- Repairs and Maintenance
- Salaries and employee benefits
- Subscriptions

\$10,000 from C. C. Johnson Bequest
\$10,000 Books, DVDs, Libby, etc.

*2024 Financial Figures will be made available after the annual audit.

*2024 Annual Report statistics have been collected to the end of the 3rd Quarter.

2024 Budget		2024 Actuals (as of September 30 2024)		2025 Budget				
Income		Income		Income				
400 · Town of Parry Sound	333,252.29	400 · Town of Parry Sound	333,252.29	400 · Town of Parry Sound	349,914.90	5% increase	INCREASE TO LIBRARY ASK	NEW TOTAL
401x · Contracting Municipalities		401x · Contracting Municipalities		401x · Contracting Municipalities			FULL NEEDED INCREASE	16,662.61
401 - A · Carling (PLOG \$7,223)	49,295.20 contract	401 - A · Carling (PLOG \$7,223)	49,295.20 contract	401 - A · Carling (PLOG \$7,223)	50,281.10	2% increase	Due To:	
401 - B · The Archipelago (PLOG \$15,072)	32,456.32 contract	401 - B · The Archipelago (PLOG \$15,072)	32,456.32 contract	401 - B · The Archipelago (PLOG \$15,072)	33,105.45	2% increase	Books	17,380.00
401 - C · McDougall (PLOG \$7,349)	49,398.16 contract	401 - C · McDougall (PLOG \$7,349)	49,398.16 contract	401 - C · McDougall (PLOG \$7,349)	50,386.12	2% increase	Payroll*	32,486.55
Total 401x · Contracting Municipalities	131,149.68	Total 401x · Contracting Municipalities	131,149.68	Total 401x · Contracting Municipalities	133,772.67		*COLA increases, 3% 2024, 3.25% 2025 and pay equity gridline increases	
402 · Special Grants - Non-Government	1,000.00 postage expense	402 · Special Grants - Non-Government	1,818.00	402 · Special Grants - Non-Government	1,000.00	postage expense		
404 · Other Subsidies (NOHFC)	0.00	404 · Other Subsidies (NOHFC)	0.00	404 · Other Subsidies (NOHFC)	0.00			
407 · Connectivity		407 · Connectivity	1,428.00	407 · Connectivity	1,428.00	same as last year		
410 · Prov Library Operating Grant	13,493.00	410 · Prov Library Operating Grant	0.00	410 · Prov Library Operating Grant	13,493.00	always the same		
412 · Province of Ont. - Pay Equity	1,597.00	412 · Province of Ont. - Pay Equity	0.00	412 · Province of Ont. - Pay Equity	1,597.00	always the same		
415 · Transfer from Bequest Fund	12,000.00	415 · Transfer from Bequest Fund	0.00	415 · Transfer from Bequest Fund	17,380.00	books		
422 · Cafe/Shop Revenue	1,500.00	422 · Cafe/Shop Revenue	1,179.25	422 · Cafe/Shop Revenue	2,000.00			
425 · Auditorium rental	1,500.00	425 · Auditorium rental	420.00	425 · Auditorium rental	600.00			
426 · Equipment Rental	50.00	426 · Equipment Rental	0.00	426 · Equipment Rental	50.00			
435 · Photocopies & Fax	4,000.00	435 · Photocopies & Fax	6,183.18	435 · Photocopies & Fax	7,500.00			
435 B · 3D Printer Revenue		435 B · 3D Printer Revenue	31.65	435 B · 3D Printer Revenue	25.00			
440 · Fines	500.00	440 · Fines	804.80	440 · Fines	1,000.00			
445 · Donations - Used Books	800.00	445 · Donations - Used Books	167.10	445 · Donations - Used Books	300.00			
452 · Non-Resident memberships	1,200.00	452 · Non-Resident memberships	860.00	452 · Non-Resident memberships	715.00			
455 · Interest Income	3,000.00	455 · Interest Income	10,349.01	455 · Interest Income	7,000.00			
458 · Adopt-a-Book/Honor	500.00	458 · Adopt-a-Book/Honor	2,013.00	458 · Adopt-a-Book/Honor	1,000.00	matches expense		
460 · Donations		460 · Donations		460 · Donations				
416 · Donations - Adult Programs	100.00	416 · Donations - Adult Programs	3.50	416 · Donations - Adult Programs	50.00			
418 · Donations - Children's Programs	500.00	418 · Donations - Children's Programs	243.55	418 · Donations - Children's Programs	200.00			
418b · Donations - Computers	100.00	418b · Donations - Computers	0.00	418b · Donations - Computers	0.00			
460 · Donations - Other	3,500.00	460 · Donations - Other	8,929.85	460 · Donations - Other	5,000.00			
Total 460 · Donations	4,200.00	Total 460 · Donations	9,176.90	Total 460 · Donations	5,250.00			
484 · Fundraiser - Kids' Portal		484 · Fundraiser - Kids' Portal	0.00	484 · Fundraiser - Elevating Minds	500.00	matches expense		
484B · Fundraiser - Library Swag	200.00	484B · Fundraiser - Library Swag	0.00	484B · Fundraiser - Library Swag	500.00	matches expense		
490 · Transfer from Reserve (Capital)		490 · Transfer from Reserve (Capital)	0.00	490 · Transfer from Reserve (Capital)	5,500.00	2 computers and WiFi System + 2 office chairs		
495 · Miscellaneous Income	0.00	495 · Miscellaneous Income	0.00	495 · Miscellaneous Income	0.00	2.6		
496 · Cash Over/Short	0.00	496 · Cash Over/Short	24.70	496 · Cash Over/Short	0.00			
Total Income	509,941.97	Total Income	498,857.56	Total Income	550,525.58			
Expense		Expense		Expense				
OPERATIONAL EXPENSE		OPERATIONAL EXPENSE		OPERATIONAL EXPENSE				
500 · Payroll Expenses	414,784.45	500 · Payroll Expenses	290,120.03	500 · Payroll Expenses	447,271.00	COLA increases; Pay Equity grid movements		
507 · Internet	1,500.00	507 · Internet	1,124.99	507 · Internet	1,500.00	same as last year		
510 · Advertising	0.00	510 · Advertising	0.00	510 · Advertising	0.00			
510a · Community Networking	174.80	510a · Community Networking	40.35	510a · Community Networking	250.00	chamber, sports and rec fair, lifestyle expo		
511 · Programming		511 · Programming		511 · Programming				
511AA · Children's Programming	1,000.00	511AA · Children's Programming	969.83	511AA · Children's Programming	1,000.00			
511b · Adult Programming	1,000.00	511b · Adult Programming	363.29	511b · Adult Programming	1,000.00			
Total 511 · Programming	2,000.00	Total 511 · Programming	1,333.12	Total 511 · Programming	2,000.00			
514 · Association Memberships	275.00	514 · Association Memberships	275.00	514 · Association Memberships	275.00	FOPL \$150, OLA \$125		
515 · Auditing	7,485.50	515 · Auditing	7,077.42	515 · Auditing	7,785.17	budgeting 10 % increase from 2023 actual		
520 · Banking	516.00	520 · Banking	510.71	520 · Banking	1,028.00	INTERAC \$11/month; EFT \$32/month)+ new INTERAC machine (512)		
521 · Fundraising Expense (Kids Portal)	0.00	521 · Fundraising Expense (Kids Portal)	0.00	521 · Fundraising Expense	1,000.00	matches revenue		
522 · Cafe/Shop Expense	850.00	522 · Cafe/Shop Expense	495.68	522 · Cafe/Shop Expense	1,000.00	half of revenue		
524 · Training/Conferences	2,000.00	524 · Training/Conferences	0.00	524 · Training/Conferences	0.00			
525 · Staff Education Excel Courses	2,000.00	525 · Staff Education Excel Courses	125.00	525 · Staff Education Excel Courses	2,000.00	professional development		
526 · mileage	100.00	526 · mileage	0.00	526 · mileage	100.00			
545 · Miscellaneous Expenditure	100.00	545 · Miscellaneous Expenditure	0.00	545 · Miscellaneous Expenditure	0.00			
546 · Computer Maint/Software support	2,511.00	546 · Computer Maint/Software support	3,114.69	546 · Computer Maint/Software support	4,000.00	Domain \$70, Microsoft 365 \$1,143, Zoom \$226, Wix \$303, ADOBE \$624, Quickbooks \$1,536		
546B · Computer Maint/IT Support	1,000.00	546B · Computer Maint/IT Support	92.10	546B · Computer Maint/IT Support	1,000.00			
547 · Professional Consulting	300.00	547 · Professional Consulting	0.00	547 · Professional Consulting	500.00			
548 · JASI	2,000.00	548 · JASI	1,394.97	548 · JASI	1,394.97			
553 · Cancopy/Access Lic.	180.00	553 · Cancopy/Access Lic.	179.10	553 · Cancopy/Access Lic.	179.10	same as 2024		
555 · Photocopying Maintenance	2,524.00	555 · Photocopying Maintenance	2,470.85	555 · Photocopying Maintenance	2,528.11	average of: 2022 (\$2,492.63) 2021 (\$2,191.99), 2020 (\$2,888.48)		
556 · Photocopy Exp - PAPER	400.00	556 · Photocopy Exp - PAPER	161.77	556 · Photocopy Exp - PAPER	350.00			
556B · 3D Printer Expense		556B · 3D Printer Expense		556B · 3D Printer Expense				
560 · Books		560 · Books		560 · Books				
560 - B · Periodicals	500.00	560 - B · Periodicals	400.71	560 - B · Periodicals	500.00			
560 - C · Periodicals (Newspapers)	100.00	560 - C · Periodicals (Newspapers)	0.00	560 - C · Periodicals (Newspapers)	0.00			
560 - D · DVD Purchase	400.00	560 - D · DVD Purchase	267.06	560 - D · DVD Purchase	500.00			
560 - E · Processing Materials	800.00	560 - E · Processing Materials	164.74	560 - E · Processing Materials	500.00			
560 - F · Talking Books (CD)	0.00	560 - F · Talking Books (CD)	71.90	560 - F · Talking Books (CD)	0.00			
560 - G · E-Resources Subscription	6,908.25	560 - G · E-Resources Subscription	2,772.53	560 - G · E-Resources Subscription	3,880.00	eBooks \$2680 (2025 figure posted by OLS), mango, lib aware, ancestry \$1,200		
560 H · Card Replacement	0.00	560 H · Card Replacement	-40.00	560 H · Card Replacement	0.00			
560 - I · Lost Books	0.00	560 - I · Lost Books	-241.29	560 - I · Lost Books	0.00			
560 · Books - Other	8,598.00	560 · Books - Other	9,705.68	560 · Books - Other	12,000.00			
Total 560 · Books	17,306.25	Total 560 · Books	13,101.33	Total 560 · Books	17,380.00			
564 Adopt Expense	500.00	564 Adopt Expense	1,729.63	564 Adopt Expense	1,000.00	should match revenue		
571 · Postage	1,000.00	571 · Postage	784.53	571 · Postage	1,000.00	reimbursed by Ontario Library Service		
575 · Telephone	840.00	575 · Telephone	542.28	575 · Telephone	840.00	phone is about \$70/month		
581 · Health & Safety	800.00	581 · Health & Safety	0.00	581 · Health & Safety	1,050.00	inspection extinguishers, CPR training		
	461,147.00		324,673.55		495,431.35			
BUILDING/CAPITAL COSTS		BUILDING/CAPITAL COSTS		BUILDING/CAPITAL COSTS				
530 · Insurance	16,003.64	530 · Insurance	16,072.62	530 · Insurance	17,679.88	budgeting a 10% increase from 2023 actual		
540 · Hydro	4,139.43	540 · Hydro	4,893.98	540 · Hydro	4,576.05	average of: 2023 (\$5491.99), 2023 (\$4450.17), 2021 (\$3785.98)		
541 · Water	3,257.50	541 · Water	2,397.48	541 · Water	3,375.73	average of: 2023 (\$3224.16), 2022 (\$2869.47), 2021 (\$4033.57)		

Parry Sound
Public Library

Engage,
Enrich,
Empower.



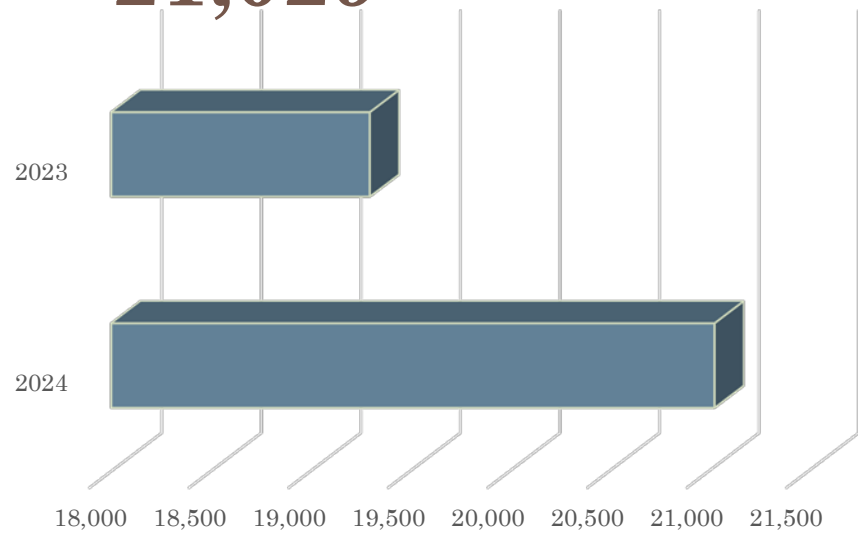
<https://www.youtube.com/watch?v=yJhtckLcqXA>



2024 Statistics (first three quarters)

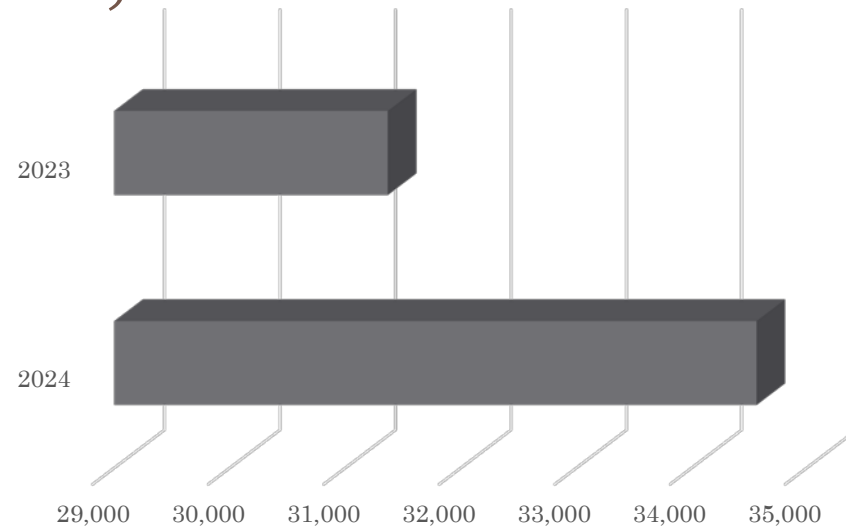
Visitors

21,029



Items Checked Out

34,564

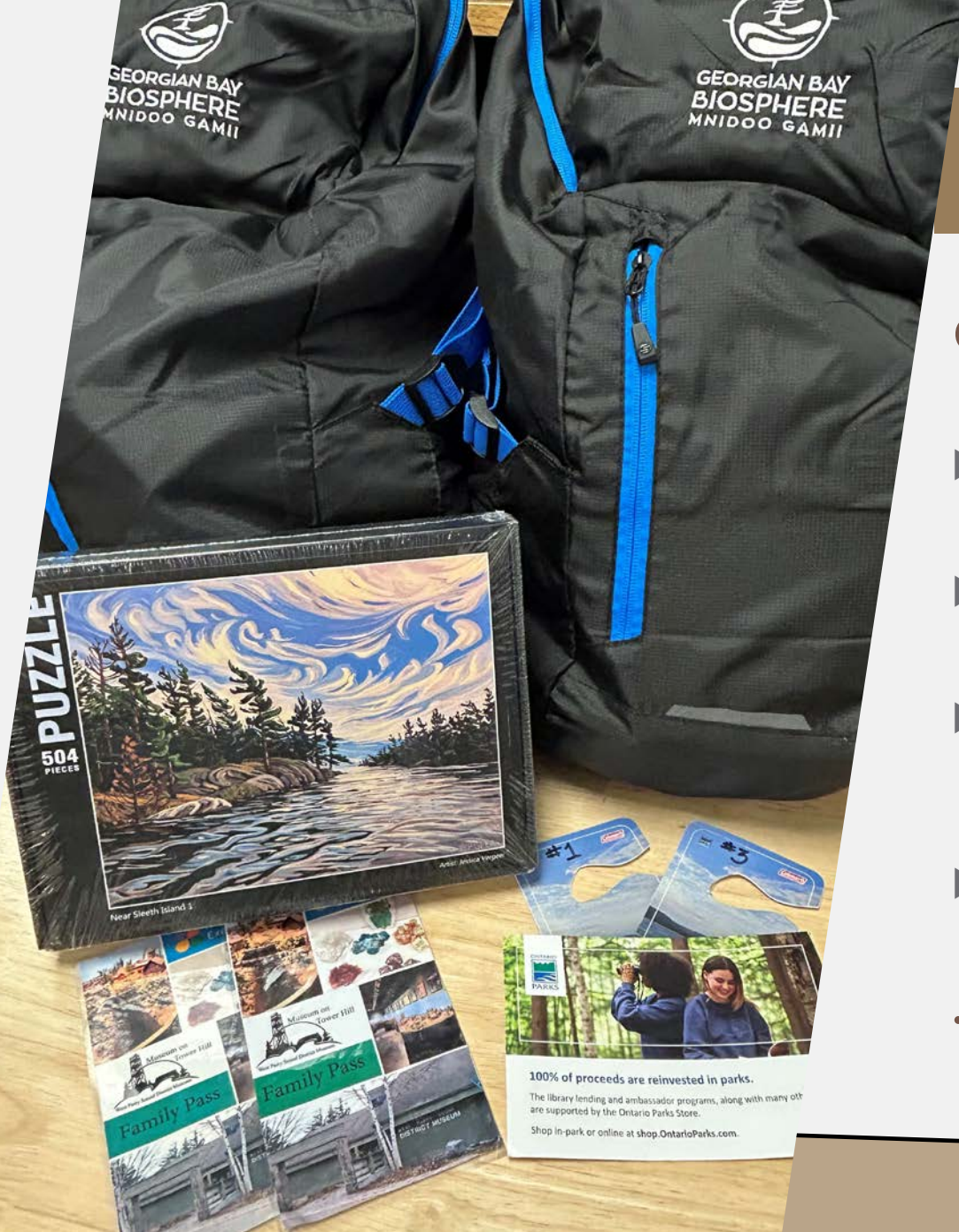


More Than Books!

CHECK OUT:

- ▶ Ontario Parks Passes
- ▶ Museum on Tower Hill Family Passes
- ▶ Georgian Bay Biosphere Activity Packs
- ▶ Board Games & Puzzles

... and more with your Library Card!





Be social with us!

Join us for

- ▶ Chess Club
- ▶ French Group
- ▶ Knitters and Stitchers Club
- ▶ Art Journalling
- ▶ Intro to Yoga
- ... and more!

Check with Library Staff to
see what's happening at the
Library!



Community Partnerships

- North Bay Multicultural Centre
- Ontario Parks
- Parry Sound Downtown Business Association
- Festival of the Sound
- Museum on Tower Hill
- Georgian Bay Biosphere Reserve

Town of Parry Sound Strategic Plan



Partnering with Parry Sound Public Library

Work with partners to increase **recreational opportunities**.



Promote **community well-being**.



Look for opportunities to be an **all-inclusive community**.



Take an **inclusivity lens** to ensure the Town of Parry Sound is **welcoming and respectful to all members of our community**.



Build **community pride**.



Encourage initiatives that **create a stronger sense of community**.



FINANCIALS

Total funding requested of the Town of Parry Sound
\$349,914.90 for 2025 (5% increase over 2024)

INCREASE TO LIBRARY ASK (5%)*

2024 Amount	333,252.29
2025 Increase	16,662.61*
TOTAL FUNDING REQUEST	\$349,914.90

Breakdown:

	2025 Budget Increase Needed	Library Contribution	Town Contribution
Books	17,380.00	17,380.00	\$0.00
Payroll	32,486.55	15,823.94	\$16,662.61*

* to maintain pay equity

An open book is shown from a low angle, with the pages fanning out. The book is resting on a wooden surface. A semi-transparent white rectangular box is overlaid on the top half of the image, containing the text "Thank you for your support!". The text is in a dark, serif font. The background is a blurred bookshelf with various colored spines.

Thank you for your
support!



The Corporation of the Town of Parry Sound

Council Report and Recommendation

Open Council Agenda Dec. 17, 2024

Subject:

Downtown Quality of Experience Team Preliminary Report

TOMRMS File Number:

C06

Spokesperson(s) Name, Title, Department

Dave Thompson, Director of Development and Protective Services

Purpose of Report:

To advise Council of preliminary findings of the Downtown Quality of Experience Team (DQET)

Resolution 2024

That Council receive the report Downtown Quality of Experience Team Preliminary Report for information purposes

And further that Staff include Cameras and Waste Receptacles in the 2025 Capital Budget for consideration and that Maintenance Items be addressed with the inclusion of funds in the 2025 Operational Budget for consideration

And further that staff support the DBA Executive Director having discussions with the DBA membership to gain support for storefront camera installations and registering the location of the cameras with the OPP's Cam Safe program.

Relationship to Strategic Plan:

Core Service? Yes

New Service, Project or Program? Yes

Identify the Relationship to Council's Strategic Plan: Economic Growth, Quality of Life

Background:

Council directed that the Downtown Quality of Experience (DQET) be established and that the DQET engage with stakeholders to gain insight and address social issues that were becoming apparent in the Downtown area. Staff invited the following groups to participate;

- DSSAB
- CMHA
- OPP
- DBA

Representatives of the Town included Councillor McDonald (Chair), Councillor McCann (Vice Chair), Clayton Harris CAO, Dave Thompson Director and Allison Kreuger Manager of Bylaw

All stakeholders who were requested to participate did so with senior representatives of their organizations. Staff appreciate the attention and dedication of time to the issue that the stakeholders provided.

Two meetings were held that were focused on a solution-based approach. Participants were encouraged to provide open dialogue about their organizations limitations as well as opportunities that existed to address the noted social issues in the Downtown.

The following is a list of **immediate** initiatives that the committee identified as opportunities to improve.

1. Installation of Cameras - The OPP clearly identified numerous opportunities to deter negative activities through the installation of cameras. The installation can be broken into two broad areas
 - a) Area wide cameras - The OPP recommended intersection-based installations of cameras to "keep watch" on Downtown activities.

- b) Store Front cameras - To deal with more specific criminal activities, the OPP highly recommended that each storefront as a minimum should monitor its entrance. Additionally, the OPP advised the more cameras in a store the better for pursuit or any criminal activity.
2. Maintenance Activities - The Team concluded that ample opportunity exists to improve the Downtown maintenance which will improve the experience. Specific initiatives are included;
- c) Trail Vegetation clearing. The trail leading from the BOCC to the walking rail bridge is overgrown with invasive species of vegetation. This overgrowth is so dense that it provides significant opportunity for criminal activities. Clearing of this vegetation will require a long term commitment and allocated resources on behalf of the Town
 - d) Waste receptacles - The type and quantity of waste receptacles was determined to need to be addressed. Waste receptacles that are open need to be replaced and the quantity of receptacles should be increased.
 - e) Lighting - Consideration is necessary for the assessment and improvement of lighting. This can be especially focused in the alleys and behind buildings.
3. Registration of Cameras - The OPP clearly were encouraging the registration of cameras with the Cam Safe program. This program identifies for the OPP where cameras are located and greatly enhances the speed and efficiency with which they can investigate criminal activities. There are minimum requirements for the cameras to be registered however these requirements are minor and do not constitute a barrier to camera installation.
4. Availability of Social Services Support - DSSAB and CMHA identified opportunities and programs within their organization that can assist with homelessness. Although DSSAB and CMHA can not force individuals to participate in their programs they did identify that if notified of homelessness their staff have a high degree of success in providing services to individuals in distress. Opportunities exist to educate Town

staff and Business Owners of the resources available to address homelessness and other social/economic issues.

A number of larger, more broad initiatives were discussed that would require input and buy in from numerous partners and can be viewed as long term goals.

5. Policy Changes - The Towns Official Plan is attempting to address the Downtown Environment through Policy Change;
 - f) Retail Hierarchy - The Draft OP is promoting a Retail Hierarchy that would encourage through policy only true retail establishments on the key downtown streets of Seguin and James. Service oriented business would be oriented towards Gibson and Miller Streets in an attempt to create a vibrant retail environment in core downtown.
 - g) Staff envision a Zoning Bylaw that will reflect the desire for a vibrant retail centre and will include policies that limit window coverings where possible in the Seguin and James St core.
6. Social Services Hub - A future opportunity that all DQET stakeholders believed had merit was a Social Services Hub located off of the core retail streets. This could be considered a one stop shop for government agency services and assistance rather than the current individual storefront utilization for some services. This initiative would need to be planned over the long term and would require the buy in of numerous groups.

Staff recommend that the quick wins of cameras and maintenance be addressed through the 2025 budget. There are a number of education opportunities that can also be immediately pursued such as individual store cameras, registration of private cameras and education for downtown business about services that are available through DSSAB and OPP. Staff will collaborate on this with the Executive Director of the DBA.

Staff recommend that the DQET continue to meet on an as needed basis once initiatives are implemented or when a member organization believes a meeting would be beneficial to move additional initiatives forward.

Advantages and/or Disadvantages of Staff Recommendation:

Funds to address cameras in the business District and greater maintenance in the Downtown will be included in the 2025 Budget

The social issues in the downtown are not resolved in an immediate change to any particular circumstance. They can only be addressed through a multilateral approach that will utilize a number of resources from different organizations.

Alternatives:

n/a

Cost/Financial Impact:

Cameras - \$15,000

Level of Service Maintenance - \$30,000

Included in Current Budget:

Proposed in the 2025 Budget

Attachments:

Director Approval DT; Date: December 4, 2024

CAO Recommendation for Council Approval:

Yes



The Corporation of the Town of Parry Sound

Council Report and Recommendation

Open Council Agenda December 17, 2024

Subject:

Belvedere Request for returned Reserve funds to participating area municipalities

TOMRMS File Number:

F20 - Reserves

Spokesperson(s) Name, Title, Department

Stephanie Phillips, CPA, CMA, Director of Finance / Treasurer, Finance

Purpose of Report:

To request Council's approval for the return of Town of Parry Sound funds previously issued back to participating municipalities from Belvedere to cover architect and engineering costs for the addition of 22 new private rooms.

Resolution 2024

Whereas Council previously approved the transfer of \$61,684 received from Belvedere to a Long-Term Care Reserve for the purpose of assisting in offsetting any future levy increases with Resolution 2021-059; and

Whereas Council has received a request from Belvedere Heights to return those funds to go towards the architect and engineering costs for a 22 new private room addition.

Therefore, Council approves the return of \$61,684 to Belvedere Heights to be funded from the Town's Long-Term Care Reserve.

Relationship to Strategic Plan:

Core Service? Yes

New Service, Project or Program? No

Identify the Relationship to Council's Strategic Plan: N/A

Background:

The Board of Management at their regular meeting in March 2021 approved the return of \$700,000 from their reserve funds to participating municipalities at their proportionate share. The Town of Parry Sound's share of the reserve monies returned was \$61,684. Those funds were previously placed into a Long-Term Care Reserve by Council back in 2021.

Belvedere Heights has now begun a project to add 22 new rooms and have begun to incur architect and engineering costs. A letter requesting the return of those funds to Belvedere Heights to fund those costs has been included as Attachment 1 for your information.

Advantages and/or Disadvantages of Staff Recommendation:

Satisfies the request from the Board of Belvedere Heights and Town responsibilities as an owner.

Alternatives: N/A

Cost/Financial Impact:

The Town's long-term care reserve would be utilized.

Included in Current Budget: No

Attachments:

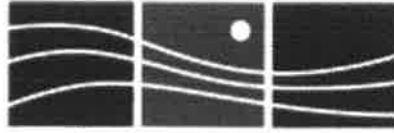
Attachment #1 - Letter from Belvedere Heights - October 7, 2024

(Accessible format available upon request)

Director Approval SP; Date: November 15, 2024

CAO Recommendation for Council Approval:

Yes



Belvedere Heights

Community Support Services Residences Long Term Care

October 07, 2024

Mayor James McGarvey and Councilors
Town of Parry Sound
52 Seguin St
Parry Sound, ON P2A 1B4

Dear Mayor McGarvey and Council:

In May 2021, Belvedere Heights returned the proportionate share of \$700,000 to each of our 8 owner municipalities. At that time, the then Long-Term Care Act only allowed us to retain 15 per cent of our total revenue as an operating surplus equivalent to \$1.6M, which meant that our \$2.3M operating reserves had to be reduced by \$700,000.

Most of the 8 municipalities placed their share into reserves for Belvedere Heights, which then should be available to return to Belvedere Heights to support the addition of 22 new private rooms. We kindly request that you remit these funds as soon as you are able to help offset the architect and engineering costs incurred during 2024.

Please see the attached the ownership share apportionment used to return the funds to the Municipalities in May 2021. This same breakdown will be used as the backup for this request to return these amounts for each municipality as approved by the Board.

Sincerely,

Pam Wing, Carling Councillor
Chair, Belvedere Heights Board of Management

CC: CAO

**BELVEDERE HEIGHTS
LONG TERM CARE**

ADMINISTRATION
(705) 746-5871 • FAX (705) 774-7300

21 BELVEDERE AVENUE

NURSING DEPARTMENT
(705) 746-5871 • Extension 2
FAX (705) 774-7300

PARRY SOUND, ON P2A 2A2

COMMUNITY SUPPORT SERVICES
(705) 746-5602 or 1-800-883-0058
FAX (705) 774-7300

Belvedere Heights 2021 Levy Apportionment

Board Approved Levy
repayment March 2021
Levy 2021

2019
FIR 26A
Column I 7

\$700,000

Municipalities	Weighted Assessment	% Distribution	Distributed Amount 2021
-----------------------	----------------------------	-----------------------	--------------------------------

Parry Sound	845,529,080	8.8120%	\$61,684 ✓
Carling	1,024,748,048	10.6798%	\$74,759 ✓
Whitestone	587,354,886	6.1214%	\$42,850 ✓
McDougall	744,399,378	7.7581%	\$54,307 ✓
McKellar	649,711,295	6.7712%	\$47,399 ✓
McMurrich-Montieth	221,094,343	2.3042%	\$16,130 ✓
Archipelago	2,089,910,184	21.7809%	\$152,466 ✓
Seguin	3,432,408,583	35.7723%	\$250,406 ✓
Totals	9,595,155,797	100.0000%	\$700,000

NOTE: The Ministry of Municipal Affairs and Housing website provided the

November 29, 2024

Sent via email to: premier@ontario.ca; minister.mah@ontario.ca;
MinisterEnergy@ontario.ca

Premier of Ontario

Legislative Building
Queen's Park
Toronto, ON M7A 1A1

The Honourable Paul Calandra

Minister of Municipal Affairs and Housing
17th Floor, 777 Bay Street
Toronto, ON M7A 2J3

The Honourable Stephen Lecce

Minister of Energy and Electrification
10th Floor, 77 Grenville Street
Toronto, ON M7A 2C1

RE: Guelph City Council Resolution to Enable Municipalities to Charge Fees for use of Municipal Property by Gas Utilities

Dear Premier Ford, Minister Calandra and Minister Lecce,

Guelph City Council at its meeting held on November 26, 2024 passed a resolution regarding the ability of municipalities to charge gas utilities for their use of municipal property, which included the following motions:

1. That Council request the Province of Ontario to amend section 9 of Regulation 584/06 under the Municipal Act, 2001, to permit municipalities to charge fair fees to for-profit gas utilities for their use of public property, as municipalities do in most other provinces.
2. That Council direct staff, to the satisfaction of the DCAO of IDE, to negotiate a Franchise Agreement with the gas distribution company that:
 - a. will allow the City of Guelph to charge fees for use of public property if and when Ontario Regulation 584/06 is amended to allow such charges,
 - b. will ensure that the City of Guelph is not liable to pay for any gas infrastructure relocations needed due to conflicts with municipal infrastructure, and
 - c. will ensure future charges for use of municipal property is not passed on to Guelph customers of the gas distribution company.
3. That the City of Guelph supports, in principle, the Bill 219, "No Free Ride for Fossil Fuels Act, 2024" tabled November 4, 2024 by Guelph MPP Mike Schreiner.

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

guelph.ca

Across most of Canada, municipalities charge for-profit gas utilities fees for the use of municipal property. This revenue supports municipalities in managing abandoned gas distribution infrastructure and any conflicts with municipal infrastructure without increasing the financial burden on property taxpayers. However, in Ontario, Section 9 of *O.Reg. 584/06* under the *Municipal Act, 2001* prohibits municipalities from charging for-profit gas utilities these fees. If the charging of these fees is permitted, revenues would provide much needed funding towards essential City services and programs, and support the City in funding any future work associated with gas distribution infrastructure.

As Guelph seeks to renew its Franchise Agreement, which sets out the conditions for the use of municipal property by the gas distribution company, there is an opportunity to review the compensation framework for municipalities across Ontario. Many sectors and individuals are increasingly transitioning away from natural gas in favour of cleaner and carbon-free technologies, and Guelph Council believes municipalities should not be locked in to long-term agreements which limit the ability of municipalities to receive fair compensation from for-profit gas distribution companies.

As such, Guelph City Council requests the Province of Ontario amend section 9 of *O.Reg. 584/06* under the *Municipal Act, 2001*, to permit municipalities to charge fees to for-profit gas utilities for their use of public property. Additionally, Guelph City Council would like to express its support, in principle, for Bill 219 – the *No Free Ride for Fossil Fuels Act, 2024*, which would enshrine the right of municipalities to charge fees under the *Municipal Act, 2001*, and the *City of Toronto Act, 2006*.

Sincerely,

Intergovernmental Services on behalf of Guelph City Council

Chief Administrative Office

Intergovernmental.relations@guelph.ca

City Hall, 1 Carden Street, Guelph ON N1H 3A1

519-822-1260 x5602

TTY: 519-826-9771

CC: Mike Schreiner, Member of Provincial Parliament for Guelph;
Ontario's Big City Mayors
Association of Municipalities of Ontario
All Ontario Municipalities



The Corporation of the Town of Parry Sound

Council Report and Recommendation

Open Council Agenda December 17, 2024

Subject:

Deeming By-law - 21 Belvedere Ave (Belvedere Heights)

TOMRMS File Number:

D-25

Spokesperson(s) Name, Title, Department

Jeremy Rand, Manager of Planning, Development & Protective Services

Purpose of Report:

To recommend that lots on a plan of subdivision be deemed to facilitate a proposed development

By-law 2024 - 7461

Being a By-law to Deem Certain Lots in the Town of Parry Sound not to be a Part of a Registered Plan of Subdivision (Belvedere Heights - 21 Belvedere Ave)

Relationship to Strategic Plan:

Core Service? Yes

New Service, Project or Program? No

Identify the Relationship to Council's Strategic Plan: Housing

Background:

The subject properties are three separate lots on a plan of subdivision.

In October of 2024, the applicant submitted a Zoning Amendment application along with two separate Site Plan Agreement applications in order to construct an addition to the existing Long Term Care Home in order to facilitate the expansion of a parking area as well as permit an increase in the number of Long Term Care Beds.

As the proposed development would be located on multiple lots, a deeming by-law is required in order for the proposed development to meet all proposed zoning requirements in addition to registering the proposed site plan agreement on title of the subject lands.

Advantages and/or Disadvantages of Staff Recommendation:

The deeming by-law would facilitate the proposed development on the subject lands.

Alternatives:

1. Council could deny the proposed By-law.
2. Council could defer the application for more information

Cost/Financial Impact: N/A

Included in Current Budget: N/A

Attachments:

Attachment #1 - Location Map

Attachment #2 - Plan 121

Attachment #3 - Draft Deeming By-law

Director Approval DT; Date: December 10, 2024

CAO Recommendation for Council Approval:

Yes

10.2.1a ATT#1

26

24

Belvedere Ave

25

Bayview Rd

4

3A

2

Belvedere Heights

21

2

19

17



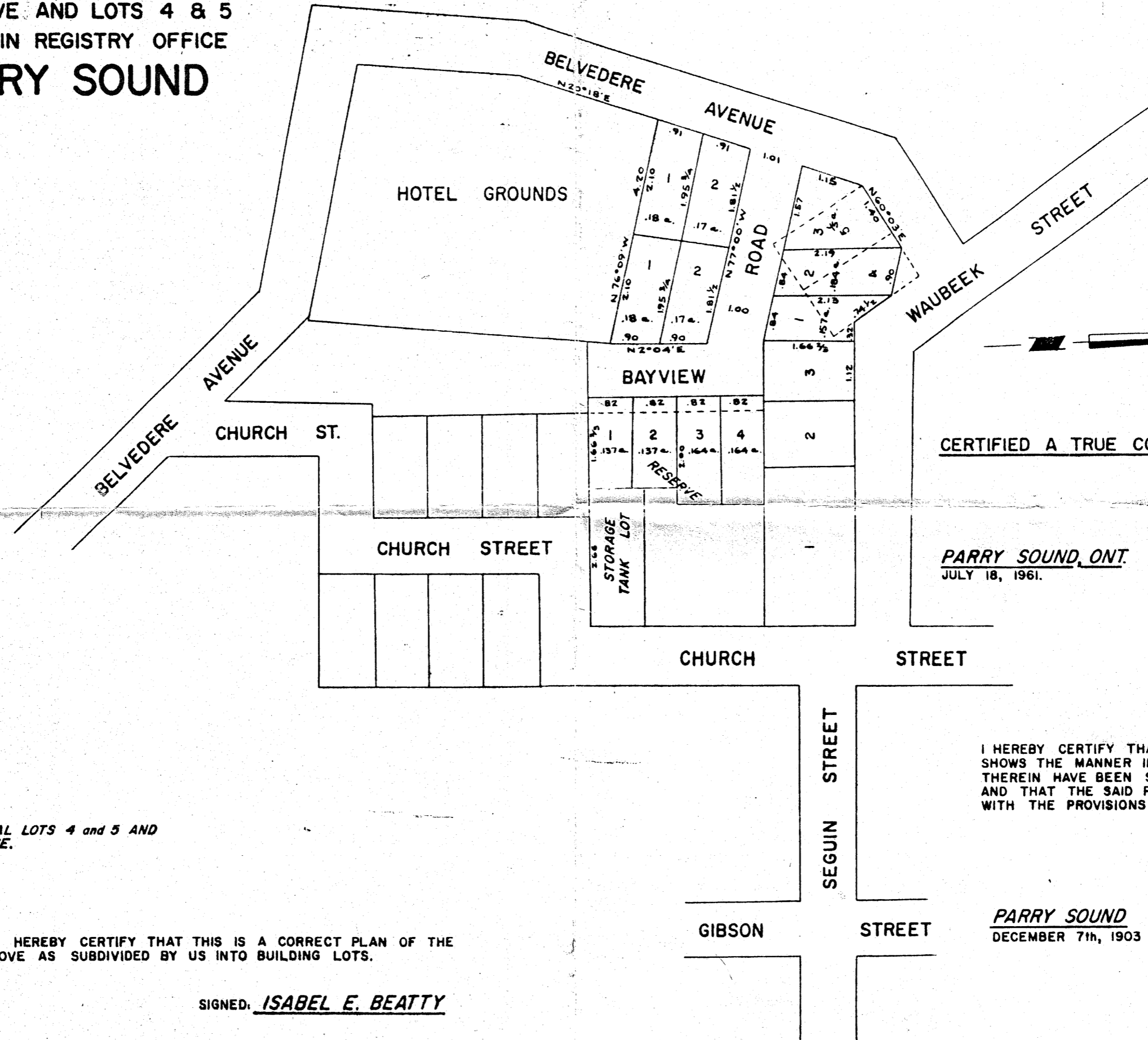
10.2.1b ATT#2

I CERTIFY THAT THIS PLAN WAS ENTERED AND REGISTERED IN THIS REGISTRY OFFICE FOR THE DISTRICT OF PARRY SOUND ON THE SIXTH DAY OF APRIL A.D. 1904 AS PLAN NO. 121.

SIGNED: THOS. KENNEDY
REGISTRAR

PLAN
OF SUBDIVISION OF
BLOCK "D", PART OF RESERVE AND LOTS 4 & 5
SHEWN ON PLAN NO. 86 IN REGISTRY OFFICE
TOWN OF PARRY SOUND

SCALE: 2 CHAINS = 1 INCH



CERTIFIED A TRUE COPY OF PLAN NO. 121

P. W. Fletcher
P. W. FLETCHER
REGISTRAR OF DEEDS

PARRY SOUND, ONT.
JULY 18, 1961.

I HEREBY CERTIFY THAT THIS PLAN ACCURATELY SHOWS THE MANNER IN WHICH THE LANDS INCLUDED THEREIN HAVE BEEN SURVEYED AND SUBDIVIDED AND THAT THE SAID PLAN IS PREPARED IN ACCORDANCE WITH THE PROVISIONS OF THE REGISTRY ACT.

SIGNED: DAVID BEATTY
ONTARIO LAND SURVEYOR

PARRY SOUND
DECEMBER 7th, 1903

NOTE:
DOTTED LINES SHEW ORIGINAL LOTS 4 and 5 AND WEST BOUNDARY OF RESERVE.

WE HEREBY CERTIFY THAT THIS IS A CORRECT PLAN OF THE ABOVE AS SUBDIVIDED BY US INTO BUILDING LOTS.

SIGNED: ISABEL E. BEATTY

SIGNED: JOHN D. BEATTY

WITNESS:

SIGNED: W. J. BEATTY

The Corporation of the Town of Parry Sound

By-law 2024 - 7461

Being a By-law to Deem Certain Lots in the Town of Parry Sound not to be Part of a Registered Plan of Subdivision (Belvedere - 21 Belvedere Ave.)

Whereas Section 50(4) of the Planning Act, R.S.O. 1990, c. P.13, as amended, authorizes Councils of local municipalities to pass By-laws designating any part of a Plan of Subdivision that has been registered for eight years or more to be deemed not to be a registered Plan of Subdivision for the purposes of Section 50(3) of the Planning Act, R.S.O. 1990, c. P.13;

Whereas Plan 121 has been registered for more than eight years; and

Whereas the owner has requested to deem lots in these plans to not be registered lots in a plan of subdivision.

Now Therefore the Council for the Corporation of the Town of Parry Sound enacts as follows:

1. That the following lands are designated not to be registered lots on a plan of subdivision in accordance with Section 50(4) of the Planning Act, RSO 1990, c. P13:
 - a) Lot 1, E/S of Belvedere Ave and Lot 2, E/S of Belvedere Ave Plan 121 in the Town of Parry Sound
2. This By-law shall come into force and take effect on the final day of passing thereof.

Read a First time this 17th day of December 2024.

Mayor Jamie McGarvey

Clerk Rebecca Johnson

Read a Second and Third time, **Passed, Signed** and **Sealed** this 17th day of December, 2024.

Mayor Jamie McGarvey

Clerk Rebecca Johnson