



## **Agenda for Council for the Town of Parry Sound**

### **Regular Meeting of Parry Sound Council**

**December 3, 2024**

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The Corporation of The Town of Parry Sound

Council Meeting Agenda December 3, 2024

This meeting will be live streamed, recorded and available on the internet by visiting the Town of Parry Sound's website at [www.parrysound.ca](http://www.parrysound.ca).

## **Council Meeting Agenda - December 3, 2024**

7:00 PM, Parry Sound Council Chambers 52 Seguin St. Parry Sound, 6:15 PM Closed

### **Contents**

Council Meeting Agenda - December 3, 2024 .....	1
Closed Meeting Resolution .....	2
1. Agenda and Minutes Review, Pecuniary Interest .....	3
2. Public Meeting .....	3
3. Questions of Staff .....	3
4. Correspondence .....	3
5. Deputations .....	4
5.1 Phil Black, Rotary Club of Parry Sound Support Request .....	4
5.2 Molly & Jay Banerjei, Proclaiming December as Christian Heritage Month (tentative) .....	4
6. Mayor & Councillors' Reports .....	4
7. Ratification of Matters From Closed Agenda .....	4
8. Consent Agenda .....	4
9. Resolutions and Direction To Staff .....	4
9.1.1 Purchase of 2020 Mathieu MC210 Sweeper .....	4
9.2.1 Parry Sound Bikes' Request for Municipal Lands .....	4
9.2.2 Change of Condition for Consent Application (B24-05 to 15) – Louisa St.	5
9.3.1 Accept Resignations from Committees of Council .....	6

The Corporation of The Town of Parry Sound

Council Meeting Agenda December 3, 2024

9.4.1 Financial Variance Report for First Three Quarters of 2024 ..... 6

9.4.2 General Insurance Renewal and Risk Management Services ..... 6

9.5.1 Ambulance Shortages and Healthcare System Issues ..... 7

9.5.2 Resume the Assessment Cycle ..... 7

10. By-laws ..... 8

10.1.1 Waste Connections Canada Curbside Waste & Recycling Contract extension..... 8

10.2.1 911- Primary Public Safety Answering Point Svs. Agmt ..... 8

10.4.1 2025 Interim Tax By-law ..... 9

10.5.1 Confirming By-law..... 9

11. Adjournment..... 9

**Closed Meeting Resolution**

Prior to the Regular Meeting, Council will adjourn to a meeting closed to the public per the following resolution.

**Resolution 2024 -**

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

c) a proposed or pending acquisition or disposition of land for municipal or local board purposes, (**Property Disposition**);

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, (**Property Disposition; WPS Recreation & Cultural Centre and Belvedere Heights Loan Guarantees**).

## **1. Agenda and Minutes Review, Pecuniary Interest**

### **1.1 Land Acknowledgement**

### **1.2 Presentations/Announcements**

### **1.3 Additions to Agenda**

### **1.4 Prioritization of Agenda**

### **1.5 Adoption of Agenda**

That the Council agenda for December 3, 2024 be approved as circulated.

### **1.6 Disclosure of Pecuniary Interest and the General Nature Thereof**

### **1.7 Adoption of Minutes**

That the Minutes from the Regular Council meeting held November 19, 2024 be approved as circulated.

## **2. Public Meeting**

## **3. Questions of Staff**

## **4. Correspondence**

**4.1** Terry Fellner, President, Park to Park Trail Association - request for \$6,000

**4.2** Ministry of the Solicitor General - province offsetting OPP Cost increases for small and rural municipalities

**4.3** Shawn Boggs, Parry Sound Curling Club - request for support of NOHFC application to make Curling Club building accessible.

**4.4** Let's Make a Splash - Matching Campaign Fundraising for West Parry Sound Recreation and Cultural Centre.

## **5. Deputations**

### **5.1 Phil Black, Rotary Club of Parry Sound Support Request**

### **5.2 Molly & Jay Banerjei, Proclaiming December as Christian Heritage Month (tentative)**

## **6. Mayor & Councillors' Reports**

## **7. Ratification of Matters From Closed Agenda**

## **8. Consent Agenda**

## **9. Resolutions and Direction To Staff**

### **9.1.1 Purchase of 2020 Mathieu MC210 Sweeper**

Spokesperson: Vinni Bonazza, Manager of Operations, Public Works

#### **Resolution 2024 -**

That Council accepts the quote from Cubex in the amount of \$145,000.00, excluding taxes and additional brushes.

### **9.2.1 Parry Sound Bikes' Request for Municipal Lands**

Jeremy Rand, Manager of Planning, Development & Protective Services

#### **Resolution 2024 -**

WHEREAS the Town has been approached by the owners of Parry Sound Bikes to acquire a portion of the road allowance and municipal property adjacent to their property;

AND WHEREAS Town staff have evaluated the Town's requirement for this property and have advised that a portion should be retained for snow removal operations;

AND WHEREAS the benefitting property is designated under the Ontario Heritage Act, however additions to the lands would not affect the reasons for designation of this property.

NOW THEREFORE BE IT RESOLVED THAT staff be directed to proceed with the following:

1. Stopping up and closing a portion of the municipal road allowance on Mary Street and Gibson Street adjacent to Part of Market Square, Plan 2, being Part 1, Plan 42R-20686, less a minimum of 2 meters required for snow removal operations and storage; and
2. That staff begin the process of Stopping Up and Closing a portion of the Road Allowance along with an Agreement of Purchase and Sale for the road allowance and other adjacent lands with the following provisions:
  - That the lands be formally appraised to help determine a fair sale price;
  - That the existing water infrastructure be recognized via an easement in favour of the Town of Parry Sound; and
  - That all costs associated with the closing of the road allowance and processing of the sale of these lands be borne by the purchaser.

### **9.2.2 Change of Condition for Consent Application (B24-05 to 15) – Louisa St.**

Spokesperson: Jeremy Rand, Manager of Planning, Development & Protective Services

Solicitors Ed Veldboom, Ben Prichard

**Resolution 2024 –**

The Corporation of The Town of Parry Sound

Council Meeting Agenda December 3, 2024

THAT Condition No. 5 of the Provision Consent for Applications B24-05 to B24-08 be changed so as to read:

5. That the applicant obtain and register a right of way from Louisa Street to the satisfaction of the Town of Parry Sound.

FURTHER, THAT the change of condition is considered to be minor so notice is not required pursuant to Section 53(24) of the Planning Act.

### **9.3.1 Accept Resignations from Committees of Council**

#### **Resolution 2024 -**

That Council of the Corporation of the Town of Parry Sound accepts with regret, the resignation of Kathy Dyer from the Façade Improvement Committee, and the resignations of Doug Wilton and Tim Dunn from the Parry Sound Downtown Business Association; and

That Resolution 2022-157 appointing these members be so amended.

### **9.4.1 Financial Variance Report for First Three Quarters of 2024**

Spokesperson: Stephanie Phillips, Director of Finance / Treasurer

#### **Resolution 2024 -**

That Council hereby receives and accepts the variance report for the first three quarters of 2024 as of September 30, 2024; and

That Council hereby approves the expenses for Council members for the period from January 1, 2024 to September 30, 2024.

### **9.4.2 General Insurance Renewal and Risk Management Services**

Spokesperson: Stephanie Phillips, Director of Finance / Treasurer

#### **Resolution 2024 -**

The Corporation of The Town of Parry Sound

Council Meeting Agenda December 3, 2024

That Council hereby approves the renewal of the Corporation's general insurance and risk management services with BFL Canada at the premium of up to \$723,935 plus tax for the one-year period ending December 15, 2025.

### **9.5.1 Ambulance Shortages and Healthcare System Issues**

Spokesperson: Councillor McDonald

#### **Resolution 2024 -**

That Council of the Corporation of the Town of Parry Sound hereby endorses Resolution 266-2024 of the Corporation of the Township of Terrace Bay which requests that the Honorable Sylvia Jones, Minister of Health, be requested to take immediate action to address the funding shortfalls and structural challenges in the delivery of EMS services in northern communities, including:

3. Increasing provincial funding to support EMS services and reduce the financial burden on municipalities;
4. Implementing incentives such as “learn and stay” grants to encourage paramedics to live and work in northern Ontario;
5. Enhancing support systems for EMS workers, including improved wages, benefits, and mental health resources; and

THAT this resolution be forwarded to Minister Sylvia Jones, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM) and the Township of Terrace Bay.

### **9.5.2 Resume the Assessment Cycle**

Spokesperson: Councillor McDonald

#### **Resolution 2024 -**



The Corporation of The Town of Parry Sound

Council Meeting Agenda December 3, 2024

That Council of the Corporation of the Town of Parry Sound hereby endorses Resolution 2024/05/184 of the Municipality of Callander which requests that the assessment cycle be promptly resumed to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system; or respond with an alternative method for every municipality in Ontario to achieve fair taxation; and

AND THAT a copy of this resolution be forwarded to the Premier, the relevant provincial authorities, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA), the Federation of Northern Ontario Municipalities (FONOM), the Municipal Property Assessment Corporation (MPAC), and to the Municipality of Callander.

## **10. By-laws**

### **10.1.1 Waste Connections Canada Curbside Waste & Recycling Contract extension**

Spokesperson: Mike Kearns, Director of Public Works

#### **By-law 2024 - 7457**

Being a by-law to authorize the execution of a one-year extension to the current service agreement with Waste Connections Canada for curbside waste and recycling collection.

### **10.2.1 911- Primary Public Safety Answering Point Svs. Agmt**

Spokesperson: Dave Thompson, Director of Development & Protective Services

#### **By-law 2024 - 7458**

Being a By-law to authorize the execution an agreement with His Majesty the King in Right of Ontario as represented by the Minister of the Attorney General on behalf of the

The Corporation of The Town of Parry Sound

Council Meeting Agenda December 3, 2024

Ontario Provincial Police for the provision of Primary Public Safety Answering Point (PPSAP) services

#### **10.4.1 2025 Interim Tax By-law**

Spokesperson: Rob Beaumont, Manager Revenue & Taxation/Tax Collector, Finance.

##### **By-law 2024 - 7459**

Being a bylaw to provide for an interim tax levy, for the payment of taxes, and for penalty and interest at 1 1/4 percent per month for the 2025 taxation year.

#### **10.5.1 Confirming By-law**

##### **By-law 2024 - 7460**

Being a By-law to confirm the proceedings of Council.

### **11. Adjournment**

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

4.1



January 1, 2024

Mayor McGarvey and Council  
52 Seguin Street  
Parry Sound, ON  
P2A 1B4

Dear Mayor McGarvey and Council,

On behalf of the Board of Directors at Park to Park Trail Association I wish to express my deep appreciation for your continued financial support. The Town of Parry Sound's annual contribution helps us maintain part-time administration, organize volunteers, source funding, and manage and perform trail repairs and upgrades.

As we continue to restructure and improve our product, we are challenged with limited resources because of having only two municipal partners to support us financially; and have been affected by rising costs for insurance and materials. We are hereby asking for a donation in the amount of \$6,000.

For 2024 we will continue with trail repairs and upgrades to Park to Park Trail and build partnerships with many organizations that have expressed interest. We will continue working on our signage strategy and destination development that supports the Town of Parry Sound's strategic plan.

Thank you for showing your commitment to our region's trail network. None of our work could be done without our amazing partners. We look forward to many more years of working together and continuing to increase our tourism and economic opportunities in our community.

Sincerely,

Terry Fellner  
President, Park to Park Trail Association

**From:** [Rebecca Johnson](#)  
**To:** [Rebecca Johnson](#)  
**Subject:** Ontario Offsetting OPP Cost Increases for Small and Rural Municipalities  
**Date:** November 29, 2024 9:51:33 AM

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**Ontario Logo**



## NEWS RELEASE

# Ontario Offsetting OPP Cost Increases for Small and Rural Municipalities

Provincial investment would support police and community safety

**November 29, 2024**

[Ministry of the Solicitor General](#)

TORONTO — The Ontario government is proposing to provide over \$77 million in financial relief to municipalities to help offset the increased cost of municipal police services provided by the Ontario Provincial Police (OPP). This investment will help these predominantly small and rural communities address the budget impacts resulting from the collective bargaining agreement that was reached between the province and the Ontario Provincial Police Association (OPPA) in July 2024.

“Our government is working closely with our municipal partners and our women and men in uniform to keep communities across Ontario safe,” said Solicitor General Michael Kerzner. “The financial relief we are proposing will help municipal leaders balance their budgets and invest in their communities while ensuring no change to the policing provided by the OPP that keeps families and businesses safe.”

The Ontario government’s proposal would support small and rural municipalities by offsetting the 2025 impacts of OPP salary increases. This includes:

- A 3.75 per cent bill reduction on 2023 total reconciled costs,
- A 44 per cent bill reduction on 2023 reconciled overtime costs, and
- A 10 per cent bill reduction on amounts invoiced for 2025 policing costs.

In addition to these changes, the Government of Ontario is continuing its

annual \$125 million Court Security & Prisoner Transportation Transfer Payment Program for the 2025 calendar year.

The province will also be examining options for reviewing the OPP billing model to ensure that it meets the needs of communities across the province.

## Quick Facts

- The OPP provides municipal policing services to 330 municipalities across Ontario.
- The OPPA and the provincial government ratified a new uniform and civilian collective agreement in July 2024 that included general salary increases for 2023, 2024, 2025 and 2026.

## Quotes

"AMO is pleased that the government has listened to concerns about the increase in Ontario Provincial Police (OPP) billing recovery costs with this proposal. Without the provincial action, the rise in OPP costs would have significantly impacted small, rural, and northern communities serviced by the OPP. Municipal fiscal sustainability is under pressure across Ontario, and municipalities struggle to balance their budgets. This proposition is an important recognition of this challenge and will help support quality of life for residents across the province."

**- Robin Jones**

**President of the Association of Municipalities of Ontario**

"ROMA welcomes provincial action to reduce the impact of increasing Ontario Provincial Police (OPP) costs on rural municipalities. In the context of inflation, infrastructure pressures, and a growing homelessness crisis, rural municipalities simply cannot afford a 20% increase in OPP costs. This provincial investment acknowledges the escalating fiscal challenges municipalities face. We look forward to ongoing partnership to put rural municipalities on a sustainable path."

**- Christa Lowry**

**Chair of the Rural Ontario Municipal Association and Mayor of the Municipality of Mississippi Mills**

## Media Contacts

**Chelsea McGee**

Solicitor General's Office

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**From:** [S Boggs](#)  
**To:** [Rebecca Johnson](#)  
**Cc:** [Trudie Johnson](#)  
**Subject:** resolution of support  
**Date:** November 29, 2024 1:26:35 PM

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Dear Mayor and Council:

On behalf of the Board of Directors of the Parry Sound Curling Club, I am writing to request your support for the Curling Club's application to the Northern Ontario Heritage Fund (NOHFC) and the Ontario Trillium Foundation for accessibility infrastructure improvements to the Club. Specifically, the Club is applying for funding to instal a lift to provide access to all levels in the building and to make other accessibility improvements such as automatic doors and accessible washrooms.

As you may know, the Curling Club is an important social hub in the community, providing recreational and social activities for the whole of the West Parry Sound Area. The membership is diverse and inclusive with an active junior curling program and seniors leagues as well as darts and social events. With the addition of these accessibility improvements to the building, the club will be all the more inclusive.

On behalf of the Curling Club, thank you for your consideration and anticipated support. Below is a sample resolution.

Best regards and good curling,

Shawn Boggs  
sdboggs@hotmail.com

cc. Trudy Johnson

"That the Corporation of the Town of Parry Sound support the Parry Sound Curling Club's funding application to the Northern Ontario Heritage Fund and the Ontario Trillium Foundation for accessibility improvements to the Curling Club building."





## Let's Make a Splash Moose FM campaign closes with \$386,000 going to West Parry Sound Recreation and Cultural Centre



PHOTO: WPSRCC fundraising team members with Don Carmichael (second from left) celebrating end of Let's Make a Splash with Moose FM campaign

PARRY SOUND, ON (November 28, 2024) – The West Parry Sound Recreation and Cultural Centre will receive just over \$386,000 thanks to the success of the Let's Make a Splash with Moose FM matching campaign. The team credits generous donations from the community and the commitment of The Carmichael Family Foundation. The Foundation upped their original commitment from \$100,000 to \$190,000 based on the overwhelming community support bringing in \$196,000. This was contributed by local businesses, organizations and individuals.

To date, Eloise and Don Carmichael have opted to remain anonymous but now say "it is important to come forward publicly and challenge others in the community to consider a matching campaign for the recreation centre." He says he has long believed in the importance of such a facility for the region. Organizers say the success of the campaign demonstrates that the broader community feels equally as passionate about building the long-awaited centre.

The campaign launched in May, challenging community groups and individuals to raise a total of \$100,000. The response went above and beyond expectations with a broad range of contributors stepping up to the challenge, from school-aged children and sports clubs to medical professionals and educators. Carmichael hopes to keep the momentum going. "We challenge another donor to come forward to launch a second, even bigger matching grant campaign in 2025."



The fundraising team celebrated the successful completion of the campaign Saturday, November 23 at Maurizio's Pizzeria where the community enjoyed free pizza and a chance to learn more about the project. While this matching campaign is complete, the team continues to work towards their goal of raising \$5 million in capital and \$5 million in an endowment over the next five years.

The next fundraising event is the Second Annual Winter Sound Waves concert on December 15 at the Stockey Centre. Tickets for this musical extravaganza can be purchased through the Stockey Centre box office. Visit [letsmakeasplash.ca](https://letsmakeasplash.ca) for more information or to donate.

-30-

**About the West Parry Sound Recreation and Cultural Centre:** The Town of Parry Sound, the Townships of The Archipelago, Carling, McDougall, McKellar, Seguin, the Municipality of Whitestone, and the First Nations of Shawanaga and Wasauksing, along with the federal and provincial governments, have come together to build a multiuse recreation centre for our region. The building is slated to open in 2026 at 44 Joseph Street in Parry Sound.

CONTACT

Valerie Iancovich

Communications Specialist, Seguin Township

[viancovich@seguin.ca](mailto:viancovich@seguin.ca)

705-732-4300

[www.wpspoolandrec.ca](http://www.wpspoolandrec.ca)

5.1

# Rotary

## Club of Parry Sound

Established 1936



# Reviewing a few great successes

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- 2023 3 pitch
- 2024 Maple Leaf Alumni Game
- Foundation Evening awarding 2 community Paul Harris Fellows
- Contributions to the new Community Pool
- Contributions to WPSHC for local cancer care
- Christmas Hamper project -100+ families
- Santa Claus Parade -annual





# Legacy

- Serving our Community since 1936.
- Rotary Club of Parry Sound will continue to support our community with events and fundraisers including: 3 Strikes against Cancer 3 pitch tournament, Christmas Hamper project, Rotary Foundation Polio eradication, and much more



# 3 Pitch history...

- Formerly the RACH tournament
- Rotary took reins in 2019 with pledge to continue to support local cancer care
- Great community event, silent auction
- 2024 postponement
- 2025 in early planning stages



**SUPPORTING  
CANCER CARE IN  
OUR HEALTH CENTRE  
& ROTARY PROJECTS**

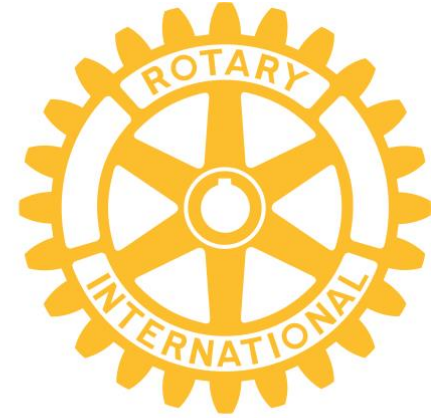
# Our ask today

- As you look at the 2025 Budget Numbers, we hope that you will consider continuing your generous support our Rotary Club
- We can only accomplish our goals with the wonderful support that has been provided by the community. Thank you for all that you do for us .

Thank you for your time  
today and for all that you  
do for our community

Questions?

**Rotary**  
Club of Parry Sound  
Established 1936





The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda December 3, 2024**

#### **Subject:**

Purchase of 2020 Mathieu MC210 Sweeper

#### **TOMRMS File Number:**

F18 - Quotations & Tenders

#### **Spokesperson(s) Name, Title, Department**

Vinni Bonazza, Manager of Operations, Public Works

#### **Purpose of Report:**

To provide information on the 2020 Mathieu MC210 Sweeper and accept the quote from Cubex in the amount of \$145,000.00 (excluding taxes) for the purchase of the sweeper.

#### **Resolution 2024**

That Council accepts the quote from Cubex in the amount of \$145,000.00, excluding taxes and additional brushes.

#### **Relationship to Strategic Plan:**

Core Service? Yes

New Service, Project or Program? No

Identify the Relationship to Council's Strategic Plan: Organizational Excellence

#### **Background:**

This year the Town rented this sweeper on a trial basis to evaluate its performance. At the end of the rental period, Cubex offered a quote to purchase the equipment. The MC-



210 is a versatile piece of equipment that can perform multiple tasks beyond basic street cleaning. With attachments it can also do high pressure washing and mechanical weeding. This equipment will enhance downtown beautification and give us a better tool to handle the litter in the downtown. In the short time we had the MC-210, we had positive feedback from business owners and support from the DBA Beautification committee.

**Advantages and/or Disadvantages of Staff Recommendation:**

- Versatile and up to date equipment
- Contributes to a better maintenance standard downtown and beyond while allowing us to leverage the rental cost toward the purchase price.

**Alternatives:**

- Do not accept the quote from Cubex
- Plan for purchase of a new unit in 2025 at an estimated cost of \$250,000.00

**Cost/Financial Impact:**

\$145,000.00 (excluding taxes)

**Included in Current Budget:**

Not included in 2024 budget - 50% of the cost to be funded from the Capital Equipment Reserve and 50% to be funded through the General Working Capital Reserve. The Working Capital Reserve is replenished annually through the Town's surplus policy. Any surplus from the sale of the existing Mad Vac will flow to the General Working Capital Reserve through surplus allocation.

**Attachments: N/A**

**Director Approval MK ; Date: November 27, 2024**

**CAO Recommendation for Council Approval: Yes**



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda November 19, 2024**

#### **Subject:**

Parry Sound Bikes' Request to purchase Municipal Lands

#### **TOMRMS File Number:**

L07

#### **Spokesperson(s) Name, Title, Department**

Jeremy Rand, Manager of Planning, Development & Protective Services

#### **Purpose of Report:**

To seek direction on the request from Parry Sound Bikes to purchase lands abutting the former Fire Station on Mary Street.

#### **Resolution 2024**

WHEREAS the Town has been approached by the owners of Parry Sound Bikes to acquire a portion of the road allowance and municipal property adjacent to their property;

AND WHEREAS Town staff have evaluated the Town's requirement for this property and have advised that a portion should be retained for snow removal operations;

AND WHEREAS the benefitting property is designated under the Ontario Heritage Act, however additions to the lands would not affect the reasons for designation of this property.

NOW THEREFORE BE IT RESOLVED THAT staff be directed to proceed with the following:

1. Stopping up and closing a portion of the municipal road allowance on Mary Street and Gibson Street adjacent to Part of Market Square, Plan 2, being Part 1, Plan 42R-20686, less a minimum of 2 meters required for snow removal operations and storage; and

2. That staff begin the process of Stopping Up and Closing a portion of the Road Allowance along with an Agreement of Purchase and Sale for the road allowance and other adjacent lands with the following provisions:

- That the lands be formally appraised to help determine a fair sale price;
- That the existing water infrastructure be recognized via an easement in favour of the Town of Parry Sound; and
- That all costs associated with the closing of the road allowance and processing of the sale of these lands be borne by the purchaser.

### **Relationship to Strategic Plan:**

Core Service? No

New Service, Project or Program? No

Identify the Relationship to Council's Strategic Plan: Economic Growth

### **Background:**

Town staff have been approached by the owners of Parry Sound Bikes at 25 Mary Street to purchase lands located between the property and the road allowance on both Mary Street and Gibson Street. They also proposed to purchase a portion of the property directly adjacent to the west side of the building which currently contains a parking space.

Planning staff have consulted with Public Works Staff who have noted that a portion of the lands would need to be retained for snow storage and for parking, however transferring the remainder of the lands requested would not hinder operations. Further, it was noted that there are no plans to widen Mary Street or Gibson Street.

Staff have also evaluated the parking along Mary Street. The Town would not be able to add additional parking in front of the building. Given the existing parking in front of the park as well as the post office, there are no plans to extend the sidewalk along this portion of Mary Street.

It should be noted that a water line runs under the existing buildings. As part of any agreement of purchase and sale, an easement will need to be created in favour of the municipality to recognize this piece of infrastructure.

The applicant submitted a letter to staff on November 14th which outlines the objective and benefits from their perspective for Council's consideration.

Of note the applicants have indicated that the space would be designed as an attractive meeting and gathering place for customers and could visually improve the public realm. Through verbal conversations with the owner, it was also noted that there is a desire to delineate the space as there have been issues with parking especially on market days.

Planning staff would note that the situation in front of the Building is quite unique as the front door of the existing building leads directly to the road allowance. Further, with public parking to the east and west of the subject lands, there are limited options for a sidewalk being installed on the north side of Mary Street. This is a unique situation and approval of this request should not create a precedent for other requests in Town.

The written request is included with this report as Attachment #1

The applicant has also provided some conceptual renderings of what they are proposing. These have been included with this report as Attachment #2.

### **Advantages and/or Disadvantages of Staff Recommendation:**

Selling the lands would decrease barriers for the owner to create a more active street space in front on their building. It would also remove the need for agreements to provide private improvements to the public realm in a space that is currently underutilized.

### **Alternatives:**

Council could decide to decline the request.

**Cost/Financial Impact:**

All associated legal costs will be borne by the applicant.

**Included in Current Budget: N/A**

**Attachments:**

Attachment #1: Written request to acquire lands

Attachment #2: Renderings of proposed patio area

**Director Approval; DT, Date: November 27, 2024**

**CAO Recommendation for Council Approval:**

Yes

**Prepared for:** Town of Parry Sound: Mayor, Council & Staff

**Prepared by:** Thomas & Aleesha Clark, Parry Sound Bikes

**Date:** November 12<sup>th</sup>, 2024

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## Introduction

The purpose of this proposal is to acquire the small parcel of land located in front of Parry Sound Bikes (25 Mary Street, Parry Sound) to transform it into an attractive and welcoming outdoor space. This project aims to enhance the visual appeal of the area, promote community engagement, and provide a relaxing environment for residents and visitors alike. By creating a natural, outdoor space, we hope to support Parry Sound Bikes' vision of fostering an active, outdoor lifestyle, while contributing to the vibrancy and sustainability of downtown Parry Sound.

## Objectives

- **To work collaboratively with town staff, Mayor and council** to purchase the proposed land.
- **To establish a welcoming, outdoor space** that enhances the charm and visual appeal of Parry Sound Bikes and the Old Firehall building.
- **To create a natural gathering place** where community members, cyclists, active individuals and travelers can relax, feel welcome and connect.
- **To support local business** by attracting pedestrian and bike traffic and encouraging a pleasant experience in downtown Parry Sound.
- **To promote environmental stewardship** by including native plantings, eco-friendly design principles, and bike infrastructure.

## Benefits

- A well-designed outdoor space will make Parry Sound Bikes, Market Square Park and Downtown visually more appealing and inviting.
- The space will serve as a meeting point and gathering place for locals and visitors. It will be a place where people can meet for a ride, a run, or a walk downtown.
- Bike-friendly infrastructure such as bike racks will cater to the cycling community and reinforce Parry Sound as a popular cycling destination.

## **Proposed Timeline**

- Planning and Design in collaboration with Town staff: November to January 2024/2025
- Land Acquisition: February/ March 2025
- Build Phase One: Spring 2025
- Build Phase Two, Landscaping (final phase): Fall 2025

## **Conclusion**

The proposal to purchase and develop the small parcel of land into an outdoor space in front of Parry Sound Bikes offers significant potential to enhance the area for the enjoyment of both locals and visitors. By investing in a natural, welcoming environment, Parry Sound Bikes aims to create a meaningful, long-lasting asset that supports local business, promotes a healthy, outdoor lifestyle, and fosters pride in our downtown and the town of Parry Sound.

We appreciate your consideration of this proposal and look forward to discussing how we can bring this vision to life.

Thomas & Aleesha Clark

Owners, Parry Sound Bikes

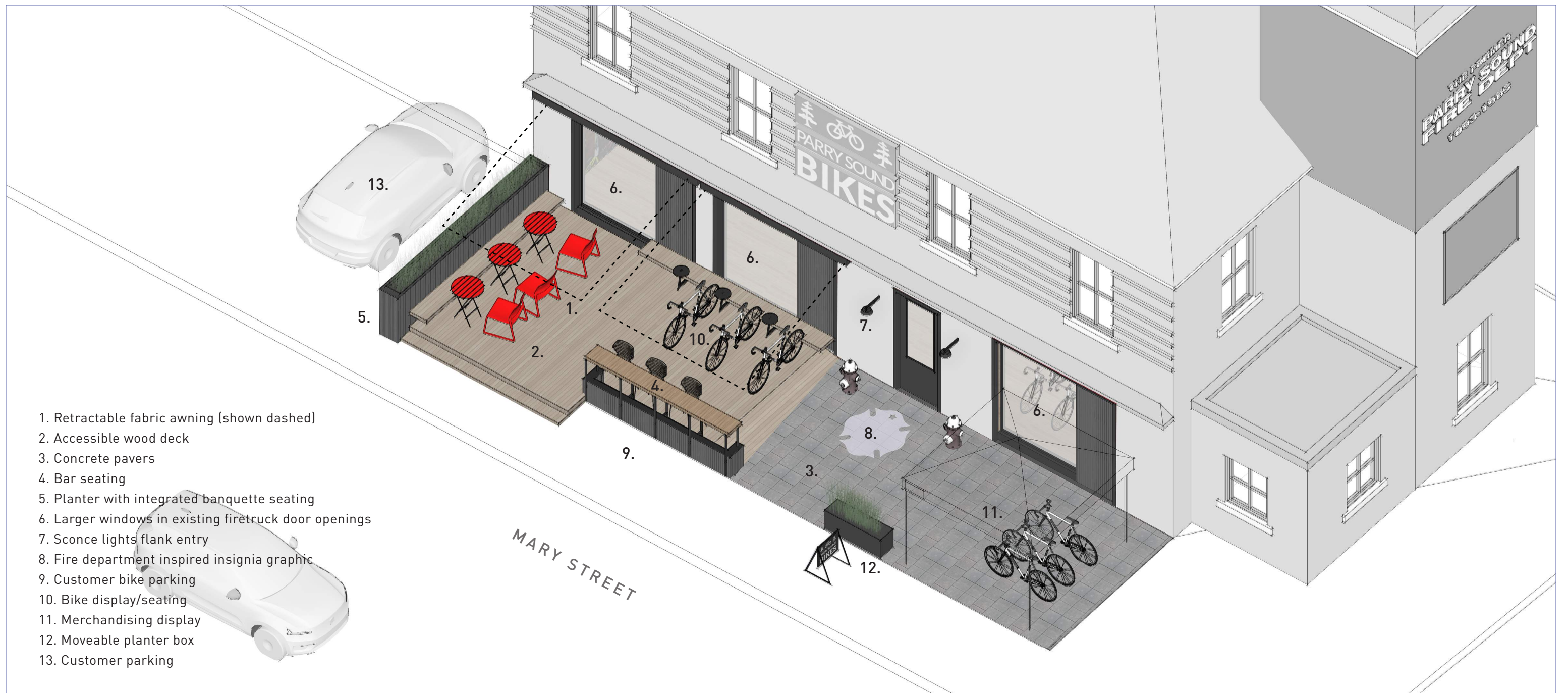
705-746-6060

[info@parrysoundbikes.com](mailto:info@parrysoundbikes.com)









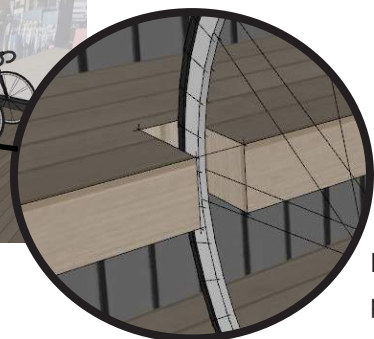
1. Retractable fabric awning (shown dashed)
2. Accessible wood deck
3. Concrete pavers
4. Bar seating
5. Planter with integrated banquette seating
6. Larger windows in existing firetruck door openings
7. Sconce lights flank entry
8. Fire department inspired insignia graphic
9. Customer bike parking
10. Bike display/seating
11. Merchandising display
12. Moveable planter box
13. Customer parking



SEATING MODE



BIKE DISPLAY MODE



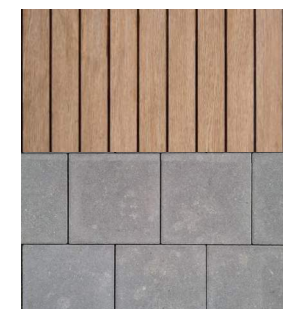
Bench notched to pocket wheel



Heritage and fire hall inspired sconce fixtures



Wall mounted tables



Wood deck & concrete pavers define boundaries of spaces



Re-claimed timber beams as seating elements and bar top



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda December 3, 2024**

#### **Subject**

Change of Condition for Consent Application (B24-05 to 15) – Louisa Street

#### **TOMRMS File Number**

#### **Spokesperson(s) Name, Title, Department**

Jeremy Rand, Manager of Planning, Development & Protective Services

#### **Purpose of Report**

Recommend approval of a change of condition for a previously approved severance which created four severed and one retained lot as well as associated rights of way on the subject lands located on Louisa Street.

The change of condition would facilitate the implementation of an agreement for the associated right of way proposed on the road allowance to the east of the subject lands.

#### **Resolution 2024 –**

THAT Condition No. 5 of the Provision Consent for Applications B24-05 to B24-08 be changed so as to read:

*5. That the applicant obtain and register a right of way from Louisa Street to the satisfaction of the Town of Parry Sound.*

FURTHER, THAT the change of condition is considered to be minor so notice is not required pursuant to Section 53(24) of the Planning Act.

## **Identify Relationship to Strategic Priorities**

Core Service - Yes

New Service, Project or Program - No

Identify the Relationship to Council's Strategic Plan – N/A

## **Background**

### **Site and Background**

On April 16, 2024, Council approved a consent application for the lands located on Louisa Street with frontage on the Seguin River. The proposal approved the following lot configurations:

- Severed Lot 1 is proposed to be 1.0 hectare in area with 91 metres of frontage on the Seguin River;
- Severed Lot 2 is proposed to be 1.0 hectare in area with 91 metres of frontage on the Seguin River;
- Severed Lot 3 is proposed to be 1.0 hectare in area with 90 metres of frontage on the Seguin River;
- Severed Lot 4 is proposed to be 1.0 hectare in area with 91 metres of frontage on the Seguin River; and
- The Retained Lot is proposed to be 1.7 hectares in area with 28.7 metres of frontage on Louis Street.

A drawing of the proposed lot configurations and easements are shown in Attachment # 1.

As a condition of consent, Council required the applicant to enter into an agreement with the Town of Parry Sound respecting the existing driveway over the municipal road allowance.

During the Council meeting, it was noted that public access would be required to be preserved over the road allowance and that the cost of maintenance would be at the expense of the applicant and future property owners.

Staff have had a number of discussions with legal counsel and the ability to implement a roadway agreement in a manner that would satisfy Council's desire to maintain public access over the existing road allowance.

It was noted in these discussions that a user agreement for long term use would not be a viable solution given the road allowance remains open.

It was recommended that the road allowance be stopped up and closed but be maintained in public ownership. This would allow the lands to be subject to an agreement with the property owners by way of an agreement which would preserve public access while still requiring that the owners maintain the roadway along with taking on the liability of such a roadway.

It should be noted that while the road allowance would be stopped up and closed, it **would not** be conveyed to the applicant. The lands would remain in public ownership. The agreement would be structured in such a way that would allow the Town to reopen the road allowance lands for a public highway in the future.

Staff are therefore recommending that the condition be amended in order to ensure that the agreement to be drafted for Council's future approval can meet the objectives of Council.

This course of action is recommended by the legal counsels for both parties. Both solicitors are in concurrence on the issue.

The next steps for the applicant are to stop up and close the road allowance and then proceed with bringing an agreement to Council for approval.

**Original Approved Conditions of Approval (B24-05 to 08)**

Staff recommend approval of the applications subject to the following conditions:

1. That a registrable description of the severed lands be submitted to the Secretary-Treasurer along with a registered copy of the reference plan;
2. That a complete set of digital drawing files of the reference plan in PDF format be provided to the Town;
3. That the applicant submit to the Secretary-Treasurer: a draft copy of the Transfer/Deed with separate Schedule providing the property description (along with all rights-of-way) for stamping and signing with the Committee's consent; or a complete property description for the purposes of issuing a Certificate;
4. That the lands be zoned for their intended use;
5. That the applicants enter into an agreement with the Town of Parry Sound respecting use of the Town's road allowance for access to the proposed severed lands;
6. That the applicant register a clause on title indicating that as a private roadway, emergency access and services cannot be guaranteed;
7. That the owner provide confirmation from a certified engineer that the conclusions of the previous D4 Study by Azimuth Environmental Consulting Inc. dated November, 2008 and submitted by the applicant are applicable to the subject lands or that a new D4 study be provided to the satisfaction of staff;
8. That a 0.2 hectare parcel adjacent to the Town's road allowance and the Seguin River be dedicated to the satisfaction of the Town for parkland purposes.
9. That all Municipal taxes to date be paid in full; and
10. That all Township fees and disbursements (as applicable) be paid in full.

**Recommended Change of Condition of Approval (B24-05 to 08)**

Staff recommend approval of the applications subject to the following changed condition:

5. That the applicant obtain and register a right of way from Louisa Street to the satisfaction of the Town of Parry Sound.



**Advantages and/or Disadvantages of Recommendation: N/A**

**Alternatives:**

1. Council can defer the applications for additional information.

**Cost/Financial Impact: N/A**

**Included in Current Budget: N/A**

**Attachments**

Attachment 1 - Proposed Consent Sketch

Attachment 2 – Amended Conditions of Consent for Lot Creation

**Director Approval: DT; Date: November 27, 2024**

**CAO Recommendation for Council Approval:**

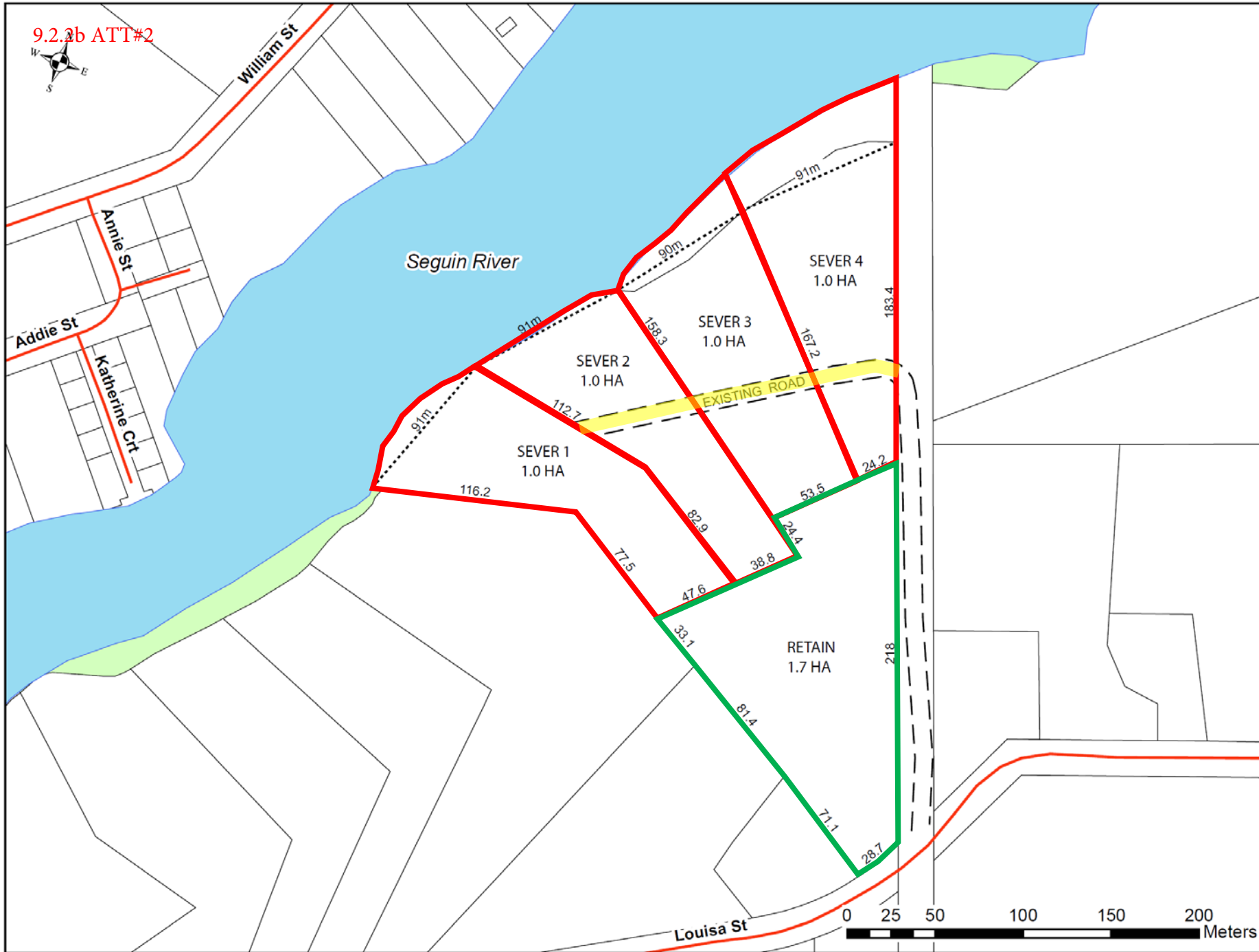
Yes

**Schedule A to Resolution 2024 –**

**Staff recommended conditions for application B24-05 to 08**

1. That a registrable description of the severed lands be submitted to the Secretary-Treasurer along with a registered copy of the reference plan;
2. That a complete set of digital drawing files of the reference plan in PDF format be provided to the Town;
3. That the applicant submit to the Secretary-Treasurer: a draft copy of the Transfer/Deed with separate Schedule providing the property description (along with all rights-of-way) for stamping and signing with the Committee's consent; or a complete property description for the purposes of issuing a Certificate;
4. That the lands be zoned for their intended use;
5. That the applicant obtain and register a right of way from Louisa Street to the satisfaction of the Town of Parry Sound;
6. That the applicant register a clause on title indicating that as a private roadway, emergency access and services cannot be guaranteed;
7. That the owner provide confirmation from a certified engineer that the conclusions of the previous D4 Study by Azimuth Environmental Consulting Inc. dated November, 2008 and submitted by the applicant are applicable to the subject lands or that a new D4 study be provided to the satisfaction of staff;
8. That a 0.2 hectare parcel adjacent to the Town's road allowance and the Seguin River be dedicated to the satisfaction of the Town for parkland purposes.
9. That all Municipal taxes to date be paid in full; and
10. That all Township fees and disbursements (as applicable) be paid in full.

9.2.2b ATT#2







The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda December 3, 2024**

#### **Subject:**

Financial Variance Report for First Three Quarters of 2024

#### **TOMRMS File Number:**

F05 - Budgets and Estimated (Quarterly Reports - Q3 2024)

#### **Spokesperson(s) Name, Title, Department**

Stephanie Phillips, CPA, CMA - Director of Finance / Treasurer

#### **Purpose of Report:**

To provide an overview of the Town's operating and capital budget variances as of the first three quarters of 2024 as required by the Town's Budget and Financial Controls Policy, and to seek Council approval on all expenses paid on behalf of Council members from January 1st, 2024 to September 30, 2024 as required by the Town's Accounts Payable and Payment Policy.

#### **Resolution 2024 -**

That Council hereby receives and accepts the variance report for the first three quarters of 2024 as of September 30, 2024; and

That Council hereby approves the expenses for Council members for the period from January 1, 2024 to September 30, 2024.

## **Relationship to Strategic Plan:**

Core Service? Yes

New Service, Project or Program? No

Identify the Relationship to Council's Strategic Plan? Yes

## **Background:**

The Town's Budget and Financial Controls Policy requires the Treasurer review operating statements and capital spending with departments on a quarterly basis and provide a quarterly variance analysis to Council.

The Town's Accounts Payable and Payment Policy requires the Treasurer provides a detailed list of Council expenses and seeks Council approval on a quarterly basis.

### **Third Quarter Operating Budget Variance**

Overall, revenues are up year to date and expenses are slightly lower year to date for a positive report with financials expected to be under budget for the year.

*On the revenue side:*

- Tax revenues are expected on budget at 96% of the annual budget (excluding capital budget amount) with payment of lieu billing to be completed in the fourth quarter.
- Total revenues are at 86% of the annual budget.
- POA Revenues are at 68.4% of the 2024 budget year to date.
- The Town received \$173,985 unbudgeted transitional mitigation payment from the Province for tax loss on the Lakeland Long-Term Care facility.
- A total of \$216,277 in Canada Community Building Fund monies have been received (formerly the Federal Gas Tax Fund).

- Investment earnings are expected to come in above budget by roughly \$616k for the year with associated interest rate increases.
- Building permit fees are up year to date at 134% of budget.
- User fee revenues are decreased at approximately 71% of budget.
- Other revenues appear they are behind budget due to reduced donations of \$47k and wage and expense recovery of \$260k as the position is vacant and household waste municipal bills are expected to be sent out in the 4th quarter \$120k.
- A small deficit of \$16k is showing at The Charles W. Stockey Centre and Bobby Orr Hall of Fame but they are still striving to break even for the year with events are being held right to the end of the year.
- Fines and Penalties are at 71% of the annual budget.
- Licences and Permits are expected on budget at 127% of the annual budget mostly due to the building permit revenue.
- Contributions from Reserves or Reserve Funds will be completed in Q4.

*On the expenses side:*

- The Town expenditures are at 65% of the annual operating budget excluding capital as of September 30, 2024.
- Salaries and Benefits are slightly reduced due to some position vacancies and negotiations on a new collective agreement with the union. Retroactive payments will be made once the collective agreement is finalized. Full-time labour is much less than expected and overtime costs are at 86% of budget.
- Operating Expenses are low due to miscellaneous material and repair and maintenance requirements being lower than expected year to date. In addition, training and development, software, chemicals and clothing/uniform costs are lower than expected year to date but, expected to mostly be spent by year end.

- Utility costs are down slightly at 67% of the annual budget. Gas & Fuel has decreased from September 2023 to September 2024 10.7% for gas and 22% for fuel per CPI Ontario.<sup>1</sup>
- Rents and Financial expenses are low year to date as a result of the accounting treatment for leased vehicles and allocating payments to the balance sheet as a capital expenditure per standards but budgeted as a operating cost per municipal act requirements.
- Some contracted service projects are slightly delayed such as the Asset Management Plan, which began in October and is expected for completion in the spring update and storm culvert identification project.
- Contributions to Reserves or Reserve Funds will be completed in Q4.

### **Building Department Update**

- Building permit activity remained similar to 2023 with a few larger projects, including the WPSRCC and the super school, contributing to this year's revenue. In addition, some existing vacant commercial space has been (or is currently undergoing) changes to fill those spaces (i.e. Parry Sound Friendship Center, Parry Sound Mall).
- Many large projects expected to begin in 2024 did not materialize into building permit applications (i.e. Hotel, Auto dealership, Champaigne St townhouses, Emily St Condos, Ansley St, etc.). Timing has been delayed.

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<sup>1</sup> Statistics Canada, Gas and Fuel Prices found at <https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=1810000101&pickMembers%5B0%5D=2.2&cubeTimeFrame.startMonth=09&cubeTimeFrame.startYear=2023&cubeTimeFrame.endMonth=09&cubeTimeFrame.endYear=2024&referencePeriods=20230901%2C20240901>

A new fee schedule is being reviewed for proposal to Council (providing an alternative calculation method) to improve the reflection of construction value to be used in calculating the permit fee.

## Third Quarter Operating Summary



For the Nine Months Ending September 30, 2024

	Year To	%	2024	
	Date	Budget used	Variance	Total Budget
<b>REVENUES</b>				
Levies	\$11,424,765	96.02%	(\$473,038)	\$11,897,803
Provincial Grants and Subsidies	8,045,407	86.05%	(\$1,304,386)	\$9,349,793
Federal Grants and Subsidies	297,164	144.61%	\$91,664	\$205,500
Other Municipalities	5,349,480	99.42%	(\$31,450)	\$5,380,930
User Fees	5,820,151	71.01%	(\$2,376,096)	\$8,196,247
Rents & Financial Revenues	349,816	67.25%	(\$170,329)	\$520,145
Investment Earnings	1,839,759	150.44%	\$616,878	\$1,222,881
Other Revenues	219,063	33.32%	(\$438,399)	\$657,462
Fines and Penalties	742,688	71.16%	(\$300,939)	\$1,043,627
Licenses and Permits	706,671	127.50%	\$152,413	\$554,258
Contributions from Reserves or Reserve Fur	226,762	15.39%	(\$1,246,695)	\$1,473,457
<b>TOTAL REVENUES</b>	<b>\$35,021,726</b>	<b>86.47%</b>	<b>(\$5,480,377)</b>	<b>\$40,502,103</b>
<b>EXPENSES</b>				
Salaries and benefits	\$5,906,432	58.38%	\$4,209,985	\$10,116,417
Materials - Operating Expenses	2,112,479	35.43%	\$1,820,847	3,933,326
Energy Costs	724,432	66.74%	\$361,033	1,085,465
Rents and Financial Expenses	229,644	22.00%	\$188,157	417,801
Purchased/Contract Services	11,815,210	64.30%	\$5,711,480	17,526,690
Debt Repayment	794,101	-17.69%	\$292,242	1,086,343
Grants - Transfer Payments	1,818,669	59.31%	\$297,724	2,116,393
Internal Recoveries	(19,999)	100.01%	\$1	(19,998)
Amortization of tangible assets/Gain/Loss	-	N/A	-	-
Contributions to Reserves or Reserve Funds	3,024,320	0.00%	\$1,215,346	4,239,666
<b>TOTAL EXPENSES</b>	<b>\$26,405,289</b>	<b>50.44%</b>	<b>\$14,096,814</b>	<b>\$40,502,103</b>
<b>Q3 NET OPERATING SURPLUS</b>				
	<b>\$8,616,437</b>			

\*Tax levies received for capital purposes have been excluded for comparison purposes.

## **Capital Budget Variance**

Capital projects are underway. Current year capital expenditures are at 45% of the capital budget for 2024. At this time, \$10.9 million has been incurred to date and 25 projects have now been completed with no further spending expected.

Parks and Recreation playground projects have seen delays, budget total of \$688k are being deferred to 2025 for completion and or delivery. Some of which, were slightly delayed due to seeking out funding sources and applying for \$500,000 in grant funding. Some other projects have encountered difficulty securing available contractors, particularly the roofing and construction projects. In addition, supply chain challenges continue to impact the delivery of some items.

Pumpstation 2, for \$6.7 million has been begun for some engineering only and applications for grant funding have been completed. Other major wastewater projects have become multi-year projects waiting for necessary approvals and satisfying requirements.

Micro sealing for roads was completed on Bowes/Joseph as well as on James/Bay Street. A single layer coat on James/Bay was not adequate and an additional coat was authorized to preserve the quality of treatment and investment made at a cost of \$40k. This was an emergency decision made while the contractor was present to avoid further damage to the coat and the increased costs of remediation of doing this later. There is adequate funding through Ontario Community Infrastructure Funds to apply to this cost under the special circumstance purchase which was completed in accordance with the procurement bylaw.

Gibson and Seguin Street retaining wall work is expected to be completed by the end of the year.

The status of the capital projects, together with the actual costs incurred year to date, are provided in detail in Schedule B.



**Mayor and Councillor Expenses**

For the period from Jan 1, 2024 to Sep 30, 2024, the total expenses that the Mayor and Councillors incurred were \$12,392 or 45% of the annual budget of \$27,600. Below is a summary of the Mayor and Councillor expenses. Councillor Keith's additional telephone expenditures, \$300 to date, were approved through Council. Overall costs are within budgeted expenditures as anticipated. A detailed list of these expenses is provided in Schedule C.

**Mayor and Councillor Expenses**

*Reporting Period: January 1, 2024 to September 30, 2024*

	YTD Q3 2024 \$	Budget 2024 \$	% of Budget	Budget Remaining
Mayor McGarvey	7,586	10,800	70%	3,214
Councillor McDonald	50	2,800	2%	2,750
Councillor Ashford	875	2,800	31%	1,925
Councillor Borneman		2,800	0%	2,800
Councillor Beleskey	975	2,800	35%	1,825
Councillor Keith	2,906	2,800	104% -	106
Councillor McCann	-	2,800	0%	2,800
Council Training Shared				
<b>Total</b>	<b>12,392</b>	<b>27,600</b>	<b>45%</b>	<b>15,208</b>

**Advantages and/or Disadvantages of Staff Recommendation:**

**Advantages**

- It demonstrates the Town is committed to open and transparency governance, and Council expenses are incurred in accordance with the Town's Accounts Payable and Payment policy.

**Alternatives: N/A**

**Cost/Financial Impact: N/A**

**Included in Current Budget: N/A**

**Attachments:**

Attachment #1 - Net Operating by Functional Service Area (Schedule A)

Attachment #2 - Capital Expenditures - Actual vs Budget (Schedule B)

Attachment #3 - Council Expenses from January 2024 to September 2024 (Schedule C)

(Accessible format available upon request)

**Director Approval Stephanie Phillips; Date: November 26, 2024**

**CAO Recommendation for Council Approval:**

Yes

Third Quarter Variance Report

Town of Parry Sound

FULLY EXPANDED

Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
<b>BOCC</b>	<b>572,167</b>	<b>397,767</b>	<b>174,400</b>	<b>69.52%</b>	
<b>Revenues / Funding Source</b>	<b>(212,000)</b>	<b>(144,897)</b>	<b>(67,103)</b>	<b>68.35%</b>	Ice revenues increase by Q4-booked solid/increased occupancy)
01-342-1626 - GF-Rent-BOCC	(35,300)	(48,171)	12,871	136.46%	Hall and Facility rental increases.
01-342-1627 - GF-Rent-Snack Bar	0	0	0	N/A	
01-342-1629 - GF-Rent-BOCC Ice	(143,000)	(83,444)	(59,556)	58.35%	More rentals to come in fourth quarter.
01-360-7060 - GF-Prog Rev-Pub Sktnng	(700)	0	(700)	0.00%	
01-370-1626 - GF-Fees/Sales-BOCC	(20,000)	0	(20,000)	0.00%	Seasonal -not billed yet
01-452-1000 - GF-BOCC-Admin	0	0	0	N/A	
01-355-8028 - GF-Prov Grant-BOCC Bldg	0	0	0	N/A	
01-370-1627 - GF-Fees/Sales-Snack Bar	(13,000)	(13,281)	281	102.16%	
<b>Expenses / Expenditure</b>	<b>784,167</b>	<b>542,663</b>	<b>241,504</b>	<b>69.20%</b>	Seasonal - on target
01-452-1000 - GF-BOCC-Admin	80,611	30,849	49,762	38.27%	
01-452-1628 - GF-BOCC-Hall	57,868	23,531	34,337	40.66%	
01-452-1629 - GF-BOCC-BOCC Ice	177,822	66,741	111,081	37.53%	
01-452-1907 - GF-BOCC-Equip	1,978	1,263	715	63.85%	
01-452-1909 - GF-BOCC-Bldg	423,888	408,185	15,703	96.30%	
01-452-1627 - GF-BOCC-Snack Bar	42,000	12,094	29,906	28.80%	
<b>BOHOF</b>	<b>(16,716)</b>	<b>34,613</b>	<b>(51,329)</b>	<b>-207.06%</b>	
<b>Revenues / Funding Source</b>	<b>(224,500)</b>	<b>(87,395)</b>	<b>(137,105)</b>	<b>38.93%</b>	
02-355-1632 - SC-Prov Grant-BOHF	(31,500)	(803)	(30,697)	2.55%	Intern grant revenues 50% allocated to 2024/50% 2025 due to timing of costs
02-370-1632 - SC-Fees/Sales-BOHF	(126,000)	(83,542)	(42,458)	66.30%	
02-375-1632 - SC-Funds-BOHF	(40,000)	(3,050)	(36,950)	7.63%	Fundraising event did not take place as planned
02-459-1000 - SC-BOHF-Admin	(25,000)	0	(25,000)	0.00%	Contributions from reserve recorded in fourth quarter.
02-459-7201 - SC-BOHF-Induct	(2,000)	0	(2,000)	0.00%	
02-350-1632 - SC-Fed Grant-FEDNOR	0	0	0	N/A	
<b>Expenses / Expenditure</b>	<b>207,784</b>	<b>122,008</b>	<b>85,776</b>	<b>58.72%</b>	
02-459-1000 - SC-BOHF-Admin	77,879	102,352	(24,473)	131.42%	Salaries up with changing allocation from Gift Shop.
02-459-1652 - SC-BOHF-Gift Shop	111,155	19,656	91,499	17.68%	Salaries down with changing allocation to Admin.
02-459-7200 - SC-BOHF-Golf	18,650	0	18,650	0.00%	Fundraising event did not take place as planned
02-459-7201 - SC-BOHF-Induct	0	0	0	N/A	
02-459-7254 - SC-BOHF-Education	100	0	100	0.00%	
<b>BUILDING</b>	<b>0</b>	<b>(325,778)</b>	<b>325,778</b>	<b>N/A</b>	
<b>Revenues / Funding Source</b>	<b>(483,458)</b>	<b>(639,048)</b>	<b>155,590</b>	<b>132.18%</b>	
01-325-1321 - GF-Permit-Bldg Insp	(474,258)	(637,298)	163,040	134.38%	Building Permit revenues are up
01-418-1000 - GF-Bldg Insp-Admin	(7,700)	0	(7,700)	0.00%	Contributions from reserve recorded in fourth quarter.
01-325-1322 - GF-Permit-Bldg Sign	(1,500)	(1,750)	250	116.67%	
<b>Expenses / Expenditure</b>	<b>483,458</b>	<b>313,269</b>	<b>170,189</b>	<b>64.80%</b>	
01-418-1000 - GF-Bldg Insp-Admin	473,349	304,691	168,658	64.37%	\$30k budgeted for contracted services assistance but, hasn't been spent to date
<b>BY-LAW</b>	<b>263,306</b>	<b>161,494</b>	<b>101,812</b>	<b>61.33%</b>	
<b>Revenues / Funding Source</b>	<b>(81,450)</b>	<b>(46,722)</b>	<b>(34,728)</b>	<b>57.36%</b>	

### Third Quarter Variance Report

## Town of Parry Sound

### FULLY EXPANDED

### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
01-320-1330 - GF-License-Bylaw-Taxi	(11,500)	(7,762)	(3,738)	67.50%	
01-320-1335 - GF-License-Aml Ctrl-Dog	(2,500)	(3,835)	1,335	153.40%	Dog licensing revenues are up
01-325-1350 - GF-Permit-Parking	(12,000)	(5,797)	(6,203)	48.31%	
01-325-1740 - GF-Permit-Waterfront	(3,000)	(3,500)	500	116.67%	
01-330-1330 - GF-Fines-Bylaw	(500)	0	(500)	0.00%	
01-330-1336 - GF-Fines-Impound	(2,000)	(550)	(1,450)	27.50%	
01-330-1350 - GF-Fines-Parking	(26,000)	(21,045)	(4,955)	80.94%	Winter parking restrictions to begin in the fourth quarter.
01-341-9004 - GF-Inv Incm-Mun Prkg	(5,000)	(4,233)	(767)	84.66%	
01-357-1336 - GF-Oth Mun-Impound	(18,950)	0	(18,950)	0.00%	Not billed yet
01-413-1000 - GF-Bylaw-Admin	0	0	0	N/A	
<b>Expenses / Expenditure</b>	<b>344,756</b>	<b>208,216</b>	<b>136,540</b>	<b>60.40%</b>	
01-413-1000 - GF-Bylaw-Admin	216,074	141,810	74,264	65.63%	Lower use of contracted services to date.
01-413-1335 - GF-Bylaw-Aml Ctrl	11,600	(2,121)	13,721	-18.28%	
01-413-1336 - GF-Bylaw-Impound	49,557	31,233	18,324	63.02%	
01-413-1340 - GF-Bylaw-Xing Grd	20,691	9,007	11,684	43.53%	
01-413-1908 - GF-Bylaw-Veh	4,608	3,350	1,258	72.71%	
01-445-1000 - GF-Parking-Admin	42,226	24,119	18,107	57.12%	
01-445-1455 - GF-Parking-Meter	0	818	(818)	N/A	
<b>CAO</b>	<b>(1,936,814)</b>	<b>(2,703,426)</b>	<b>766,612</b>	<b>139.58%</b>	
<b>Revenues / Funding Source</b>	<b>(3,265,062)</b>	<b>(3,500,196)</b>	<b>235,134</b>	<b>107.20%</b>	
01-320-1200 - GF-License-Gen Gov	(12,000)	(17,184)	5,184	143.20%	Marriage license revenues are up.
01-330-1301 - GF-Fines-POA-Offences	(15,650)	(3,901)	(11,749)	24.93%	
01-341-0141 - GF-Inv Incm-LkInd Holding	(311,400)	(233,550)	(77,850)	75.00%	Fourth quarter payment pending
01-341-1000 - GF-Inv Incm-Admin	(570,316)	(1,308,248)	737,932	229.39%	Interest earnings remain higher as the interest rate has been slowly reducing
01-341-1200 - GF-Inv Incm-Gen Gov	(190,000)	(139,005)	(50,995)	73.16%	
01-341-9011 - GF-Inv Incm-Future Pool	(2,800)	(1,515)	(1,285)	54.11%	
01-342-1200 - GF-Rent-Gen Gov	(29,196)	(27,763)	(1,434)	95.09%	
01-355-1200 - GF-Prov Grant-Gen Gov	(2,096,200)	(1,769,031)	(327,169)	84.39%	MOF and MMAH grants received, OMPF grant fourth quarter installment to be received. Transitional mitigation payment for long term care \$173,985 received
01-357-1301 - GF-Oth Mun-POA	(2,500)	0	(2,500)	0.00%	
01-375-1000 - GF-Funds-Admin	0	0	0	N/A	
01-401-1000 - GF-Off of CAO-Admin	(35,000)	0	(35,000)	0.00%	
<b>Expenses / Expenditure</b>	<b>1,328,248</b>	<b>796,769</b>	<b>531,479</b>	<b>59.99%</b>	Pool debt not yet incurred
01-341-9011 - GF-Inv Incm-Future Pool	2,800	0	2,800	0.00%	
01-401-1000 - GF-Off of CAO-Admin	1,217,528	791,950	425,578	65.05%	
01-401-1210 - GF-Off of CAO-Staff Recog	1,800	3,526	(1,726)	195.90%	
01-401-1230 - GF-Off of CAO-Wellness	6,000	1,294	4,706	21.56%	
01-401-1260 - GF-Off of CAO-AODA	0	0	0	N/A	
01-464-1000 - GF-WPS Rec & Cul	100,120	0	100,120	0.00%	Debt interest not yet incurred
<b>CEMETERY</b>	<b>185,949</b>	<b>67,377</b>	<b>118,572</b>	<b>36.23%</b>	

### Third Quarter Variance Report

## Town of Parry Sound

### FULLY EXPANDED

### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
<b>Revenues / Funding Source</b>	<b>(54,800)</b>	<b>(73,272)</b>	<b>18,472</b>	<b>133.71%</b>	Revenues are up overall
01-341-1361 - GF-Inv Incm-Hillcrest	(2,500)	0	(2,500)	0.00%	
01-341-1365 - GF-Inv Incm-Sylvan	(2,500)	0	(2,500)	0.00%	
01-370-1360 - GF-Fees/Sales-Cem	(35,500)	(33,293)	(2,207)	93.78%	
01-370-1361 - GF-Fees/Sales-Hillcrest	(750)	(1,300)	550	173.33%	
01-370-1365 - GF-Fees/Sales-Sylvan	(4,050)	(7,359)	3,309	181.71%	
01-370-1369 - GF-Fees/Sales-Columbarium	(9,500)	(31,320)	21,820	329.68%	
<b>Expenses / Expenditure</b>	<b>240,749</b>	<b>140,649</b>	<b>100,100</b>	<b>58.42%</b>	Corresponding transfers to reserve expected in the fourth quarter
01-441-1000 - GF-Cem-Admin	31,491	14,545	16,946	46.19%	
01-441-1361 - GF-Cem-Hillcrest	69,562	22,832	46,730	32.82%	Utilities and contracted services are lower than planned.
01-441-1362 - GF-Cem-H Intmnt	11,574	12,472	(898)	107.76%	
01-441-1363 - GF-Cem-H Perp care	63,221	61,464	1,757	97.22%	
01-441-1364 - GF-Cem-H Mnmt care & mtce	3,330	999	2,331	29.99%	
01-441-1365 - GF-Cem-Sylvan	21,396	6,615	14,781	30.92%	
01-441-1366 - GF-Cem-S Intmnt	16,630	10,707	5,923	64.39%	
01-441-1367 - GF-Cem-S Perp care	19,165	17,537	1,628	91.51%	
01-441-1368 - GF-Cem-S Mnmt care & mtce	1,160	338	822	29.16%	
01-441-1906 - GF-Cem-Sm Equip	1,506	281	1,225	18.66%	
01-441-1907 - GF-Cem-Equip	(7,007)	(7,113)	106	101.51%	
01-441-1908 - GF-Cem-Veh	8,721	(29)	8,750	-0.34%	
<b>DEVELOPMENT</b>	<b>222,347</b>	<b>284,128</b>	<b>(61,781)</b>	<b>127.79%</b>	
<b>Revenues / Funding Source</b>	<b>(291,083)</b>	<b>1,959</b>	<b>(293,042)</b>	<b>-0.67%</b>	
01-341-9020 - GF-Inv Incm-Smelter Wharf	(25,000)	(17,153)	(7,847)	68.61%	
01-342-1740 - GF-Rent-Waterfront-Dockage	(8,800)	(17,981)	9,181	204.33%	
01-370-1601 - GF-Fees/Sales-BSM	(60,000)	(190)	(59,810)	0.32%	Revenue sharing through agreement fourth quarter
01-355-1740 - GF-Prov Grant-Waterfront	(72,000)	0	(72,000)	0.00%	Waterfront masterplan grant application in progress
01-350-1740 - GF-Fed Grant-Waterfront	(72,000)	0	(72,000)	0.00%	Waterfront masterplan grant application in progress
01-450-0208 - GF-Wharf, Marina, Docks-Smelter Wharf	(37,283)	37,283	(74,566)	-100.00%	
01-450-1602 - GF-Wharf, Marina, Docks-Twn Dock	0	0	0 N/A		
01-450-1740 - CF-Wharf, Marina, Docks-Waterfront	(16,000)	0	(16,000)	0.00%	Contributions recorded in fourth quarter.
<b>Expenses / Expenditure</b>	<b>513,430</b>	<b>282,169</b>	<b>231,261</b>	<b>54.96%</b>	
01-450-0208 - GF-Wharf, Marina, Docks-Smelter Wharf	104,043	112,305	(8,262)	107.94%	Contributions recorded in fourth quarter.
01-450-1601 - GF-Wharf, Marina, Docks-BSM	181,687	158,382	23,305	87.17%	Contributions and insurance allocations recorded in fourth quarter.
01-450-1602 - GF-Wharf, Marina, Docks-Twn Dock	43,500	10,160	33,340	23.36%	
01-450-1740 - CF-Wharf, Marina, Docks-Waterfront	174,200	1,323	172,877	0.76%	Contracted Services to occur in the fourth quarter.
01-450-1830 - GF-Wharf, Marina, Docks-WF Remediation	10,000	0	10,000	0.00%	
<b>ECONOMIC DEVELOPMENT</b>	<b>317,501</b>	<b>163,808</b>	<b>153,693</b>	<b>51.59%</b>	
<b>Revenues / Funding Source</b>	<b>(126,002)</b>	<b>0</b>	<b>(126,002)</b>	<b>0.00%</b>	
01-357-1806 - Charge Out WPSECDEV Officer	(126,002)	0	(126,002)	0.00%	Position not currently filled after vacancy
01-357-1860 - GF-Oth Mun-Area Strat	0	0	0 N/A		
01-355-1405 - GF-Prov Grant-Downtown	0	0	0 N/A		
01-361-7500 - GF-Event Rev-FONOM	0	0	0 N/A		

### Third Quarter Variance Report

## Town of Parry Sound

### FULLY EXPANDED

### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
<b>Expenses / Expenditure</b>	<b>443,503</b>	<b>163,808</b>	<b>279,695</b>	<b>36.93%</b>	
01-463-0115 - GF-Ec Dev-DBIA	20,000	63,662	(43,662)	318.31%	
01-463-0151 - GF-Ec Dev-CBDC	3,000	662	2,338	22.08%	
01-463-1000 - GF-Ec Dev-Admin	225,677	95,687	129,990	42.40%	Period of vacancy of approximately 6 months
01-463-1270 - GF-Ec Dev-Communications	30,000	0	30,000	0.00%	
01-463-1803 - GF-Ec Dev-Business	2,650	0	2,650	0.00%	
01-463-1804 - GF-Ec Dev-Tourism	5,000	36	4,964	0.71%	
01-463-1805 - GF-Ec Dev-Founders	1,000	1,000	0	100.00%	
01-463-1806 - GF-Ec Dev-WPS EcDev	141,676	0	141,676	0.00%	Position not currently filled after vacancy
01-463-1820 - GF-Ec Dev-Cruise	14,000	2,118	11,882	15.13%	
01-463-7000 - GF-Ec Dev-Events	0	0	0	N/A	
01-463-1815 - GF-Ec Dev-Mun Heritage	500	0	500	0.00%	
01-463-7500 - GF-Ec Dev-FONOM	0	0	0	N/A	
01-463-1271 - GF-Ec Dev-Website	0	642	(642)	N/A	
<b>EMERG</b>	<b>5,400</b>	<b>72</b>	<b>5,328</b>	<b>1.33%</b>	
<b>Revenues / Funding Source</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	
01-415-1000 - GF-Emg Mgmt-Admin	0	0	0	N/A	
<b>Expenses / Expenditure</b>	<b>5,400</b>	<b>72</b>	<b>5,328</b>	<b>1.33%</b>	
01-415-1000 - GF-Emg Mgmt-Admin	5,400	72	5,328	1.33%	
<b>EXTERNAL TRANSFERS/BOARDS/DISTRICT SERVICES</b>	<b>3,723,851</b>	<b>3,016,916</b>	<b>706,935</b>	<b>81.02%</b>	
<b>Revenues / Funding Source</b>	<b>(461,468)</b>	<b>(207,242)</b>	<b>(254,226)</b>	<b>44.91%</b>	
01-355-1345 - GF-Prov Grant-Crt Security	(146,468)	(36,617)	(109,851)	25.00%	Remainder to be received in the fourth quarter
01-410-1000 - GF-Police-Admin	0	0	0	N/A	
08-357-1876 - SF-Other Mun-Industrial Park	(315,000)	(170,625)	(144,375)	54.17%	Servicing agreement began in March 2024
<b>Expenses / Expenditure</b>	<b>4,185,319</b>	<b>3,224,158</b>	<b>961,161</b>	<b>77.03%</b>	
01-403-1000 - GF-Tax Coll-Admin	93,729	67,966	25,763	72.51%	
01-410-1000 - GF-Police-Admin	2,132,992	1,598,994	533,998	74.96%	
01-414-1390 - GF-Pln & Zn-Pln Brd	0	0	0	N/A	
01-415-1300 - GF-Emg Mgmt-911	3,800	3,773	27	99.29%	
01-421-1000 - GF-Health-Admin	191,167	143,862	47,305	75.25%	
01-421-1380 - GF-Health-Ambo	310,262	310,261	1	100.00%	
01-425-1370 - GF-Soc Svcs-Sr Citz	5,000	5,000	0	100.00%	
01-425-1371 - GF-Soc Svcs-Chld Care	25,067	18,688	6,379	74.55%	
01-425-1372 - GF-Soc Svcs-DSSAB	95,853	70,541	25,312	73.59%	
01-425-1374 - GF-Soc Svcs-Housing	222,573	173,984	48,589	78.17%	
01-425-1375 - GF-Soc Svcs-Hm Aged	86,700	86,700	0	100.00%	
01-440-1000 - GF-Airport-Admin	12,100	12,400	(300)	102.48%	
01-453-1000 - GF-Museum-Admin	45,300	45,300	0	100.00%	
01-457-1000 - GF-Library-Admin	333,253	333,252	1	100.00%	
01-458-1000 - GF-Stcky-Admin	297,333	297,333	0	100.00%	
01-463-1876 - GF-Ec Dev-Indus Prk	15,190	15,032	158	98.96%	
08-448-1876 - SF-Water-Industrial Park	135,341	31,526	103,815	23.29%	Positions not filled until September

### Third Quarter Variance Report

## Town of Parry Sound

### FULLY EXPANDED

### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
08-429-1876 - SF-WW-Industrial Park	179,659	9,546	170,113	5.31%	Positions not filled until Octoberr
<b>FINANCE</b>	<b>256,369</b>	<b>102,439</b>	<b>153,930</b>	<b>39.96%</b>	
<b>Revenues / Funding Source</b>	<b>(907,212)</b>	<b>(279,574)</b>	<b>(627,638)</b>	<b>30.82%</b>	
01-305-0801 - GF-Supps-Res/Frm	(100,000)	(81,268)	(18,732)	81.27%	The total of all supplemental billing is at 110k
01-305-0805 - GF-Supps-Comm	0	(26,868)	26,868	N/A	
01-305-0807 - GF-Supps-Comm Vcnt	0	(2,451)	2,451	N/A	
01-305-0810 - GF-Supps-Ind	0	0	0	N/A	
01-305-0821 - GF-Supps-Pipelines	0	(257)	257	N/A	
01-310-0100 - GF-PIL-Fed	(264,437)	0	(264,437)	0.00%	PIL's billed in the fourth quarter
01-310-0111 - GF-PIL-MTA Act	(230,000)	0	(230,000)	0.00%	PIL's billed in the fourth quarter
01-310-0112 - GF-PIL-ON Pwr Dams	(16,400)	(16,451)	51	100.31%	
01-310-0120 - GF-PIL-Hds & Beds	(9,375)	(9,375)	0	100.00%	
01-310-0140 - GF-PIL-LkInd Pwr Xfmr Strn	0	0	0	N/A	
01-335-1202 - GF-P&I-Taxes-Levy	(130,000)	(122,540)	(7,460)	94.26%	
01-350-1200 - GF-Fed Grant-Finance	0	0	0	N/A	
01-365-1201 - GF-Oth Rev-Off Ops	(7,000)	(3,957)	(3,043)	56.52%	
01-370-1202 - GF-Fees/Sales-Taxes	(20,000)	(16,550)	(3,450)	82.75%	
01-402-1000 - GF-Fin-Admin	(130,000)	0	(130,000)	0.00%	Contributions recorded in fourth quarter.
01-403-0850 - GF-Tax Coll-WO	0	144	(144)	N/A	
01-350-1632 - Stockey Fednor Grant - Do Not Use	0	0	0	N/A	
<b>Expenses / Expenditure</b>	<b>1,163,581</b>	<b>382,014</b>	<b>781,567</b>	<b>32.83%</b>	
					Staff Resourcing issues - 50% of variance from vacant positions Asset Management Coordinator and Financial Analyst/Project Accountant/Recruitment to occur in the fourth quarter. Step increases to occur in December/Retros back to Jan 1 still to occur/ Asset Management Project late start in October 2024/ Modernization of AP system deferred to 2025/ corresponding transfer from reserve of \$130k would also be deferred to cover the costs
01-402-1000 - GF-Fin-Admin	948,850	276,663	672,187	29.16%	
01-402-1205 - GF-Fin-Fin Exp	3,540	192	3,348	5.43%	
01-403-0850 - GF-Tax Coll-WO	73,000	62,812	10,188	86.04%	
01-403-0852 - GF-Tax Coll-Chrty Rbt	14,000	8,871	5,129	63.37%	
01-409-1201 - GF-Mun Bldg-Off Ops	124,191	33,475	90,716	26.95%	Software costs, which will be incurred in the fourth quarter
<b>FIRE</b>	<b>981,611</b>	<b>605,305</b>	<b>376,306</b>	<b>61.66%</b>	
<b>Revenues / Funding Source</b>	<b>(36,750)</b>	<b>(23,656)</b>	<b>(13,094)</b>	<b>64.37%</b>	
01-325-1305 - GF-Permit-Fire	(7,000)	(6,450)	(550)	92.14%	
01-341-1305 - GF-Inv Incm-Fire	0	0	0	N/A	
01-357-1305 - GF-Oth Mun-Fire	(16,500)	(15,000)	(1,500)	90.91%	
01-370-1305 - GF-Fees/Sales-Fire	(2,000)	(2,206)	206	110.29%	
01-370-1306 - GF-Fees/Sales-FP-Compliance/Inspection	(250)	0	(250)	0.00%	
01-375-1306 - GF-Funds-FP	(1,000)	0	(1,000)	0.00%	
01-411-1000 - GF-Fire-Admin	(10,000)	0	(10,000)	0.00%	



### Third Quarter Variance Report

## Town of Parry Sound

### FULLY EXPANDED

### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
<b>Expenses / Expenditure</b>	<b>1,018,361</b>	<b>628,961</b>	<b>389,400</b>	<b>61.76%</b>	
01-411-1000 - GF-Fire-Admin	285,051	194,263	90,788	68.15%	
01-411-1306 - GF-Fire-FP	149,047	95,763	53,284	64.25%	
01-411-1310 - GF-Fire-Fire Hall	76,402	40,227	36,175	52.65%	Utilities and Repairs and Maintenance costs lower.
01-411-1312 - GF-Fire-Hyd	7,480	12,680	(5,200)	169.52%	
01-411-1315 - GF-Fire-Vol FF	399,043	239,923	159,120	60.12%	
01-411-1325 - GF-Fire-Mtl Aid	2,661	1,868	793	70.19%	
01-411-1907 - GF-Fire-Equip	18,966	14,853	4,113	78.32%	
01-411-1908 - GF-Fire-Veh	79,711	29,384	50,327	36.86%	Annual safety inspections done in November
<b>IT</b>	<b>488,374</b>	<b>247,248</b>	<b>241,126</b>	<b>50.63%</b>	
<b>Revenues / Funding Source</b>	<b>(44,000)</b>	<b>0</b>	<b>(44,000)</b>	<b>0.00%</b>	
01-407-1000 - GF-IT-Admin	(44,000)	0	(44,000)	0.00%	
<b>Expenses / Expenditure</b>	<b>532,374</b>	<b>247,248</b>	<b>285,126</b>	<b>46.44%</b>	
01-407-1000 - GF-IT-Admin	392,596	225,161	167,435	57.35%	Third party contracted services is down and \$23k document management system project deferred to 2025/software costs to come in fourth quarter
01-430-1410 - GF-Ops-GIS	121,878	5,942	115,936	4.88%	GIS software costs and payment for shared services 4th quarter
01-449-1000 - GF-Climate Chg-Admin	17,900	16,145	1,755	90.20%	
<b>LAND AMBULANCE</b>	<b>0</b>	<b>(1,606,240)</b>	<b>1,606,240</b>	<b>N/A</b>	
<b>Revenues / Funding Source</b>	<b>(12,214,272)</b>	<b>(10,116,444)</b>	<b>(2,097,828)</b>	<b>82.82%</b>	
01-355-1381 - GF-Prov Grant-Paramed	0	0	0	N/A	
05-341-9043 - LA-Inv Incm-Multi Ambo	(80,000)	(65,343)	(14,657)	81.68%	
05-355-1380 - LA-Prov Grant-Ambo	(6,202,725)	(4,518,392)	(1,684,333)	72.85%	
05-355-1381 - LA-Prov Grant-Paramed	(904,400)	(505,562)	(398,838)	55.90%	2 more payments to come
05-357-1380 - LA-Oth Mun-Ambo	(5,027,147)	(5,027,147)	0	100.00%	
05-421-1380 - LA-Health-Ambo	0	0	0	N/A	
05-355-1382 - LA-Prov Grant-COVID-19-	0	0	0	N/A	
<b>Expenses / Expenditure</b>	<b>12,214,272</b>	<b>8,510,204</b>	<b>3,704,068</b>	<b>69.67%</b>	
05-421-1380 - LA-Health-Ambo	11,309,872	7,912,976	3,396,896	69.97%	
05-421-1381 - LA-Health-Paramed	904,400	597,227	307,173	66.04%	
<b>MAYOR AND COUNCIL</b>	<b>345,433</b>	<b>212,895</b>	<b>132,538</b>	<b>61.63%</b>	
<b>Revenues / Funding Source</b>	<b>(4,557)</b>	<b>0</b>	<b>(4,557)</b>	<b>0.00%</b>	
01-400-1000 - GF-Coun-Admin	(4,557)	0	(4,557)	0.00%	
01-400-1130 - GF-Coun-Elect	0	0	0	N/A	
<b>Expenses / Expenditure</b>	<b>349,990</b>	<b>212,895</b>	<b>137,095</b>	<b>60.83%</b>	
01-400-1000 - GF-Coun-Admin	92,843	43,230	49,613	46.56%	Visa expenditures entered to May 2024/staff working to catch up
01-400-1100 - GF-Coun-Mayor	66,561	45,762	20,799	68.75%	Coat of arms work not yet complete, misc donations in 4th quarter
01-400-1101 - GF-Coun-Clr	166,360	119,288	47,072	71.70%	
01-400-1102 - GF-Coun-Clr 1	2,800	182	2,618	6.49%	
01-400-1103 - GF-Coun-Clr 2	2,800	0	2,800	0.00%	
01-400-1104 - GF-Coun-Clr 3	2,800	520	2,280	18.58%	
01-400-1105 - GF-Coun-Clr 4	2,800	2,031	769	72.55%	

Third Quarter Variance Report

Town of Parry Sound

FULLY EXPANDED

Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
01-400-1106 - GF-Coun-Clr 5	2,800	50	2,750	1.79%	
01-400-1107 - GF-Coun-Clr 6	2,800	0	2,800	0.00%	
01-400-1130 - GF-Coun-Elect	6,876	1,832	5,044	26.64%	
01-400-1140 - GF-Coun-Strat Plan	550	0	550	0.00%	
<b>MUNICIPAL OFFICE</b>	<b>194,543</b>	<b>147,833</b>	<b>46,710</b>	<b>75.99%</b>	
<b>Expenses / Expenditure</b>	<b>194,543</b>	<b>147,833</b>	<b>46,710</b>	<b>75.99%</b>	
01-409-1000 - GF-Mun Bldg-Admin	194,543	147,833	46,710	75.99%	
<b>PARKS AND RECREATION</b>	<b>1,070,133</b>	<b>657,840</b>	<b>412,293</b>	<b>61.47%</b>	
<b>Revenues / Funding Source</b>	<b>(116,515)</b>	<b>(73,110)</b>	<b>(43,405)</b>	<b>62.75%</b>	All parks/recreation revenues have increased, facility rentals are very busy and program participation is high.
01-341-9027 - GF-Inv Incm-Treetops Cmty Forest	(115)	(75)	(40)	65.49%	
01-341-9028 - GF-Inv Incm-Splashpad	0	0	0	N/A	
01-342-0201 - GF-Rent-CPR Stn	(11,950)	(9,041)	(2,909)	75.66%	
01-342-1700 - GF-Rent-Parks	(5,000)	(746)	(4,255)	14.91%	
01-342-1710 - GF-Rent-Kins	(14,000)	(14,197)	197	101.41%	
01-342-7001 - GF-Rent-CAN Day	(4,100)	(650)	(3,450)	15.85%	
01-355-7690 - MMAH Mod Parks	0	0	0	N/A	
01-360-7600 - GF-Prog Rev-Youth Prog	(6,000)	(7,075)	1,075	117.92%	
01-360-7602 - GF-Prog Rev-Swim Prog	(8,000)	(17,435)	9,435	217.94%	
01-360-7700 - GF-Prog Rev-Adult Prog	(15,850)	(20,789)	4,939	131.16%	Programing revenues are up
01-361-7604 - GF-Event Rev-Soap Box	0	0	0	N/A	
01-370-1721 - GF-Fees/Sales-Waub Canteen	(2,000)	(3,098)	1,098	154.92%	
01-375-1700 - GF-Funds-Parks-Donations	0	(3)	3	N/A	
01-451-1000 - GF-Rec-Admin	0	0	0	N/A	
01-454-1908 - GF-Prk-Veh	(49,500)	0	(49,500)	0.00%	
01-456-1000 - GF-Rec Prog-Admin	0	0	0	N/A	
01-355-0135 - PS Library - Trilliam Grant	0	0	0	N/A	
<b>Expenses / Expenditure</b>	<b>1,186,648</b>	<b>730,950</b>	<b>455,698</b>	<b>61.60%</b>	Costs are on track overall, some are seasonal such as Santa Parade and Light up the Park
01-406-0201 - GF-Properties-CPR Stn	10,461	6,639	3,822	63.46%	
01-406-0203 - GF-Properties-Old FH	0	444	(444)	N/A	
01-430-1405 - GF-Ops-Dwntwn Sts	53,677	34,517	19,160	64.31%	
01-451-1000 - GF-Rec-Admin	260,762	100,504	160,258	38.54%	
01-451-1640 - GF-Rec-Rec Prog Net	0	0	0	N/A	
01-454-1000 - GF-Prk-Admin	261,239	272,264	(11,025)	104.22%	More labour coded to parks admin vs rec admin
01-454-1710 - GF-Prk-Kins	108,913	52,063	56,850	47.80%	
01-454-1720 - GF-Prk-Waub	59,009	12,904	46,105	21.87%	
01-454-1721 - GF-Prk-Waub Canteen	6,800	162	6,638	2.38%	
01-454-1725 - GF-Prk-Twr Hill	46,884	11,307	35,577	24.12%	
01-454-1730 - GF-Prk-Mkt Sq	36,715	7,372	29,343	20.08%	
01-454-1735 - GF-Prk-Skate	18,550	1,996	16,554	10.76%	
01-454-1906 - GF-Prk-Sm Equip	7,312	295	7,017	4.04%	
01-454-1907 - GF-Prk-Equip	(7,179)	(5,042)	(2,137)	70.23%	

### Third Quarter Variance Report

## Town of Parry Sound

### FULLY EXPANDED

### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
01-454-1908 - GF-Prk-Veh	80,487	62,298	18,189	77.40%	
01-456-1000 - GF-Rec Prog-Admin	50,204	16,741	33,463	33.35%	
01-456-1645 - GF-Rec Prog-Leisure Guide	2,900	4,250	(1,350)	146.57%	
01-456-7001 - GF-Rec Prog-CAN Day	33,500	29,279	4,221	87.40%	
01-456-7002 - GF-Rec Prog-Santa Parade	3,500	0	3,500	0.00%	
01-456-7003 - GF-Rec Prog-Snowfest	10,700	9,743	957	91.06%	
01-456-7004 - GF-Rec Prog-Light Up the Pk	6,500	0	6,500	0.00%	
01-456-7401 - GF-Rec Prog-Love Your Block	0	0	0	N/A	
01-456-7602 - GF-Rec Prog-Swim Prog	103,114	93,446	9,668	90.62%	
01-456-7604 - GF-Rec Prog-Soap Box	0	0	0	N/A	
01-456-7690 - GF-Rec Prog-Youth Advisory	1,500	0	1,500	0.00%	
01-456-7800 - GF-Rec Prog-Vol Appreciate	5,100	0	5,100	0.00%	
01-460-1000 - GF-Comm Dev-Admin	14,500	10,030	4,470	69.17%	
01-462-1861 - GF-Planning-Trail Mstr Pln	10,000	0	10,000	0.00%	
01-463-1150 - GF-Ec Dev-WF Advisory	1,500	191	1,309	12.72%	
01-463-0201 - CPR Stn	0	0	0	N/A	
01-451-1750 - GF-Rec-Fitness Trail	0	3,466	(3,466)	N/A	
01-456-7000 - GF-Rec Prog-Events	0	6,081	(6,081)	N/A	
<b>PLANNING</b>	<b>231,516</b>	<b>273,350</b>	<b>(41,834)</b>	<b>118.07%</b>	
<b>Revenues / Funding Source</b>	<b>(255,250)</b>	<b>(80,496)</b>	<b>(174,754)</b>	<b>31.54%</b>	
01-341-9009 - GF-Inv Incm-Dvlp Chrgs	(250)	(2)	(248)	0.86%	
01-342-0208 - GF-Rent-Smelter Wharf	(75,000)	(56,250)	(18,750)	75.00%	
01-370-1850 - GF-Fees/Sales-Plan & Zone	(45,000)	(38,187)	(6,813)	84.86%	
01-414-1000 - GF-Pln & Zn-Admin	0	0	0	N/A	
01-414-1850 - GF-Pln & Zn-Plan & Zone-Exp Recov	0	13,943	(13,943)	N/A	
01-370-9009 - GF-Fees/Sales-Dvlp Chrgs	0	0	0	N/A	
01-414-1841 - GF-Planning-Official Plan	(135,000)	0	(135,000)	0.00%	
<b>Expenses / Expenditure</b>	<b>486,766</b>	<b>353,846</b>	<b>132,920</b>	<b>72.69%</b>	
01-414-1000 - GF-Pln & Zn-Admin	286,356	290,787	(4,431)	101.55%	
01-461-1000 - GF-Cmmte Adj-Admin	5,410	3,059	2,351	56.54%	
01-463-1810 - GF-Ec Dev-Façade	60,000	60,000	0	100.00%	
01-414-1841 - GF-Planning-Official Plan	135,000	0	135,000	0.00%	
<b>POA</b>	<b>0</b>	<b>(93,777)</b>	<b>93,777</b>	<b>N/A</b>	
<b>Revenues / Funding Source</b>	<b>(901,477)</b>	<b>(616,248)</b>	<b>(285,229)</b>	<b>68.36%</b>	\$123k in official plan costs allocated to planning admin-correction pending
07-330-1000 - PO-Fines-Admin	(897,977)	(616,248)	(281,729)	68.63%	Fine revenues are slightly below what would be expected compared to budget but, costs are also tracking lower, so overall on track
07-341-1000 - POA-Interest	(1,000)	0	(1,000)	0.00%	
07-370-1000 - PO-Fees/Sales-Admin	(2,500)	0	(2,500)	0.00%	
<b>Expenses / Expenditure</b>	<b>901,477</b>	<b>522,470</b>	<b>379,007</b>	<b>57.96%</b>	
07-416-1000 - PO-POA-Admin	901,477	522,470	379,007	57.96%	

### Third Quarter Variance Report

## Town of Parry Sound

### FULLY EXPANDED

### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
<b>STOCKEY</b>	<b>16,716</b>	<b>33,236</b>	<b>(16,520)</b>	<b>198.83%</b>	
<b>Revenues / Funding Source</b>	<b>(1,349,233)</b>	<b>(1,134,080)</b>	<b>(215,153)</b>	<b>84.05%</b>	
02-325-1601 - SC-Permit-BSM	(5,000)	(5,000)	0	100.00%	Showing a deficit of \$16,520 to date but working to close that by year end Revenues are showing on track
02-341-1000 - Stockey Interest Earnings	0	0	0	N/A	
02-341-9040 - SC-Inv Incm-Multi SC BOHF	(9,000)	(29,450)	20,450	327.22%	
02-342-1651 - SC-Rent-Perf Hall	(131,000)	(64,700)	(66,300)	49.39%	
02-343-1628 - SC-Rent(non-ticket)-Hall	(46,500)	(16,913)	(29,588)	36.37%	
02-343-1651 - SC-Rent(non-ticket)-Perf Hall	(17,500)	(5,608)	(11,892)	32.05%	
02-350-1651 - SC-Fed Grant-Perf Hall	(30,000)	(37,500)	7,500	125.00%	
02-357-1000 - SC-Oth Mun-Admin	(307,333)	(307,333)	0	100.00%	
02-361-7200 - SC-Event Rev-Golf	(24,500)	0	(24,500)	0.00%	
02-361-7201 - SC-Event Rev-Induct	0	0	0	N/A	
02-361-7253 - SC-Event Rev-Artisan	(13,000)	(5,170)	(7,830)	39.77%	
02-361-7255 - SC-Event Rev-Stcky Presents	(250,000)	(145,885)	(104,115)	58.35%	
02-370-1000 - SC-Fees/Sales-Admin	(600)	(230)	(370)	38.33%	
02-370-1630 - SC-Fees/Sales-Bx Off	(331,100)	(334,756)	3,656	101.10%	
02-370-1631 - SC-Fees/Sales-Conc	(110,000)	(61,773)	(48,227)	56.16%	
02-370-1651 - SC-Fees/Sales-Perf Hall	(18,200)	(5,717)	(12,483)	31.41%	
02-370-1653 - SC-Fees/Sales-Artist Merch	(3,500)	(1,855)	(1,645)	52.99%	
02-375-1000 - SC-Funds-Admin	(37,000)	(16,492)	(20,508)	44.57%	
02-375-1651 - SC-Funds-Perf Hall	(15,000)	(8,800)	(6,200)	58.67%	
02-458-1000 - SC-Stcky-Admin	0	(86,900)	86,900	N/A	
<b>Expenses / Expenditure</b>	<b>1,365,949</b>	<b>1,167,316</b>	<b>198,633</b>	<b>85.46%</b>	
02-458-1000 - SC-Stcky-Admin	334,223	335,711	(1,488)	100.45%	\$86,900 in legal costs will be funded from the legal/claims reserve
02-458-1630 - SC-Stcky-Bx Off	70,050	45,132	24,918	64.43%	
02-458-1631 - SC-Stcky-Conc	132,576	49,565	83,011	37.39%	
02-458-1635 - SC-Stcky-Mktg	23,800	4,402	19,398	18.49%	
02-458-1651 - SC-Stcky-Perf Hall	560,562	504,641	55,921	90.02%	
02-458-1909 - SC-Stcky-Bldg	244,738	227,704	17,034	93.04%	
02-458-7255 - SC-Stcky-Stcky Presents	0	163	(163)	N/A	
<b>STORM</b>	<b>409,422</b>	<b>219,198</b>	<b>190,224</b>	<b>53.54%</b>	
<b>Revenues / Funding Source</b>	<b>(175,000)</b>	<b>0</b>	<b>(175,000)</b>	<b>0.00%</b>	
01-446-1480 - GF-Storm-Storm	(175,000)	0	(175,000)	0.00%	Storm culvert inventory for asset management not completed yet
<b>Expenses / Expenditure</b>	<b>584,422</b>	<b>219,198</b>	<b>365,224</b>	<b>37.51%</b>	
01-446-1470 - GF-Storm-R&M	118,786	25,736	93,050	21.67%	Building Repairs and Maintenance costs are up slightly \$6,828 due to the requirement to update the fire alarm system and some plumbing/electrical repaid. Garbage costs have increased by \$3,815 to date
01-446-1480 - GF-Storm-Storm	2,358	1,545	813	65.51%	
01-446-1481 - GF-Storm-Crb & Gut	11,216	2,745	8,471	24.48%	
01-446-1482 - GF-Storm-Ditch	236,024	32,685	203,339	13.85%	
01-446-1483 - GF-Storm-Culv	95,364	54,232	41,132	56.87%	

### Third Quarter Variance Report

## Town of Parry Sound

### FULLY EXPANDED

### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
01-446-1485 - GF-Storm-CB	120,674	102,254	18,420	84.74%	
01-446-1907 - GF-Storm-Equip	0	0	0	N/A	
<b>TAXATION</b>	<b>(11,277,591)</b>	<b>(11,288,237)</b>	<b>10,646</b>	<b>100.09%</b>	
<b>Revenues / Funding Source</b>	<b>(11,277,591)</b>	<b>(11,288,237)</b>	<b>10,646</b>	<b>100.09%</b>	
01-300-0801 - GF-Taxes-Res/Frm	(11,277,591)	(6,711,822)	(4,565,769)	59.51%	\$2,390,159 budgeted for capital removed from actuals to compare apples against apples
01-300-0802 - GF-Taxes-Mult Res	0	(508,009)	508,009	N/A	
01-300-0803 - GF-Taxes-New Mult Res	0	(113,296)	113,296	N/A	
01-300-0805 - GF-Taxes-Comm	0	(3,522,254)	3,522,254	N/A	
01-300-0806 - GF-Taxes-Comm Exs	0	(30,780)	30,780	N/A	
01-300-0807 - GF-Taxes-Comm Vcnt	0	(159,719)	159,719	N/A	
01-300-0808 - GF-Taxes-Comm Shrd Util	0	(34,386)	34,386	N/A	
01-300-0809 - GF-Taxes-Comm Shrd Exs	0	(884)	884	N/A	
01-300-0810 - GF-Taxes-Ind	0	(145,596)	145,596	N/A	
01-300-0811 - GF-Taxes-Ind Exs	0	(270)	270	N/A	
01-300-0812 - GF-Taxes-Ind Vcnt	0	(24,821)	24,821	N/A	
01-300-0816 - GF-Taxes-Rwy ROW	0	(9,135)	9,135	N/A	
01-300-0820 - GF-Taxes-FrmInds	0	(2,331)	2,331	N/A	
01-300-0821 - GF-Taxes-Pipelines	0	(23,234)	23,234	N/A	
01-300-0822 - GF-Taxes-Mgd Forests	0	(1,697)	1,697	N/A	
01-300-0830 - GF-Taxes-Adj	0	0	0	N/A	
<b>TRANSPORTATION</b>	<b>2,295,621</b>	<b>(67,976)</b>	<b>2,363,597</b>	<b>-2.96%</b>	
<b>Revenues / Funding Source</b>	<b>(190,520)</b>	<b>(1,516,514)</b>	<b>1,325,994</b>	<b>795.99%</b>	
01-341-9002 - GF-Inv Incm-Prov Gas Tax	(6,000)	(7,697)	1,697	128.28%	gas tax, and ocif showing in operating costs
01-341-9024 - GF-Inv Incm-Fed Gas Tax	0	(28,222)	28,222	N/A	
01-350-9023 - GF-Fed Grant-Cap Replace	0	(216,277)	216,277	N/A	
01-355-1414 - GF-Prov Grant-Transit	0	(42,584)	42,584	N/A	
01-355-1440 - GF-Prov Grant-Paved Rd-CWWF	0	(156,915)	156,915	N/A	
01-355-1499 - GF-Prov Grant-PW	0	(1,058,891)	1,058,891	N/A	
01-370-1440 - GF-Fees/Sales-Paved Rd	(4,000)	(5,929)	1,929	148.22%	
01-430-1000 - GF-Ops-Admin	(85,000)	0	(85,000)	0.00%	
01-430-1401 - GF-Ops-PW Fac	0	0	0	N/A	
01-430-1908 - GF-Ops-Veh	(82,020)	0	(82,020)	0.00%	
01-447-1416 - GF-Transit-S Transit	(13,500)	0	(13,500)	0.00%	
01-350-1445 - GF-Fed Grant-RR Xing	0	0	0	N/A	
<b>Expenses / Expenditure</b>	<b>2,486,141</b>	<b>1,448,538</b>	<b>1,037,603</b>	<b>58.26%</b>	
01-341-9002 - GF-Inv Incm-Prov Gas Tax	6,000	0	6,000	0.00%	
01-430-1000 - GF-Ops-Admin	437,802	307,118	130,684	70.15%	expenditures tracking lower than budget
01-430-1401 - GF-Ops-PW Fac	157,094	85,199	71,895	54.23%	
01-430-1402 - GF-Ops-Pub Wshrm	115,721	47,838	67,883	41.34%	
01-430-1403 - GF-Ops-Pub Wharf	15,142	244	14,898	1.61%	
01-430-1404 - GF-Ops-WF Dock	13,803	10,423	3,380	75.51%	

### Third Quarter Variance Report

### Town of Parry Sound

### FULLY EXPANDED

### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
01-430-1409 - GF-Ops-PW Admin	557,355	361,429	195,926	64.85%	
01-430-1431 - GF-Ops-Traffic Ctrl	370	933	(563)	252.08%	
01-430-1440 - GF-Ops-Paved Rd	220,002	158,971	61,031	72.26%	
01-430-1447 - GF-Ops-Guidrails/Posts	20,808	0	20,808	0.00%	
01-430-1448 - GF-Ops-Rdsd Grs	108,348	61,648	46,700	56.90%	
01-430-1449 - GF-Ops-ROW Tr	45,038	39,954	5,084	88.71%	
01-430-1450 - GF-Ops-Stltg	137,987	97,462	40,525	70.63%	
01-430-1906 - GF-Ops-Sm Equip	30,338	15,821	14,517	52.15%	Seasonal work
01-430-1907 - GF-Ops-Equip	(40,689)	(67,939)	27,250	166.97%	
01-430-1908 - GF-Ops-Veh	7,183	(12,873)	20,056	-179.21%	
01-433-1425 - GF-Tfc Ctrl-Sgn	33,934	12,368	21,566	36.45%	
01-433-1426 - GF-Tfc Ctrl-St Sgn	1,792	18,294	(16,502)	1020.86%	
01-433-1432 - GF-Tfc Ctrl-Signals	43,000	19,544	23,456	45.45%	
01-435-1470 - GF-Swlk-R&M	97,063	18,548	78,515	19.11%	More signage required
01-435-1471 - GF-Swlk-Clean	849	4,810	(3,961)	566.54%	
01-436-1470 - GF-Grvl Surf-R&M	50,563	19,154	31,409	37.88%	
01-438-1441 - GF-Ash Surf-Pvmt Mkg	81,658	71,526	10,132	87.59%	Increased service level of sidewalk cleaning
01-438-1445 - GF-Ash Surf-RR Xing	50,000	21,704	28,296	43.41%	
01-438-1446 - GF-Ash Surf-Swpng	136,047	64,628	71,419	47.50%	
01-438-1470 - GF-Ash Surf-R&M	130,390	88,874	41,516	68.16%	
01-439-1470 - GF-Brdg-R&M	10,000	525	9,475	5.25%	
01-445-1470 - GF-Parking-R&M	3,322	2,227	1,095	67.05%	
01-447-1416 - GF-Transit-S Transit	13,500	81	13,419	0.60%	
01-463-1890 - GF-Ec Dev-Hwy	1,721	26	1,695	1.51%	
<b>WASTE MANAGEMENT</b>	<b>818,140</b>	<b>431,275</b>	<b>386,865</b>	<b>52.71%</b>	
<b>Revenues / Funding Source</b>	<b>(399,160)</b>	<b>(192,655)</b>	<b>(206,505)</b>	<b>48.27%</b>	
01-355-0144 - GF-Prov Grant-IESO	0	0	0	N/A	on track
01-355-1594 - GF-Prov Grant-Rcycl	0	0	0	N/A	
01-357-1590 - GF-Oth Mun-Solid Waste	(15,000)	(8,342)	(6,659)	55.61%	
01-357-1591 - GF-Oth Mun-HHW-Operations	(11,000)	0	(11,000)	0.00%	budgeted under producer responsibility
01-365-1580 - GF-Oth Rev-Sld Waste	0	0	0	N/A	
01-370-1590 - GF-Fees/Sales-Solid Waste	(24,000)	(26,264)	2,264	109.43%	
01-370-1593 - GF-Fees/Sales-OCC	(5,400)	(3,113)	(2,287)	57.64%	
01-370-1594 - GF-Fees/Sales-Rcycl	(1,700)	(838)	(862)	49.28%	
01-426-1591 - GF-Rcycl-HHW	0	0	0	N/A	
01-365-1591 - GF-Oth Rev-HHW	(120,000)	0	(120,000)	0.00%	
01-365-1594 - GF-Oth Rev-Recyl-Prd Resp	(222,060)	(154,099)	(67,961)	69.40%	
<b>Expenses / Expenditure</b>	<b>1,217,300</b>	<b>623,930</b>	<b>593,370</b>	<b>51.26%</b>	
01-426-1000 - GF-Rcycl-Admin	51,276	28,092	23,184	54.79%	
01-426-1588 - GF-Rcycl-Crb PU	173,400	78,684	94,716	45.38%	
01-426-1591 - GF-Rcycl-HHW	159,215	111,432	47,783	69.99%	
01-426-1592 - GF-Rcycl-Grnd Brsh	63,392	4,051	59,342	6.39%	

### Third Quarter Variance Report

## Town of Parry Sound

### FULLY EXPANDED

### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
01-426-1593 - GF-Rcycl-OCC	51,687	22,594	29,093	43.71%	
01-426-1907 - GF-Rcycl-Equip	1,117	(1,080)	2,197	-96.68%	
01-427-1000 - GF-Sld Wst-Admin	57,168	30,435	26,733	53.24%	
01-427-1580 - GF-Sld Wst-Sld Waste	1,000	0	1,000	0.00%	
01-427-1581 - GF-Sld Wst-Disp	195,006	94,305	100,701	48.36%	
01-427-1583 - GF-Sld Wst-Tsf Stn	198,578	129,226	69,352	65.08%	
01-427-1585 - GF-Sld Wst-Site Cls	11,500	2,265	9,235	19.70%	
01-427-1587 - GF-Sld Wst-PU	73,106	38,360	34,746	52.47%	
01-427-1588 - GF-Sld Wst-Crb PU	166,600	79,292	87,308	47.59%	
01-428-1587 - GF-Gr Wst-PU	14,255	6,273	7,982	44.01%	
<b>WASTEWATER</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>N/A</b>	
<b>Revenues / Funding Source</b>	<b>(4,329,721)</b>	<b>(2,947,038)</b>	<b>(1,382,683)</b>	<b>68.07%</b>	
08-341-9042 - GF-Inv Incm-Multi WW	(7,000)	0	(7,000)	0.00%	
08-370-1550 - SF-Fees/Sales-WW Collect	(4,007,853)	(2,708,021)	(1,299,832)	67.57%	On track overall
08-429-1000 - SF-WW Sys-Admin	(314,868)	(164,928)	(149,940)	52.38%	
01-341-9042 - GF-Inv Incm-WW	0	(5,266)	5,266	N/A	
08-370-1579 - SF-Fees/Sales-Wat & WW Servicing Fee Capacity	0	(68,822)	68,822	N/A	
<b>Expenses / Expenditure</b>	<b>4,329,721</b>	<b>2,947,038</b>	<b>1,382,683</b>	<b>68.07%</b>	
08-429-1000 - SF-WW Sys-Admin	2,415,514	1,684,726	730,788	69.75%	
08-429-1550 - SF-WW Sys-WW Collect	60,522	51,449	9,073	85.01%	On track overall
08-429-1565 - SF-WW Sys-Mains	12,500	12,500	0	100.00%	
08-429-1576 - SF-WW Sys-WW Trt Plnt	1,351,751	851,993	499,758	63.03%	
08-429-1577 - SF-WW Sys-SPS	266,268	280,809	(14,541)	105.46%	
08-429-1599 - SF-WW Sys-R&M	163,621	25,495	138,126	15.58%	
08-429-1906 - SF-WW Sys-Sm Equip	600	136	464	22.68%	
08-429-1907 - SF-WW Sys-Equip-Amortization	0	0	0	N/A	
08-429-1908 - SF-WW Sys-Veh	58,945	39,928	19,017	67.74%	
<b>WATER</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>N/A</b>	
<b>Revenues / Funding Source</b>	<b>(3,101,022)</b>	<b>(2,056,862)</b>	<b>(1,044,160)</b>	<b>66.33%</b>	
08-335-1501 - SF-P&I-Wat Mts	(100)	(39)	(61)	38.71%	
08-335-1579 - SF-P&I-Wat & WW	(7,000)	(8,139)	1,139	116.27%	
08-341-9041 - GF-Inv Incm-Multi Wat	(7,000)	0	(7,000)	0.00%	On track overall
08-342-1515 - SF-Rent-Twr/Resvr	(7,999)	(7,999)	0	100.00%	
08-370-1500 - SF-Fees/Sales-Wat Dist	(2,768,894)	(2,028,469)	(740,425)	73.26%	
08-448-1000 - SF-Wat Sys-Admin	(307,029)	(12,217)	(294,812)	3.98%	
08-341-9041 - GF-Inv Incm-Water	(3,000)	0	(3,000)	0.00%	
<b>Expenses / Expenditure</b>	<b>3,101,022</b>	<b>2,056,862</b>	<b>1,044,160</b>	<b>66.33%</b>	
08-448-1000 - SF-Wat Sys-Admin	1,923,724	1,409,618	514,106	73.28%	
08-448-1500 - SF-Wat Sys-Wat Dist	40,170	35,910	4,260	89.40%	
08-448-1501 - SF-Wat Sys-Wat Mts	25,166	12,248	12,918	48.67%	
08-448-1502 - SF-Wat Sys-Lat & Svcs	120,542	60,686	59,856	50.34%	
08-448-1503 - SF-Wat Sys-Wat Mn	121,772	16,927	104,845	13.90%	



### Third Quarter Variance Report

#### Town of Parry Sound

#### FULLY EXPANDED

#### Operating By Division/Costing Centre/Object

Reporting Period: January 1, 2024 to September 30, 2024

Net Operating by Functional Service Area	Budget	Year to Date	Variance	% of Budget	Staff Comments
08-448-1505 - SF-Wat Sys-Fill Stn	14,500	3,567	10,933	24.60%	
08-448-1510 - SF-Wat Sys-Bstr Stn	26,103	12,303	13,800	47.13%	
08-448-1515 - SF-Wat Sys-Twr/Resvr	82,003	42,868	39,135	52.28%	
08-448-1516 - SF-Wat Sys-McDougall Wat	112,713	112,069	644	99.43%	
08-448-1520 - SF-Wat Sys-Hydrant	35,000	18,065	16,935	51.62%	
08-448-1525 - SF-Wat Sys-Wat Treat	612,239	346,195	266,044	56.55%	
08-448-1527 - SF-Wat Sys-Kins Trt Plt	5,000	1,237	3,763	24.74%	
08-448-1550 - SF-Wat Sys-WW Collect	0	0	0	N/A	
08-448-1906 - SF-Wat Sys-Sm Equip	2,000	232	1,768	11.60%	
08-448-1907 - SF-Wat Sys-Equip	17,698	12,294	5,404	69.46%	
08-448-1908 - SF-Wat Sys-Veh	(37,608)	(27,357)	(10,251)	72.74%	
<b>WINTER CONTROL</b>	<b>832,722</b>	<b>412,203</b>	<b>420,519</b>	<b>49.50%</b>	
<b>Expenses / Expenditure</b>	<b>832,722</b>	<b>412,203</b>	<b>420,519</b>	<b>49.50%</b>	
01-435-1442 - GF-Swlk-Plow	44,970	23,683	21,287	52.66%	Less spent on winter control with above seasonal temperatures and less snowfall
01-435-1443 - GF-Swlk-S&S	203,159	93,782	109,377	46.16%	
01-438-1442 - GF-Ash Surf-Plow	136,818	80,984	55,834	59.19%	
01-438-1443 - GF-Ash Surf-S&S	213,012	103,640	109,372	48.65%	
01-438-1444 - GF-Ash Surf-Snow Rem	207,263	80,065	127,198	38.63%	
01-445-1442 - GF-Parking-Plow	27,500	30,050	(2,550)	109.27%	
<b>Grand Total</b>	<b>0</b>	<b>(8,616,437)</b>	<b>8,616,437</b>	<b>N/A</b>	



Attachment #2 - Schedule B

Capital Expenditures - Actual vs Budget

Departmental Capital Projects	2024					Staff Comments
	2024 Carried Forward	Budget	Total Budget	Actuals to Date	Budget Remaining	
<b>Information Technology</b>						
30000 - laptops and desktop replacement	0	34,000	34,000	33,208	792	Complete, recurring in 2025
30005 - WTP Replacement phone system to integrate with Avaya phone	4,000	0	4,000	3,782	218	Complete
30006 - WWTP phone system	3,500	0	3,500	3,310	190	Complete
30007 - Operations Yard Phone System	5,000	0	5,000	4,730	270	Complete
30018 - Surveillance Camera Project	6,500	0	6,500	4,032	2,468	Carry forward
30032 - Fire Hall Telephone System	9,000	0	9,000	8,512	488	Complete
30034 - Core Network Switches	21,500	0	21,500	2,935	18,565	Carry forward
30038 - Parrysound.ca Redesign	5,835	0	5,835	19,638	(13,803)	Complete
30040 - Tablets for PW Staff	0	10,000	10,000	8,042	1,958	In progress, will be complete by end of 2024
30041 - Multi-Factor Authentication Hardware	0	7,000	7,000	0	7,000	Carry forward
<b>Total Information Technology</b>	<b>55,335</b>	<b>51,000</b>	<b>106,335</b>	<b>88,190</b>	<b>18,145</b>	
<b>Municipal Office Building</b>						
30012 - Stucco exterior	15,000	0	15,000	0	15,000	
30014 - Municipal Office Stair replacement/Outdoor Staff Space	50,000	0	50,000	0	50,000	Outdoor space in progress
30020 - Upgrade the Mail room to a Meeting Room	5,000	0	5,000	1,458	3,542	In progress, meeting room upstairs municipal office
30031 - Projector and Presentation Equipment (BOCC or Prelude)	10,000	0	10,000	0	10,000	
30042 - Mailing Machine	0	15,500	15,500	14,245	1,255	Complete
<b>Total Municipal Office Building</b>	<b>80,000</b>	<b>15,500</b>	<b>95,500</b>	<b>15,704</b>	<b>79,796</b>	
<b>Fire</b>						
40000 - 40000 - Firefighters' Gear	0	24,970	24,970	24,559	411	Purchase complete
40001 - 40001 - Firefighters' PPE	0	22,000	22,000	15,264	6,736	In progress
40008 - Ready Room construction	100,000	0	100,000	600	99,400	Contractors being lined up currently
40016 - Fire Hall Roof	20,000	0	20,000	0	20,000	Carry over to 2025 to gain economies of scale
40018 - Antenna relocation for fire/pw to Tower hill - communications	20,000	0	20,000	18,291	1,709	Complete
40019 - Extrication Equipment	0	55,000	55,000	46,137	8,863	Purchase complete
40020 - Pager Switch to Digital	0	23,000	23,000	0	23,000	Occurring on November 20 2024
<b>Total Fire</b>	<b>140,000</b>	<b>124,970</b>	<b>264,970</b>	<b>104,851</b>	<b>160,119</b>	
<b>Cemeteries</b>						
60103 - Sign Hillcrest Cemetery	0	9,000	9,000	0	9,000	Cancelled
60111 - Lawn Mower Replacement (07-610) with electric	0	60,000	60,000	45,956	14,044	Waiting on Bagger unit to arrive
<b>Total Cemeteries</b>	<b>0</b>	<b>69,000</b>	<b>69,000</b>	<b>45,956</b>	<b>23,044</b>	
<b>Land Ambulance</b>						
50027 - Ambulance 5277	0	0	0	225,480	(225,480)	Complete, budgeted 2023, timing
50028 - Ambulance 5270	0	0	0	225,480	(225,480)	Complete, budgeted 2023, timing
50033 - ePCR hardware	0	50,000	50,000	0	50,000	
50031 - Replacement of Ambulance 5276	0	220,000	220,000	67,931	152,070	To be delivered in March
50032 - Replacement of Ambulance 5225	0	220,000	220,000	67,931	152,070	To be delivered in March
50033 - Replacement of Ambulance 5226	0	220,000	220,000	67,931	152,070	To be delivered in March
50037 - Replacement of Ford E-350 Crestline	0	0	0	76,283	(76,283)	2025 budget, deposit paid
50038 - Replacement of Ford E-350 Crestline	0	0	0	76,283	(76,283)	2025 budget, deposit paid
<b>Total Land Ambulance</b>	<b>0</b>	<b>710,000</b>	<b>710,000</b>	<b>807,316</b>	<b>55,249</b>	
<b>Transportation Operations</b>						
60009 - 60009 - Traffic Light control system replacement	0	60,000	60,000	67,827	(7,827)	Completed
60039 - Bowes & Joseph Annual Paving	0	0	0	1,530,100	(1,530,100)	Completed
60039 - Road Paving	0	500,000	500,000	285,584	214,416	Completed/Carry Over Remaining
60064 - Isabella Train Crossing Safety Improvements	750,000	0	750,000	6,552	743,448	Carry Over
60068 - Snowplow 08-160 (Heavy Duty)	400,000	8,000	408,000	416,077	(8,077)	Completed
60076 - Cascade Bridge	0	0	0	658,294	(658,294)	Carry Over
60077 - Sidewalks	0	100,000	100,000	3,034	96,966	Completed/Carry Over Remaining
60079 - Church Street Retaining Walls	200,000	300,000	500,000	185,871	314,129	Carry Over
60080 - Repair Corner of Wood/Isabella extension	600,000	0	600,000	506,853	93,147	Carry Over
60081 - Park & Georgina Surface Replac	0	0	0	243,580	(243,580)	Completed
60083 - Beaver/Meadow Reconstruction	0	0	0	31,175	(31,175)	On Hold
60085 - Boat Launch Repairs - Waubino	150,000	0	150,000	0	150,000	Carry Over
60091 - Louisa Street	0	0	0	101,413	(101,413)	Completed
60092 - Automated Speed Enforcement	70,000	0	70,000	7,949	62,051	Carry Over
60094 - Trench box	20,000	0	20,000	0	20,000	Completed
60095 - Storm 70 Isabella Emergency	0	0	0	624,253	(624,253)	Completed
60096 - Storm Champagne Emergency	0	0	0	158,974	(158,974)	Carry Over
60098 - Promaster accessible van	0	0	0	171,804	(171,804)	Completed
60099 - Storm Hillcrest Ave.Emerg	0	0	0	21,128	(21,128)	Carry Over
60100 - Genie Lift Replacement	0	75,000	75,000	0	75,000	To be delivered in March
60102 - Micro Seal for Roads	0	256,000	256,000	603,756	(347,756)	Completed
60104 - Gibson Street Retaining Wall	0	175,000	175,000	89,618	85,382	Completed By End Of Year
60105 - Seguin Street Bridge Repairs	0	350,000	350,000	155,151	194,849	Completed By End Of Year
60106 - Salt Brine System	0	55,000	55,000	0	55,000	Carry Over
60108 - Shop Heater Replacement	0	21,000	21,000	0	21,000	Completed
60109 - Patrolling Application	0	32,000	32,000	31,304	696	Completed
60112 - Plow for Loader	0	30,000	30,000	0	30,000	Carry Over



Attachment #2 - Schedule C

Capital Expenditures - Actual vs Budget

Departmental Capital Projects	2024					Staff Comments
	2024 Carried Forward	Budget	Total Budget	Actuals to Date	Budget Remaining	
60113 - Asphalt Hot Box	0	60,000	60,000	58,878	1,122	Completed
60115 - Sidewalk Machine Sweeper Attachment	0	18,000	18,000	15,875	2,125	Completed
60116 - Waubuno Bridge Repairs	0	350,000	350,000	6,393	343,607	Carry Over
60117 - Downtown Decorative Lighting Replacement	0	20,000	20,000	0	20,000	Completed/Carry Over
60118 - Hillcrest Avenue	0	0	0	53,766	(53,766)	Carry Over
60086 and 60090 - Glen and Victoria (Storm, Water, Wastewater Included)	2,000,000	2,240,000	4,240,000	122,647	4,117,353	in Progress
<b>Total Transportation Operations</b>	<b>4,190,000</b>	<b>4,650,000</b>	<b>8,840,000</b>	<b>6,157,858</b>	<b>2,682,142</b>	
<b>Storm Sewer</b>						
60033 - Manhole repairs	0	50,000	50,000	0	50,000	Carry Over
60041 - Annual Stormwater Improvements/culverts	0	150,000	150,000	9,957	140,043	Carry Over
<b>Total Storm Sewer</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>	<b>9,957</b>	<b>190,043</b>	
<b>Wastewater</b>						
10002 - 10002 - SPS#3 Upgrades	1,800,000	0	1,800,000	121,710	1,678,290	Carry Over
10007 - SPS #6	0	0	0	193,458	(193,458)	Carry Over
10008 - SPS #5	0	0	0	168,819	(168,819)	Carry Over
10010 - SPS #11	0	0	0	160,314	(160,314)	Carry Over
10013 - SPS 6 pump replacement	1,500,000	0	1,500,000	1,079,994	420,006	Carry Over
10016 - Rebuild Pumps	0	0	0	104,987	(104,987)	Carry Over
10017 - Wastewater Admin Building Roof Repair	20,000	0	20,000	0	20,000	Carry Over
10019 - Scada wastewater	150,000	0	150,000	210,808	(60,808)	Carry Over
10020 - 2 Wetwell Wizards SPS 12 and 10 for grease control	60,000	0	60,000	0	60,000	Complete
10021 - Pumpstation 2 and Forcemain	6,700,000	0	6,700,000	194,104	6,505,896	Carry Over
10021 - Pumpstation 2 Engineering	500,000	0	500,000	0	500,000	Carry Over
10022 - Primary Clarifier 1 Rebuild	0	120,000	120,000	112,938	7,062	Complete
10023 - Shower Unit Upgrade	0	5,000	5,000	0	5,000	Carry Over
12547 - Inlet Works Major Repairs	0	50,000	50,000	62,797	(12,797)	Complete
- Pumpstation 6 generator	0	200,000	200,000	0	200,000	Carry Over
<b>Total Wastewater</b>	<b>10,730,000</b>	<b>375,000</b>	<b>11,105,000</b>	<b>2,409,931</b>	<b>8,695,069</b>	
<b>Water</b>						
70000 - Water Meters	0	60,000	60,000	40,366	19,634	In progress
70001 - WTP SCADA	450,000	0	450,000	628,090	(178,090)	Complete
70003 - 70003 - Cla-Val Replacement	25,000	0	25,000	0	25,000	In progress
70009 - Water Tower - ROV Inspections and Exterior	40,000	10,000	50,000	42,735	7,265	Complete
70010 - Membrane Tank Repairs	50,000	0	50,000	39,600	10,400	In progress
70013 - Plans to start pulling one high lift every year to	0	60,000	60,000	0	60,000	Complete
70015 - Dechlorination ORP System	15,000	0	15,000	0	15,000	Carry over
70020 - water tank level transmitter replacements	15,000	0	15,000	0	15,000	In progress
70021 - Tower Insertion Meters	20,000	0	20,000	0	20,000	Carry over
70022 - SUEZ I/O upgrades	40,000	65,000	105,000	0	105,000	In progress
70023 - VFD blowers review	10,000	0	10,000	0	10,000	Carry over
70025 - Polymer Injection System	30,000	0	30,000	0	30,000	Carry over
70028 - Preliminary Design of WTP High lift pumps and	50,000	0	50,000	0	50,000	
70029 - Coagulant Bulk Delivery System	20,000	10,000	30,000	0	30,000	Carry over
70030 - Water Plant Gate Security	25,000	25,000	50,000	0	50,000	Carry over
70031 - VFD for 1 pump	46,000	0	46,000	24,744	21,256	In progress
70032 - Scada Standard Development 50/50 W & WW	0	60,000	60,000	50,075	9,925	Complete
70033 - Kinsmen Park Water System	0	12,000	12,000	11,405	595	Complete
<b>Total Water</b>	<b>836,000</b>	<b>302,000</b>	<b>1,138,000</b>	<b>837,016</b>	<b>300,984</b>	
<b>Parks and Recreation</b>						
20000 - Skate Park	0	30,000	30,000	0	30,000	Carry over
20002 - Mission Park Playground	80,000	20,000	100,000	0	100,000	has been procured - will be complete in Spring 2025
20011 - Tower Hill Rock Path Restoration	10,000	0	10,000	0	10,000	Carry over
20022 - "Fall" Safety surface materials and installation plus	88,500	20,000	108,500	0	108,500	has been procured - will be complete in Spring 2025
20024 - CP Station Furnace	35,000	0	35,000	0	35,000	Complete
20028 - Continue parks garbage/recycling replacement	30,000	0	30,000	0	30,000	Carry over
20033 - Carry over to 2022. Budgeted for in 2021, K. Park -	5,000	0	5,000	0	5,000	Carry over
20037 - Enhancement of Treescape Downtown	30,000	0	30,000	0	30,000	determine new scope/plan
20056 - Parks 08-290 Specialized aftermarket equipment	29,700	0	29,700	0	29,700	Complete
20058 - Parade santa float (trailer donation) refurb	5,000	0	5,000	0	5,000	Carry over
20068 - Booth Street Park Playground	0	100,000	100,000	0	100,000	has been procured - will be complete in Spring 2025
20069 - Cherry Park Playground	0	80,000	80,000	0	80,000	has been procured - will be complete in Spring 2025
20070 - William Street Park Playground	0	100,000	100,000	0	100,000	Carry over
20071 - Tennis Basketball Court Resurface	0	20,000	20,000	0	20,000	Carry over
20072 - Picnic Tables	0	50,000	50,000	0	50,000	Carry over
20073 - Kinsmen Park Spectator Bleachers	0	50,000	50,000	0	50,000	Carry over
<b>Total Parks and Rec</b>	<b>313,200</b>	<b>470,000</b>	<b>783,200</b>	<b>0</b>	<b>783,200</b>	
<b>Bobby Orr Community Centre</b>						
20059 - BOCC Canteen Fridge	15,000	0	15,000	0	15,000	has been procured - waiting for invoice
20074 - BOCC Ice Surface Sound System	0	20,000	20,000	0	20,000	Carry over
20075 - BOCC Ice Making Compressor Full Replacement	0	180,000	180,000	160,445	19,555	Complete
30035 - BOCC Olympia	150,000		150,000	155,100	(5,100)	Complete



Attachment #2 - Schedule C

Capital Expenditures - Actual vs Budget

Departmental Capital Projects	2024					Staff Comments
	2024 Carried Forward	Budget	Total Budget	Actuals to Date	Budget Remaining	
<b>Total Bobby Orr Community Centre</b>	<b>165,000</b>	<b>200,000</b>	<b>365,000</b>	<b>315,545</b>	<b>49,455</b>	
<b>Stockey Centre</b>						
90010 - hot water tank	5,500	0	5,500	0	5,500	continue to carry on until the unit needs to be replaced
90016 - Perf Hall Lighting	16,000	0	16,000	0	16,000	anticipating some funds to be spent before year end
90021 - SC Commercial Freezer Carryforward	6,000	0	6,000	0	6,000	continue to carry on until the unit needs to be replaced
90024 - Floor Refinishing	15,000	0	15,000	15,000	0	Complete
90026 - Two commercial refrigerators replace to maintain proper temp	6,000	0	6,000	0	6,000	continue to carry on until the unit needs to be replaced
90028 - Transformer	10,000	0	10,000	0	10,000	on going
90029 - External facility freshen up Stockey Centre	37500	0	37,500	37,129	371	Complete
<b>Total Stockey Centre</b>	<b>96,000</b>	<b>0</b>	<b>96,000</b>	<b>52,129</b>	<b>43,871</b>	
<b>Waterfront Development</b>						
80001 - Town Dock Lights & Electrical	40,000	0	40,000	0	40,000	carry over for Priority 2 repairs
80006 - Town Dock Concrete Repairs	80,000	0	80,000	16,829	63,171	carry over for Priority 2 repairs
80009 - Town Dock Washroom Fixtures	25,000	0	25,000	5,679	19,321	larger project for 2025
80010 - Big Sound Marina Sign	10,000	0	10,000	290	9,710	expect completion in December 2024
80011 - Harbour Walk Shop Hut	0	10,000	10,000	10,538	(538)	Complete
80012 - Shoppers Dock	0	84,000	84,000	0	84,000	carry over to 2025
<b>Total: 8205-Waterfront Develop. Comm.</b>	<b>155,000</b>	<b>94,000</b>	<b>249,000</b>	<b>33,337</b>	<b>215,663</b>	
<b>Total Expenses</b>	<b>16,760,535</b>	<b>7,261,470</b>	<b>24,022,005</b>	<b>10,877,790</b>	<b>13,296,780</b>	

Previous Yr 4,957,084  
 Current Yr 5,920,706

System: 2024-11-26 5:19:07 PM  
 User Date: 2024-11-22

Town of Parry Sound  
 DETAILED TRIAL BALANCE FOR 2024  
 General Ledger

Page: 1  
 User ID: sphillips

Ranges: From: To:  
 Date: 2024-01-01 2024-09-30  
 Account: 01-400-1100-02136 01-400-1100-02187

Sorted By: Fund Subtotal By: No Subtotals  
 Include: Posting, Unit

^ Inactive Account

Account	Beginning Balance	Description	Reference				
Trx Date	Jrnل No.	Source Doc	Audit Code	Debit	Credit	Net Change	Ending Balance
Vendor Name			Vendor ID				
01-400-1100-02136			GF-Coun-Mayor-Telephone				
				\$0.00			
2024-02-22	120,507	PMTRX	GLTRX0007638	\$20.67			
BELL MOBILITY			BELLMOBILITY				Cell Phones
2024-03-08	120,661	PMTRX	GLTRX0007650	\$19.74			
BELL MOBILITY			BELLMOBILITY				Cell Phones
2024-03-22	120,843	PMTRX	GLTRX0007665	\$20.24			
BELL MOBILITY			BELLMOBILITY				Cell Phones
2024-04-19	121,323	PMTRX	GLTRX0007692	\$20.14			
BELL MOBILITY			BELLMOBILITY				Cell phones
2024-06-07	121,949	PMTRX	GLTRX0007733	\$20.25			
BELL MOBILITY			BELLMOBILITY				Cell phones
2024-06-14	122,032	PMTRX	GLTRX0007738	\$20.30			
BELL MOBILITY			BELLMOBILITY				Cell phones/ Ipads
2024-08-02	122,825	PMTRX	GLTRX0007796	\$19.92			
BELL MOBILITY			BELLMOBILITY				Cell Phones
2024-08-23	123,120	PMTRX	GLTRX0007818	\$19.91			
BELL MOBILITY			BELLMOBILITY				Cell phones/ Ipads
			Totals:	\$161.17	\$0.00	\$161.17	\$161.17
01-400-1100-02186			GF-Coun-Mayor-Travel/Mileage				
				\$0.00			
2024-01-02	122,759	GJ	GLREV0007794		\$50.00		
							2023 COU PR Accrual
2024-01-05	119,939	CPY	GLTRX0007593	\$100.00			
							Canadian Payroll Summary Batch
2024-02-02	120,190	CPY	GLTRX0007618	\$100.00			
							Canadian Payroll Summary Batch
2024-02-16	120,358	PMTRX	GLTRX0007633	\$301.31			
Jamie McGarvey			JAMIEMCGARVEY				AMO Meetings Jan 25/26
2024-03-01	120,615	CPY	GLTRX0007646	\$100.00			
							Canadian Payroll Summary Batch
2024-04-12	121,276	CPY	GLTRX0007687	\$100.00			
							Canadian Payroll Summary Batch
2024-05-10	121,517	CPY	GLTRX0007709	\$100.00			
							Canadian Payroll Summary Batch
2024-06-07	121,952	CPY	GLTRX0007733	\$100.00			
							Canadian Payroll Summary Batch
2024-06-14	122,032	PMTRX	GLTRX0007738	\$106.53			
Jamie McGarvey			JAMIEMCGARVEY				Lakeland meeting Milage
2024-07-05	122,537	CPY	GLTRX0007770	\$100.00			
							Canadian Payroll Summary Batch
2024-08-02	122,836	CPY	GLTRX0007798	\$100.00			
							Canadian Payroll Summary Batch
2024-09-13	123,400	PMTRX	GLTRX0007841	\$192.26			
Jamie McGarvey			JAMIEMCGARVEY				NBPSHB meeting north bay
2024-09-13	123,418	CPY	GLTRX0007842	\$100.00			
							Canadian Payroll Summary Batch
			Totals:	\$1,500.10	\$50.00	\$1,450.10	\$1,450.10

Account		Beginning Balance		Description	Reference		
Trx Date	Jrnl No.	Source Doc	Audit Code	Debit	Credit	Net Change	Ending Balance
01-400-1100-02187				GF-Coun-Mayor-Conf, conv & mtgs			
			\$0.00				
2024-01-08	119,989	PMTRX	GLTRX0007598	\$407.04			Fonom confereneec Jamie McGarve
FEDERATION OF NORTHERN ONTARIO							
FONOM							
2024-02-15	123,990	PMTRX	GLTRX0007884	\$875.14			RJ-AMO 2024 Package x3
AMO							
2024-02-15	123,990	PMTRX	GLTRX0007884	\$31.75			JM-Sheraton-AMO meal
RESTAURANT PURCHASE VISA							
RESTAURANTPURC							
2024-02-15	123,990	PMTRX	GLTRX0007884	\$645.04			JM-Sheraton-Room 2225
HOTELS PAID FOR BY VISA							
HOTELS							
2024-02-15	123,990	PMTRX	GLTRX0007884	\$52.22			JM-AMO meeting
PARKING PURCHASED ON VISA							
PARKING							
2024-02-15	124,062	PMVVR	GLTRX0007892		\$31.75		Void Open Trx
RESTAURANT PURCHASE VISA							
RESTAURANTPURC							
2024-02-15	124,089	PMVVR	GLTRX0007894		\$645.04		Void Open Trx
HOTELS PAID FOR BY VISA							
HOTELS							
2024-02-15	124,090	PMVVR	GLTRX0007894		\$875.14		Void Open Trx
AMO							
2024-02-15	124,164	PMVVR	GLTRX0007898		\$52.22		Void Open Trx
PARKING PURCHASED ON VISA							
PARKING							
2024-02-15	124,499	PMTRX	GLTRX0007928	\$875.14			RJ- AMO conference
AMO							
2024-02-15	124,499	PMTRX	GLTRX0007928	\$31.75			JM- Meal
RESTAURANT PURCHASE VISA							
RESTAURANTPURC							
2024-02-15	124,499	PMTRX	GLTRX0007928	\$615.46			JM - Sheraton hotel stay
HOTELS PAID FOR BY VISA							
HOTELS							
2024-02-15	124,499	PMTRX	GLTRX0007928	\$58.00			JM - Amo meeting Parking
One Time Vendor							
ONETIME							
2024-03-15	124,001	PMTRX	GLTRX0007887	\$610.56			RJ-2024 conference-J.McGarvey
ONTARIO SMALL URBAN MUNICIPALI							
OSUM							
2024-04-15	124,217	PMTRX	GLTRX0007902	\$35.41			JM-Sheraton - meal
RESTAURANT PURCHASE VISA							
RESTAURANTPURC							
2024-04-15	124,217	PMTRX	GLTRX0007902	\$59.44			JM-AMO conf parking
PARKING PURCHASED ON VISA							
PARKING							
2024-04-15	124,217	PMTRX	GLTRX0007902	\$645.04			JM-Sherton-AMO conf.
HOTELS PAID FOR BY VISA							
HOTELS							
2024-04-26	121,371	PMTRX	GLTRX0007697	\$305.10			AMO executive board meetings
Jamie McGarvey							
JAMIEMCGARVEY							
2024-05-15	124,593	PMTRX	GLTRX0007931	\$198.53			RJ-Horseshoe Resort-Deposit
HOTELS PAID FOR BY VISA							
HOTELS							
2024-05-15	124,593	PMTRX	GLTRX0007931	\$189.21			RJ-Holiday Inn-deposit-FONOM
HOTELS PAID FOR BY VISA							
HOTELS							
2024-05-15	124,593	PMTRX	GLTRX0007931		\$189.21		RJ-Holiday Inn-deposit-FONOM
HOTELS PAID FOR BY VISA							
HOTELS							
2024-05-15	124,593	PMTRX	GLTRX0007931	\$22.54			JM-Montana's
RESTAURANT PURCHASE VISA							
RESTAURANTPURC							
2024-05-15	124,593	PMTRX	GLTRX0007931	\$41.49			JM-Montana's
RESTAURANT PURCHASE VISA							
RESTAURANTPURC							
2024-05-15	124,593	PMTRX	GLTRX0007931	\$11.18			JM-Popeyes
RESTAURANT PURCHASE VISA							
RESTAURANTPURC							
2024-05-15	124,593	PMTRX	GLTRX0007931	\$479.42			JM-Fairfield Inn-OSUM conf
HOTELS PAID FOR BY VISA							
HOTELS							
2024-05-15	124,593	PMTRX	GLTRX0007931	\$340.78			JM-Holiday Inn-FONOM
HOTELS PAID FOR BY VISA							
HOTELS							
2024-05-17	121,587	PMTRX	GLTRX0007714	\$237.25			FONOM CONFERENCE SUDBURY
Jamie McGarvey							
JAMIEMCGARVEY							
2024-05-17	121,587	PMTRX	GLTRX0007714	\$196.00			OSUM CONFERENCE
Jamie McGarvey							
JAMIEMCGARVEY							
2024-05-17	121,587	PMTRX	GLTRX0007714	\$50.00			DPSMA 2024 SPRING MEETING
DISTRICT PARRY SOUND MUNICIPAL							
DISTPSMUNPASSS							
2024-06-24	122,392	PMTRX	GLTRX0007762	\$156.80			AMO meetings milage
Jamie McGarvey							
JAMIEMCGARVEY							

Account		Beginning Balance		Description	Reference		
Trx Date	Jrnl No.	Source Doc	Audit Code	Debit	Credit	Net Change	Ending Balance
2024-08-26	123,243	PMTRX	GLTRX0007826	\$525.73		AMO Conference	
			JAMIEMCGARVEY				
2024-08-26	123,243	PMTRX	GLTRX0007826	\$7.10		AMO Conference	
			JAMIEMCGARVEY				
2024-09-19	123,468	PMTRX	GLTRX0007847	\$65.00		Buisness awards admission	
			JAMIEMCGARVEY				
Totals:				\$7,768.12	\$1,793.36	\$5,974.76	\$5,974.76
Grand Totals:			\$0.00	\$9,429.39	\$1,843.36	\$7,586.03	\$7,586.03
Total Accounts:		3					





Account		Beginning Balance		Description	Reference		
Trx Date	Jrnl No.	Source Doc	Audit Code	Debit	Credit	Net Change	Ending Balance
2024-08-23	123,120	PMTRX	GLTRX0007818	\$19.43			
		BELL MOBILITY	BELLMOBILITY			Cell phones/ Ipads	
Totals:				\$300.79	\$0.00	\$300.79	\$300.79
01-400-1105-02187						GF-Coun-Clr 4-Conf, conv & mtgs	
				\$0.00			
2024-02-15	123,990	PMTRX	GLTRX0007884	\$875.14		RJ-AMO 2024 Package x3	
		AMO	AMO				
2024-02-15	124,090	PMVVR	GLTRX0007894		\$875.14	Void Open Trx	
		AMO	AMO				
2024-02-15	124,499	PMTRX	GLTRX0007928	\$875.14		RJ- AMO conference	
		AMO	AMO				
2024-08-02	122,825	PMTRX	GLTRX0007796	\$689.17		Hotel, for AMO	
		REBECCA JOHNSON	REBECCAJOHNSON				
2024-09-13	123,400	PMTRX	GLTRX0007841	\$534.55		AMO Aug 17-21 2024	
		BONNIE KEITH	BONNIEKEITH				
2024-09-13	123,400	PMTRX	GLTRX0007841	\$24.42		AMO Aug 17-21 2024	
		BONNIE KEITH	BONNIEKEITH				
2024-09-13	123,400	PMTRX	GLTRX0007841	\$100.74		AMO Aug 17-21 2024	
		BONNIE KEITH	BONNIEKEITH				
Totals:				\$3,099.16	\$875.14	\$2,224.02	\$2,224.02
01-400-1105-02188						GF-Coun-Clr 4-Training	
				\$0.00			
2024-03-15	124,001	PMTRX	GLTRX0007887	\$381.60		RJ-Indigenous Comm Awareness	
		AMO	AMO				
Totals:				\$381.60	\$0.00	\$381.60	\$381.60
01-400-1106-02187						GF-Coun-Clr 5-Conf, conv & mtgs	
				\$0.00			
2024-09-13	123,400	PMTRX	GLTRX0007841	\$50.00		DPSMA Fall Meeint 2024	
		DISTRICT PARRY SOUND MUNICIPAL	DISTPSMUNPASSS				
Totals:				\$50.00	\$0.00	\$50.00	\$50.00
Grand Totals:			\$0.00	\$7,011.42	\$2,204.98	\$4,806.44	\$4,806.44
Total Accounts:		6					



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda December 3, 2024**

#### **Subject:**

General Insurance Renewal and Risk Management Services

#### **TOMRMS File Number:**

F18 - Quotes and Tenders

#### **Spokesperson(s) Name, Title, Department:**

Stephanie Phillips, CPA, CMA, Director of Finance / Treasurer

#### **Purpose of Report:**

To seek Council approval for the renewal of the Town's general insurance policy and the risk management services.

#### **Resolution 2024 -**

That Council hereby approves the renewal of the Corporation's general insurance and risk management services with BFL Canada at the premium of up to \$723,935 plus tax for the one-year period ending December 15, 2025.

#### **Relationship to Strategic Plan:**

Core Service - No

New Service, Project or Program? - No

Identify the Relationship to Council's Strategic Plan? N/A

## **Background:**

The Town issued a Request for Proposal for general insurance in 2020. A one-year contract ending December 15, 2021 was awarded to the incumbent BFL Canada with the option for annual renewal. This renewal period is the third consecutive and there are very few options for a municipal insurance provider in the industry. BFL Canada is an insurance broker that offers commercial insurance products and services, risk management and risk control services, and employee benefits consulting services since 1987.

BFL has been the Town's insurance provider for over 11 years. The Town has been very happy with the levels of service that have been provided. Town staff have recognized the importance of a focus on risk management in all aspects of the Town's operations to manage the claims loss experience going forward.

Over the last few years BFL has worked closely with Town staff to reduce the Town's exposure to loss, including:

1. BFL reviewed the Town's claim history for several years with senior staff, to understand the nature of the claims and identify opportunities to mitigate exposure going forward;
2. BFL has reviewed Town agreements and recommended improved wording where appropriate;
3. BFL has been available to discuss situations as they arise and provide comments from an insurance perspective;
4. BFL's risk management group conducted site visits;
5. BFL assisted the Town with the development of a Risk Management Plan.

These services have been provided at no additional costs to the Town. BFL's risk management services have been invaluable to the Town as we have worked through the challenges associated with the ongoing pandemic and begun to create a culture focused on continued risk management from top to bottom in the organization.

## **General Insurance Market**

Property insurance costs are being driven by increased severity of catastrophic losses in Canada and globally and construction cost increases which are at 3.3% for non-residential buildings.<sup>1</sup> Catastrophic losses in Canada are at \$7.1B, which include fire and severe weather events are summarized below:

Year	Cost of Catastrophic losses* in Canada + adjustment expenses
1983**	\$38.4 million
2001	\$302.3 million
2011	\$1.5 billion
2021	\$2.3 billion
2022	\$3.1 billion
2023	\$3.6 billion
2024	Summer of 2024 \$7.1B

\* A catastrophic event is an event where the total cost of the loss would be no less than \$30 million.  
 \*\* 1983 is the first year in the IBC Facts 2022 report

2

In August, the Town was advised that insurance increases on renewal for municipalities were coming in on average at 9% for the next renewal period from the Town's current insurance provider. The Town's renewal of 2.68% is low compared to the average.

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1 Building Construction Price Indexes, Statistics Canada (found at <https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=1810028901&pickMembers%5B0%5D=2.7&pickMembers%5B1%5D=3.1&cubeTimeFrame.startMonth=07&cubeTimeFrame.startYear=2023&cubeTimeFrame.endMonth=07&cubeTimeFrame.endYear=2024&referencePeriods=20230701%2C20240701>)

2 Insurance Bureau of Canada, IBC Facts report provided by BFL Canada

## General Insurance Renewal

BFL Canada has provided a one-year Municipal Insurance Renewal Proposal of \$723,935 plus tax for the renewal period beginning December 15, 2024. This is a \$18,869 (or 2.68%) increase from the premium of \$705,066 plus tax for the previous year. This is down from the previous year increase of 8.9% and the lowest percentage increase in the past 6 years.

The following table breaks down the general insurance coverage and explains the main drivers for the premium increases.

Line of Coverage	2023-2024 Renewal	2024-2025 Renewal	Difference (\$)	Difference (%)
Municipal General Liability (includes Public Officials Liability, Employee Benefits Liability, Legal Expense Insurance, Non-Owned Automobile, Environmental Liability and Excess Liability)	\$297,015	\$305,926	\$8,911	3%
Owned Automobile	\$116,744	\$120,894	\$4,150	3.55%
Property, Crime and Equipment Breakdown	\$221,894	\$233,261	\$11,367	5.12%
Municipal Officials' Accident	\$1,608	\$1,420	(\$188)	(11.69%)
Bobby Orr Fine Art	\$4,240	\$3,790	(\$450)	(10.61%)
Marine Liability	\$18,570	\$19,125	\$555	2.99%
Cyber/Privacy Breach	\$44,995	\$39,519	(\$5,476)	(12.17%)
	\$705,066	\$723,935	\$18,869	2.68%

Increases to general liability premiums are as a result of:

- Increased cost of claims settlement in Canadian municipalities in general
- Some adverse claims development specifically in the Town's account (total claim payout of \$1,836,468 since 2007)
- Current inflation is at 3.5%

Increases to property premiums are as a result of:

- Replacement cost impacts of 5% (inflation)
- Catastrophic property losses in Canada

Owned automobile increases are as a result of:

- Increase to claims cost overall
- 2.51% rate change

The current insurance policy will expire on December 15, 2024, and the proposal is at the low end of the increase that municipalities are expected to face into this renewal period. To a large extent, the increase in insurance premiums has been mitigated due to staffs efforts around IT security enhancements and a greater emphasis on risk management through training and other initiatives.

### **Advantages and/or Disadvantages of Staff Recommendation:**

#### **Advantages**

- The general insurance policy provides insurance coverage to the Town for general municipal operations and risk management services.
- The proposal is at the low end of the expected insurance premium increases impacting municipalities
- The renewal is at the lowest cost increase, percentage wise, in the last 6 years.

#### **Disadvantages**

- Continued effort and focus on risk management throughout the organization to keep claims in line and claims management costs lower



**Alternatives:**

1. None available at this time

**Cost/Financial Impact:**

General insurance and risk management services - \$723,935 plus sales tax which includes an increase of \$18,869 (or 2.68%).

**Included in Current Budget:**

General insurance and risk management services - yes

The increase would be included as part of the 2024 budget and is manageable

**Attachments: N/A**

**Director Approval SP; Date: November 28, 2024**

**CAO Recommendation for Council Approval:**

Yes



## The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
Phone: (807) 825-3315 Fax: (807) 825-9576

November 19, 2024

Minister of Health Sylvia Jones  
[sylvia.jones@ontario.ca](mailto:sylvia.jones@ontario.ca)

Dear Minister Jones,

At the Township of Terrace Bay Regular Council Meeting held on Monday September 16, 2024, the following resolution was put forth by Councillor Chris Dube and was passed.

### **Re: Ambulance Shortages and Healthcare System Issues**

#### **Resolution 266-2024**

**Moved by: Councillor Johnson**

**Seconded by: Councillor Dube**

WHEREAS, the Council of the Corporation of the Township of Terrace Bay is gravely concerned about the ongoing shortages and staffing challenges facing Superior North EMS (SNEMS);

WHEREAS, the provincial funding for ambulance services, currently at 50%, along with the city's 50% contribution, has been falling short, leading to financial strain on municipalities and regional partners, including the City of Thunder Bay;

WHEREAS, the rolling shortages of paramedics and EMS personnel in the region present a significant risk to public safety and healthcare services in northern communities, which are disproportionately affected by the province-wide shortage of paramedics;

WHEREAS, recruitment and retention issues, including insufficient wages and benefits, lack of mental health supports, frequent exposure to traumatic experiences, and inadequate recovery time between work periods, are causing high turnover rates and burnout among EMS workers;

THEREFORE, BE IT RESOLVED THAT, the Honorable Sylvia Jones, Minister of Health, be requested to take immediate action to address the funding shortfalls and structural challenges in the delivery of EMS services in northern communities, including:

1. Increasing provincial funding to support EMS services and reduce the financial burden on municipalities;
2. Implementing incentives such as "learn and stay" grants to encourage paramedics to live and work in northern Ontario;
3. Enhancing support systems for EMS workers, including improved wages, benefits, and mental health resources.



## The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
**Phone:** (807) 825-3315 **Fax:** (807) 825-9576

AND THAT, this resolution be forwarded to Minister Sylvia Jones, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

Sincerely,

J. Hall  
Chief Administrative Officer/Clerk

**CC:**  
AMO  
All Ontario Municipalities



31 May 2024

Premier Doug Ford [premier@ontario.ca](mailto:premier@ontario.ca)

RE: Urging the Government to Promptly Resume Assessment Cycle

Please be advised that the Council of the Corporation of the Municipality of Callander passed the following resolution at its Regular Meeting of Council held Tuesday, May 28, 2024.

Resolution No. 2024/05/184:

7.4(c) WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province;

AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners;

AND WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values;

AND WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent;

AND WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike;

AND WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality;

AND WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Callander hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;

AND THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality;

AND THAT a copy of this resolution be forwarded to the Premier, the relevant provincial authorities, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.

Thank you,

A handwritten signature in black ink, appearing to read 'C. Pigeau', with a long horizontal flourish extending to the right.

Cindy Pigeau  
Municipal Clerk

Copy to: Association of Municipalities of Ontario  
Rural Ontario Municipalities Association  
Federation of Northern Ontario Municipalities  
Municipal Property Assessment Corporation  
All Ontario Municipalities



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda December 3, 2024**

#### **Subject:**

Waste Connections Canada Curbside Waste & Recycling Contract extension

#### **TOMRMS File Number:**

E07 - Waste Management

#### **Spokesperson(s) Name, Title, Department**

Mike Kearns, Director of Public Works

#### **Purpose of Report:**

To recommend Council enter into a one-year extension for the provision of solid waste and recycling services to the end of 2025.

#### **By-law 2024 - 7457**

Being a by-law to authorize the execution of a one-year extension to the current service agreement with Waste Connections Canada for curbside waste and recycling collection.

#### **Identify Relationship to Strategic Priorities:**

Core Service - Yes

New Service, Project or Program - No

Identify the Relationship to Council's Strategic Plan:

#### **Background:**

The Town has entered into agreements with Circular Materials to act as a service provider for the blue box recycling program. We do run an integrated waste

management system, meaning that waste and recycling are managed as a whole. This tends to provide economies of scale and efficiencies in ensuring waste and recycling can be collected curbside in one stop.

The transition schedule for Blue Box Programming to convert to a fully producer responsible system is expected to be complete by the end of 2025.

Given the current conditions it is advisable to extend current contracts in relatively short terms to better understand expected outcomes of the transition legislation and process and to better position programs to adapt to the changes.

For many years, the Town has had a contract with Waste Connections of Canada Inc. (formerly BFI Canada and Progressive Waste Inc) for curbside waste and recycling collection. The current contract extension expires on December 31, 2024 and after discussions with the contractor and industry advisors, staff are recommending to extend this contract to end on December 31, 2025.

### **Advantages and/or Disadvantages of Staff Recommendation:**

Allows the Town to continue to provide solid waste management and recycling services

Ensures the Town has a waste management contract for legislative compliance

Ensures the costs outlined will remain during this extension

### **Alternatives:**

### **Cost/Financial Impact:**

A 5% increase in service provision cost

An overall reduction in costs are being realized as processing costs are the responsibility of Circular Materials and Circular Materials will be compensating the Town for the provision of Blue Box Services with Waste Connections acting as our sub-contractor.

**Included in Current Budget: Yes**

**Attachments:**

Attachment #1 - 2025 Contract Extension Letter

**Director Approval; MK Date: November 27, 2011**

**CAO Recommendation for Council Approval:**

Yes



**The Corporation of the Town of Parry Sound**

**By-law 2024 - 7457**

Being a by-law to authorize the execution of a one-year extension to the current service agreement with Waste Connections Canada for curbside waste and recycling collection.

Whereas Section 8, 9 and 10 of The Municipal Act, 2001, S.O. 2001, c.25 as amended, authorizes the Corporation of the Town of Parry Sound to enter into agreements; and

Whereas the Corporation of the Town of Parry Sound has, by By-law 2011-6048, an agreement with Waste Connections of Canada Inc., for curbside waste and recycling collection, which has been subsequently extended by authorizing By-laws 2019-6890, 2019-6994, 2020-7094, 2022-7301, 2024-7392 and amended with a Fuel Surcharge by by-law 2022-7258; and

Whereas the Corporation of the Town of Parry Sound wishes to again extend the existing agreement with Waste Connections of Canada Inc;

Now Therefore The Council of The Corporation of The Town of Parry Sound enacts as follows:

1. That the agreement with Waste Connections of Canada Inc. for curbside waste and recycling as authorized by By-law 2011-6048 and subsequently amended, is hereby extended to December 31, 2025 per contract extension letter dated November 21 2024 attached as Schedule A.
2. This bylaw shall come into force and take effect upon the final passing thereof.

Read a first time this 3rd day of December, 2024

\_\_\_\_\_  
**Mayor Jamie McGarvey**

\_\_\_\_\_  
**Clerk Rebecca Johnson**

**The Corporation of the Town of Parry Sound**

**By-law 2024 - 7457**

**Read a Second and Third time, Passed, Signed and Sealed** this 3rd day of December 2024.

\_\_\_\_\_

**Mayor Jamie McGarvey**

\_\_\_\_\_

**Clerk Rebecca Johnson**



Waste Connections  
580 Ecclestone Dr.  
Bracebridge, ON,  
P1L 1V7  
T: 705-645-4453

November 21, 2024

**Attn: Mike Kearns**  
Director of Public Works  
Town of Parry Sound  
52 Seguin St.  
Parry Sound, ON, P2A 1B4

Dear Mr. Kearns,

Waste Connections is pleased to offer pricing on a one year extension for the waste and recycling collection services provided to the Town of Parry Sound through Residential Curbside and Front Load Services as outlined below:

- Curbside waste collected weekly, Fibers week 1, Containers week 2
- Front load services for various municipal and residential buildings
- Disposal fees

This extension if agreed would be valid from January 1, 2025 – December 31, 2025.

**Updated pricing listed below:**

Service	January 1, 2025- December 31, 2025
Curbside Collection (monthly)	\$28,237.03
Waste Disposal Fee per MT	CPI Adjustment
Front Load Service Price Adjustment	5%
Fuel Surcharge (per current agreement)	2.5%

**Waste Disposal**

The waste will continue to be processed at the Waste Connections facility in Bracebridge, Ontario as current. We appreciate the opportunity to continue serving the residents of Parry Sound and look forward to the years ahead. Should you have any questions please do not hesitate to contact me.




---

Tyler Bissonette  
Site Manager- Waste Connections Bracebridge

---

Mike Kearns  
Director of Public Works- Town of Parry Sound



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda December 3, 2024**

#### **Subject:**

911- Primary Public Safety Answering Point Svs. Agmt

#### **TOMRMS File Number:**

L04

#### **Spokesperson(s) Name, Title, Department**

Dave Thompson, Director of Development and Protective Services

#### **Purpose of Report:**

To gain support for the execution for the Primary Public Safety Answering Point agreement with the OPP.

#### **By-law 2024 - 7458**

Being a By-law to authorize the execution an agreement with His Majesty the King in Right of Ontario as represented by the Minister of the Attorney General on behalf of the Ontario Provincial Police for the provision of Primary Public Safety Answering Point (PPSAP) services.

#### **Relationship to Strategic Plan:**

Core Service?      Yes

New Service, Project or Program? No

Identify the Relationship to Council's Strategic Plan: n/a

**Background:**

The local West Parry Sound 911 system was implemented in the late 1990's. The OPP have performed the role of the Primary Public Safety Answering Point (P-PSAP) since implementation.

The agreement is due for renewal in 2024. There is no fundamental change in the agreement, the services provided or the cost of the service.

**Advantages and/or Disadvantages of Staff Recommendation:**

Retains a valuable service that functions well at an affordable value

**Alternatives: n/a**

**Cost/Financial Impact:**

\$3,859.12 based upon population

**Included in Current Budget:**

Yes

**Attachments:**

Attachment #1 - Draft By-law PPSAP Agreement West Parry Sound

Attachment #2 - PPSAP Agreement West Parry Sound

**Director Approval DT; Date: November 20, 2024**

**CAO Recommendation for Council Approval:**

Yes

# The Corporation of the Town of Parry Sound

By-law 2024 - 7458

**Being a By-law to authorize the execution an agreement with His Majesty the King in Right of Ontario as represented by the Minister of the Attorney General on behalf of the Ontario Provincial Police for the provision of 911-Primary Public Safety Answering Point (PPSAP) services**

Whereas section 8, 9 and 10 of The Municipal Act, S.O. 2001, c.25, as amended, authorizes the Corporation of the Town of Parry Sound to enter into agreements; and

Whereas the Corporation of the Town of Parry Sound wishes to authorize the execution an agreement with for the provision of Primary Public Safety Answering Point services

**Now Therefore The Council Of The Corporation Of The Town Of Parry Sound Enacts As Follows:**

1. That the Mayor and Clerk are hereby authorized to sign an Agreement with His Majesty the King in Right of Ontario as represented by the Minister of the Attorney General on behalf of the Ontario Provincial Police for the provision of 911-Primary Public Safety Answering Point (PPSAP) services
2. That this By-law shall come into force and take effect upon the final reading thereof.

**Read a First** time this 3rd day of December, 2024

\_\_\_\_\_

**Mayor Jamie McGarvey**

\_\_\_\_\_

**Clerk Rebecca Johnson**

**Read a Second and Third** time, **Passed, Signed and Sealed** this 3rd day of December, 2024

\_\_\_\_\_

**Mayor Jamie McGarvey**

\_\_\_\_\_

**Clerk Rebecca Johnson**



**AGREEMENT FOR THE PROVISION OF  
PRIMARY PUBLIC SAFETY ANSWERING  
POINT (PSAP) SERVICES**

**AGREEMENT FOR THE PROVISION OF PRIMARY PSAP SERVICES  
EFFECTIVE AS OF JANUARY 1, 2025**

**BETWEEN:**

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO  
as represented by the  
MINISTER OF THE SOLICITOR GENERAL  
on behalf of the ONTARIO PROVINCIAL POLICE**

**("OPP")**

**OF THE FIRST PART**

**AND:**

**THE CORPORATION OF THE TOWN OF PARRY SOUND, THE CORPORATION OF THE  
TOWNSHIP OF MCDOUGALL, THE CORPORATION OF THE TOWNSHIP OF CARLING,  
THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE, THE CORPORATION OF  
THE TOWNSHIP OF MCKELLAR, THE CORPORATION OF THE TOWNSHIP OF SEGUIN,  
THE CORPORATION OF THE TOWNSHIP OF ARCHIPELAGO; AND THE WASAUKSING  
FIRST NATION**

**(the "9-1-1 Authority")**

**OF THE SECOND PART**



## **RECITALS:**

- (a) **WHEREAS** Bell Canada has entered into agreements with the 9-1-1 Authority to provide the 9-1-1 Authority with a 9-1-1 Public Emergency Reporting Service (PERS), and which authorizes the 9-1-1 Authority to deliver 9-1-1 services using NG 9-1-1 technology;
- (b) **AND WHEREAS** it is the obligation of the 9-1-1 Authority under its agreement with Bell Canada to ensure that a Primary Public Safety Answering Point serves the territory in which the 9-1-1 Authority operates;
- (c) **AND WHEREAS** the 9-1-1 Authority is permitted under its agreement with Bell Canada to contract with a third party for the management and operation of the Primary Public Safety Answering Point;
- (d) **AND WHEREAS** the 9-1-1 Authority wishes to contract with the OPP for the management and operation of the Primary Public Safety Answering Point, which is or is expected during the term of this Agreement to transition from being delivered by PERS to being delivered using NG 9-1-1 technology;
- (e) **AND WHEREAS** the 9-1-1 Authority confirms its adherence to this Agreement by executing it, as provided for herein, and providing the OPP with a certified copy of the resolution or by-law authorizing it entering into this Agreement;

**NOW THEREFORE**, in consideration of the promises and covenants herein, the Parties agree as follows:

1 The Parties warrant that the recitals are true.

## **2 DEFINITIONS AND INTERPRETATION**

2.1 In this Agreement:

**“9-1-1 Call”** means a request for public safety assistance signaled by a 9-1-1 caller using a device and communications service supporting 9-1-1 contact, regardless of the media (e.g., voice, video, text, other) used to make that request; **“9-1-1 Caller”** means the end user contacting 9-1-1.

**“Agreement”** means this agreement and Schedule “A”, which is attached to, and forms part of this Agreement.

**“ALI”** means an Automatic Location Identification, which consists of a database feature that displays, to the Primary and Secondary PSAP, address and location data with respect to a source from which the 9-1-1 call originates.

**“ANI”** means an Automatic Number Identification, which consists of a database feature that displays the telephone number of the primary exchange service that originates the 9-1-1 call to the Primary PSAP.

**“Call Control”** means a feature that allows the 9-1-1 call taker at the Primary PSAP to maintain control of

the line upon which the 9-1-1 call was made regardless of calling party action.

**“ESZ”** means Emergency Services Zone, which is a geographic area served by a Secondary PSAP in the territory of the 9-1-1 Authority.

**“GIS”** means “Geographic Information System”, a system for capturing, storing, displaying, analyzing and managing data and associated attributes which are spatially referenced.

**“NG9-1-1”** means a secure, IP-based, open-standards based system comprised of hardware, software, data, and operational policies and procedures that (1) provides standardized interfaces from emergency call and message services to support emergency communications, (2) processes all types of emergency calls, including voice, text, data, and multimedia information, (3) acquires and integrates additional emergency call data useful to call routing and handling, (4) delivers the emergency calls, messages and data to the appropriate PSAP and other appropriate emergency entities based on the location of the caller, (5) supports data, video, and other communications needs for coordinated incident response and management and (6) interoperates with services and networks used by first responders to facilitate emergency response.

**“Party”** means the OPP or the 9-1-1 Authority, and “Parties” shall mean both of them.

**“PERS”** means “Public Emergency Reporting Service” which is a telecommunications service provided by Bell for the delivery of 9-1-1 calls.

**“PSAP”** means “Public Safety Answering Point” which is the entity responsible for receiving 9-1-1 calls and processing those 9-1-1 calls according to a specific operational policy.

**“Primary PSAP”** means the Primary Public Safety Answering Point serving the 9-1-1 Authority and located at the OPP Provincial Communications Centre (PCC), which is the first point of reception by the OPP of 9-1-1 calls.

**“Secondary PSAP”** means the communication center of a fire, police or ambulance agency, within an ESZ, to which 9-1-1 calls are transferred from the Primary PSAP, and for which the Secondary PSAP is then responsible for taking appropriate action.

**“Selective Routing and Transfer”** means a feature that automatically routes a 9-1-1 call to the appropriate Primary or Secondary PSAP based upon the ALI and ANI of the telephone line from which the 9-1-1 call originates.

2.2 **Severability** - If any term of this Agreement shall be held to be illegal, invalid, unenforceable, null, void or inoperative by a court of competent jurisdiction, the remaining terms shall remain in full force and effect.

2.3 **Section Headings** - The section headings contained herein are for purposes of convenience only and

shall not be deemed to constitute a part of this Agreement or affect the meaning or interpretation of this Agreement in any way.

2.4 **Entire Agreement** - This Agreement constitutes the entire agreement of the Parties, with respect to the provision and operation of services as defined hereunder and supersedes any previous agreement whether written or verbal. In the event of a conflict or inconsistency between this Agreement and a tender document such as request for proposals issued by the 9-1-1 Authority for the provision of services as described hereunder or the proposal that the OPP submitted in response to the tender document, this Agreement shall prevail to the extent of the conflict or inconsistency.

2.5 **Amendments** - Any amendments to this Agreement shall be in writing and shall not take effect until approved in writing by both Parties. Either party may make changes to this Agreement with the consent of the other party by appending an amendment signed and dated by both parties reflecting the changes.

### 3 **NOTICES**

3.1 **Notice** - Any notice required pursuant to this Agreement shall be in writing by mail or by electronic mail to the following addresses:

**To the 9-1-1 Authority**

The Corporation of the Township of  
McKellar  
P.O. BOX 69  
McKellar ON P0G 1C0

Email: [clerk@mckellar.ca](mailto:clerk@mckellar.ca)

**To the Ontario Provincial Police**

Attention: Municipal Policing Bureau

OPP General Headquarters  
777 Memorial Avenue Orillia  
ON L3V 7V3

Email: [OPP.MunicipalPolicing@opp.ca](mailto:OPP.MunicipalPolicing@opp.ca)

Or to such other addresses either of the Parties may indicate in writing to the other. Any notice given in accordance with this Agreement shall be deemed to have been received upon delivery, if delivered by mail or by email, five (5) days after sending.

3.2 **Notices in Writing** - All notices required under this Agreement shall be in writing.

#### **4 RATES AND METHOD OF PAYMENT**

4.1 The 9-1-1 Authority shall pay the OPP for providing and operating the Primary PSAP as follows:

- (a) **Amount of Annual Rate** - The 9-1-1 Authority shall be charged and shall be required to pay an annual rate of \$11,351.27 based on the residential population served in the geographic territory of the 9-1-1 Authority of 20,234 at a per capita cost of \$0.561.
- (b) **Review of Annual Rate** - The annual rate specified in clause (a) shall be reviewed at the end of every calendar year and may be revised by the OPP based on changes to the residential population or changes to costs of labour and equipment. In the event that the residential population of the geographic territory of the 9-1-1 Authority increases or decreases by more than 10% during either the previous year, or cumulatively since the date the Agreement began, the annual rate shall be adjusted accordingly for the following year, and the 9-1-1 Authority shall pay the revised annual rate. The OPP shall determine the residential population using population figures found in the latest version of the Ontario Municipal Directory, or if not found there, then in other recognized sources.
- (c) **Invoices** - The first invoice shall be issued immediately to the 9-1-1 Authority upon the start of the Agreement. The 9-1-1 Authority shall subsequently be invoiced annually at the beginning of each calendar year, and the invoice shall cover the time period for the subsequent calendar year, or portion thereof that this Agreement is in effect.
- (d) **Payments** - Payments invoiced under this Agreement shall be made payable to the Minister of Finance, and payment shall be due no later than thirty (30) days following receipt of the invoice. Any payments which have become due and owing after this time period, in whole or in part, shall bear interest at the rate set by the Minister of Finance from time to time.

#### **5 RESPONSIBILITIES OF THE OPP**

The OPP shall manage and operate the Primary PSAP and:

- 5.1 **Personnel** - Staff the Primary PSAP to answer and transfer 9-1-1 calls to the appropriate Secondary PSAP at a level appropriate with the 9-1-1 call volume in the geographic territory of the 9-1-1 Authority.
- 5.2 **Equipment** - Provide, in its operation of the Primary PSAP, terminal equipment which permits the utilization of features provided by Bell Canada to the 9-1-1 Authority consisting of ALL, ANI, Selective Routing and Transfer and Call Control features, as well as equipment to communicate with deaf, hard of hearing, and speech impaired callers.

- 5.3 **Hours** - Operate the Primary PSAP twenty-four (24) hours a day, seven (7) days a week.
- 5.4 **9-1-1 Call Response** - Answer and transfer all 9-1-1 calls received by the Primary PSAP and associated ANI/ALI information, to a designated Secondary PSAP within the proper ESZ, as deemed appropriate by Primary PSAP personnel. This shall include maintaining control of the line upon which each 9-1-1 call is received until the 9-1-1 call is confirmed as being transferred to the appropriate Secondary PSAP or until the 9-1-1 call is terminated.
- 5.5 **Record Retention** - Retain digital voice records of all 9-1-1 calls received at the Primary PSAP, in accordance with OPP policy, and ANI/ALI data for one hundred eighty (180) days from the date such records are created. The OPP is prepared to provide to authorized personnel, certified copies of audio recordings, as it directly pertains to the Primary PSAP for the purposes of civil litigation and/or criminal proceedings provided the request is received no later than five (5) days prior to the end of the retention period of the recordings or records. The OPP shall retain the original recordings or records until the conclusion of any civil or criminal proceedings to which such records relate.
- 5.6 **Backup Primary PSAP** - Provide an operational backup Primary PSAP to which 9-1-1 calls shall be transferred at the discretion of the OPP or Bell Canada in the event that the usual Primary PSAP is unable to receive the 9-1-1 calls.
- 5.7 **Non-English Callers** - Make reasonable efforts to respond to 9-1-1 calls from non-English callers, subject to the OPP's ability to access the services of a third-party provider. The OPP does not warrant that it shall be able to provide services to non-English callers, or that it shall be able to access such services from a third-party provider.
- 5.8 **Reports** - Upon request from the 9-1-1 Authority, or as determined by the OPP in consultation with the 9-1-1 Authority, the OPP shall provide reports which show the overall efficiency of the Primary PSAP in answering 9-1-1 calls, including the volume of 9-1-1 calls.

## **6 RESPONSIBILITIES OF THE 9-1-1 AUTHORITY**

The 9-1-1 Authority shall:

- 6.1 **Payment** - Be responsible for the amount of payment, in the manner, and within the timelines set out in Article 4.0 herein.
- 6.2 **Designate Secondary PSAPs** - Designate Secondary PSAPs that are not OPP Detachments for each and every ESZ in the geographic territory of the 9-1-1 Authority to which the Primary PSAP shall answer and transfer a 9-1-1 call, and co-ordinate the participation of all such Secondary PSAPs in the manner required by this Agreement.
- 6.3 **Warranty** - Warrant and represent that each Secondary PSAP serving the 9-1-1 Authority is

operative twenty-four (24) hours a day, seven (7) days a week, and shall answer and respond to all 9-1-1 calls directed to it from the Primary PSAP.

6.4 **Changes** - Notify the OPP in writing immediately upon becoming aware of any changes, including but not limited to changes to NG9-1-1 or any technology in use that shall affect or is likely to affect the services the OPP provides under this Agreement, or of any changes to, or the termination or expiry of any Agreement between the 9-1-1 Authority and Bell Canada related to the services provided hereunder.

6.5 **GIS Data Responsibility** – The 9-1-1 Authority shall be solely responsible for GIS data it has provided. The OPP is not responsible for aggregating, creating, maintaining, or updating GIS data on behalf of the 9-1-1 Authority.

## 7 **LIMITATION OF LIABILITY**

7.1 **Limitation of Liability** - Notwithstanding any other provision in this Agreement, the OPP shall not be responsible or liable for any injury, death or property damage to the 9-1-1 Authority, its employees, subcontractors or agents, or for any claim by any third party against the 9-1-1 Authority, its employees, subcontractors or agents arising from:

- (a) **External Information** - The accuracy or completeness, or lack thereof, of any information the OPP receives from the 9-1-1 Authority, Bell Canada or any other third party, which the OPP relies on in providing services under this Agreement.
- (b) **Equipment and Services** - Equipment or services provided by any other party (including the failure of any other party to provide equipment or services) which the OPP uses and relies on to provide services under this Agreement including but not limited to:
  - (i) Equipment or services required to transfer services provided under this Agreement from any other party to the OPP,
  - (ii) Services provided to non-English speakers who place 9-1-1 calls,
  - (iii) Services provided by Bell Canada to the 9-1-1 Authority including under PERS or NG9-1-1 and,
  - (iv) Services provided by Secondary PSAPs, which are not part of the OPP.
- (c) **Call Volumes** - The inability of the OPP to respond to 9-1-1 calls due to call volume that exceeds the capacity of the Primary PSAP, including the equipment and personnel who work at the Primary PSAP.

7.2 **Survival** - Section 7.1 shall survive the termination or expiry of this Agreement.

## **8 COMPLIANCE WITH LAWS AND CONFIDENTIALITY**

- 8.1 **Compliance with Laws** - Both Parties agree to comply with all applicable laws in effect in the Province of Ontario in performing their respective obligations and duties under this Agreement.
- 8.2 **Confidential Information** - Both Parties agree that except where required by law, or for the purpose of performing duties or obligations under this Agreement, neither Party shall directly or indirectly disclose, destroy, exploit or use, either during or after the term of this Agreement, any confidential information belonging to the other Party, unless the other Party has provided its written consent. Both Parties further agree that when this Agreement terminates or expires, they shall return all confidential information belonging to the other Party.

## **9 DISPUTE RESOLUTION**

- 9.1 **Dispute Resolution** - Subject to Article 10.0 herein, if any dispute arises between the OPP and the 9-1-1 Authority as to their respective rights and obligations under this Agreement, the Parties may use the following dispute resolution mechanism to resolve such disputes:
- (a) The Unit Commander of the Primary PSAP and a representative of the 9-1-1 Authority herein shall attempt to settle the dispute within fifteen (15) business days of the dispute arising;
  - (b) If the Unit Commander of the Primary PSAP and the representative of the 9-1-1 Authority are unable to settle the dispute within fifteen (15) business days of the dispute arising, they shall refer the dispute to the Director. The Director and the representative 9-1-1 Authority shall attempt to resolve the dispute within fifteen (15) business days;
  - (c) If the Parties are still unable to resolve the dispute, the Commissioner or the Deputy Commissioner of the OPP and representative of the 9-1-1 Authority agrees to attempt to resolve the dispute within fifteen (15) business days; and,
  - (d) If the Parties are still unable to resolve the dispute, each may, with the agreement of the other Party, refer the dispute to arbitration in accordance with the Arbitration Act, 1991, as amended.

## **10 TERM, TERMINATION AND RENEWAL**

- 10.1 **Term** - This Agreement shall come into effect on the date first written above and shall remain in force, subject to either party terminating the agreement as specified in this section.
- 10.2 **Termination** - Either Party to this Agreement may terminate this Agreement without cause and without incurring any liability upon providing one hundred eighty (180) days written notice of

termination to the other Party, in which case this Agreement shall terminate one hundred eighty (180) days following the delivery of such notice. Should a notice to terminate be given, the 9-1-1 Authority shall continue to be obligated to pay for the cost of the services described in this Agreement up to and including the date of such termination and the OPP shall continue to be responsible to provide the services described in this Agreement up to and including the date of such termination.

10.3 **Immediate Termination** - Either Party may terminate this Agreement immediately without incurring any liability if Bell Canada withdraws offering PERS or any successor technology such as NG9-1-1 to the 9-1-1 Authority or if the Agreement between Bell Canada and the 9-1-1 Authority for the provision of PERS or any successor technology such as NG9-1-1 is terminated or is expired and not renewed.

## 11 **GENERAL**

11.1 **No Waiver** - The failure of a Party to this Agreement to enforce at any time any of the provisions of this Agreement or any of its rights in respect thereto or to insist upon strict adherence to any term of this Agreement shall not be considered to be a waiver of such provision, right or term or in any way to affect the validity of this Agreement.

11.2 **Waiver in Writing** - Any waiver by any Party hereto of the performance of any of the provisions of this Agreement shall be effective only if in writing and signed by a duly authorized representative of such Party.

11.3 **No Prejudice** - The exercise by any Party to this Agreement of any right provided by this Agreement shall not preclude or prejudice such Party from exercising any other right it may have under this Agreement, irrespective of any previous action or proceeding taken by it hereunder.

11.4 **Restructuring** - The 9-1-1 Authority shall notify, and consult with the OPP before the 9-1-1 Authority's boundaries are altered, the 9-1-1 Authority is amalgamated with another 9-1-1 Authority, the 9-1-1 Authority is dissolved or the legal status of the 9-1-1 Authority is subject to other substantive changes.

11.5 **Relations** - The Agreement shall not create nor shall it be interpreted as creating any association, partnership, employment relationship or any agency relationship between the Parties.

11.6 **Media** - Both Parties agree that they shall not at any time directly or indirectly communicate with the media in relation to this Agreement unless they first notify the other Party in writing.

11.7 **Promotion** - Neither Party shall publicize or issue any publications related to this Agreement unless they first notify the other Party in writing.



- 11.8 **Assignment** - Neither Party shall assign this Agreement or any portion thereof without the prior written consent of the other, which consent may not be arbitrarily withheld.
- 11.9 **Force Majeure** - Neither Party shall be liable for damages caused by delay or failure to perform its obligations under this Agreement where such delay or failure is caused by an event beyond its reasonable control. The Parties agree that an event shall not be considered beyond one's reasonable control if a reasonable business person applying due diligence in the same or similar circumstances under the same or similar obligations as those contained in the Agreement would have put in place contingency plans to either materially mitigate or negate the effects of such event. If a Party seeks to excuse itself from its obligations under this Agreement due to a force majeure event, that Party shall immediately notify the other Party of the delay or non- performance, the reason for such delay or non-performance and the anticipated period of delay or non-performance.

**IN WITNESS WHEREOF**, the **9-1-1 Authority** has affixed its Corporate Seal attested by the signature of its duly authorized signing officer(s), and the Provincial Commander of the OPP has personally signed this Agreement to be effective as of the date set out herein.

**THE CORPORATION OF THE TOWN OF PARRY SOUND**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Print Name & Title

Date: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**THE CORPORATION OF THE TOWNSHIP OF MCDOUGALL**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Print Name & Title

Date: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**THE CORPORATION OF THE TOWNSHIP OF CARLING**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Print Name & Title

Date: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Print Name & Title

Date: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**THE CORPORATION OF THE TOWNSHIP OF MCKELLAR**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Print Name & Title

Date: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**THE CORPORATION OF THE TOWNSHIP OF SEGUIN**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Print Name & Title

Date: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**THE CORPORATION OF THE TOWNSHIP OF ARCHIPELAGO**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Print Name & Title

Date: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**THE WASAUKSING FIRST NATION**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Print Name & Title

Date: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**Ontario Provincial Police (OPP)**

\_\_\_\_\_  
Provincial Commander

\_\_\_\_\_  
Print Name

Date: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**SCHEDULE "A"**

**BYLAW OR BAND COUNCIL RESOLUTION**

Attached to and forming part of the Agreement between

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO**  
**as represented by the**  
**MINISTER OF THE SOLICITOR GENERAL**  
**on behalf of the ONTARIO PROVINCIAL POLICE**

And

**THE CORPORATION OF THE TOWN OF PARRY SOUND, THE CORPORATION OF THE TOWNSHIP OF MCDOUGALL, THE CORPORATION OF THE TOWNSHIP OF CARLING, THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE, THE CORPORATION OF THE TOWNSHIP OF MCKELLAR, THE CORPORATION OF THE TOWNSHIP OF SEGUIN, THE CORPORATION OF THE TOWNSHIP OF ARCHIPELAGO, AND THE WASAUKSING FIRST NATION**

**PLACEHOLDER  
BY-LAW/BAND COUNCIL RESOLUTION**



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda December 3, 2024**

#### **Subject:**

2025 Interim Tax By-law

#### **TOMRMS File Number:**

F05 - 2025 Budget

#### **Spokesperson(s)**

Rob Beaumont, Manager Revenue & Taxation/Tax Collector, Finance.

#### **Purpose of Report:**

To establish a by-law to collect the interim property taxes for the 2025 taxation year.

#### **By-law 2024 - 7459**

Being a bylaw to provide for an interim tax levy, for the payment of taxes, and for penalty and interest at 1 1/4 percent per month for the 2025 taxation year.

#### **Relationship to Strategic Plan:**

Core Service? Yes

New Service, Project or Program? No

Identify the Relationship to Council's Strategic Plan:

#### **Background:**

The Town has historically sent interim tax bills for the year, prior to the adoption of the capital and operating budgets. This allows taxpayers to pay their property taxes in four installments throughout the year and improves the Town's cash flow as taxes are paid



periodically rather than all at once. Most municipalities pass the maximum rate they are permitted by legislation which is 50% of the previous year's taxes.

To accommodate the Pre-Authorized Payments for taxes which commence on February 15th, the interim bills must be processed late in January or early February. Due dates for interim payments are Friday March 28, 2025, and May 23, 2025.

### **Advantages and/or Disadvantages of Staff Recommendation:**

An interim levy will generate cash flow to pay for expenses of the Town until the tax rates and final billings are completed. This also allows the rate payers to spread the payment of taxes over four payments in the year, which has been past practice. The passing of this by-law also provides the authorization to levy late penalties and interest charges on the past due taxes commencing in January.

### **Alternatives:**

Not to have an interim billing and have the taxpayer pay all of the taxes in the summer/fall, amend the agreement with each taxpayer who is currently paying their taxes by way of pre-authorized payment, and a separate by-law to authorize any late penalty and/or interest charges.

### **Cost/Financial Impact:**

Without an interim tax billing the Town's cash flow would be significantly impacted with loss of interest income and potentially having to borrow funds until such time as funds are received from the final tax billings for the year. The Town would also experience a loss of income from the additional revenues generated from late penalty and interest charges.

### **Included in Current Budget: n/a**

### **Attachments:**

Attachment #1 - Draft By-law

**Director Approval SP Date: 11/25/2024**

**CAO Recommendation for Council Approval:**

Yes

## **The Corporation of the Town of Parry Sound**

### **By-law 2024 - 7459**

**Being a bylaw to provide for an interim tax levy, for the payment of taxes, and for penalty and interest at 1 1/4 percent per month for the 2025 taxation year.**

Whereas The Municipal Act, 2001, c.25, Section 317, provides that the Council of a local municipality may, before the adoption of the estimate for the year, pass a by-law to levy on the real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying 50 percent of the previous year's taxes, on the Residential/farm, Multi-residential, Commercial, Industrial, Pipelines, and Farmlands properties; and the properties that relate to railways, hydro corridors, airports and other such unique properties.

### **Now Therefore The Council Of The Corporation Of The Town Of Parry Sound Enacts As Follows:**

1. **That** properties be levied at 50 percent of the previous year's taxes.
2. **That** the said interim tax levy shall become due and payable in 2 installments as follows:
3. Fifty (50) percent of the interim levy rounded upwards shall become due and payable on Friday March 28th, 2025; fifty (50) percent of the interim levy rounded upwards shall become due and payable on May 23rd, 2025; and nonpayment of the amount on the dates stated in accordance with this section shall constitute default.
4. **That** upon default of all taxes of the interim levy, a penalty of 1 1/4 percent shall be added on the 1st day of April and thereafter a penalty of 1 1/4 percent per month will be added on the 1st day of each and every month that the default continues, until December 31st of that year.
5. **That** On all taxes of the interim tax levy in default on January 1st, interest will be added at the rate of 1 1/4 percent per month for each month or fraction thereof of default.

**The Corporation of the Town of Parry Sound**

**By-law 2024 - 7459**

- 6. **That** on all other taxes in default in January, interest shall be added at the rate of 1/4 percent per month or fraction thereof, and all by-laws and parts of by-laws inconsistent with this policy are hereby rescinded.
- 7. **That** penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
- 8. **That** the collector may mail or cause the same to be mailed to the residence or place of business of such persons indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
- 9. **That** taxes are payable at the Town of Parry Sound Municipal Office, 52 Seguin Street, Parry Sound, Ontario P2A 1B4

**Read a First** time this 3rd day of December 2024

\_\_\_\_\_  
**Jamie McGarvey, Mayor**

\_\_\_\_\_  
**Rebecca Johnson, Clerk**

**Read a Second and Third** time, **Passed, Signed** and **Sealed** this 3rd day of December, 2024

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**Jamie McGarvey, Mayor**

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**Rebecca Johnson, Clerk**