

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 7, 2024

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Council Meeting Minutes - May 7, 2024

7:11 PM, Parry Sound Council Chambers 52 Seguin St. Parry Sound

Members Present

Councillor Ashford, Councillor Beleskey, Councillor Borneman, Councillor Keith, Councillor McCann, Councillor & Deputy Mayor McDonald

Members Absent: Mayor McGarvey

Staff Present:

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Public Works Mike Kearns, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Manager of Planning Jeremy Rand, Manager of Revenue & Taxation Rob Beaumont

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Prior to the Regular Meeting, Council adjourned to a meeting closed to the public per the following resolution.

Resolution 2024 - 061

Moved by Councillor Ashford

Seconded by Councillor Borneman

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

c) a proposed or pending acquisition or disposition of land for municipal or local board purposes, **(Town’s interest in government lands), (property exchange);**

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, **(property exchange);**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(Municipal Servicing Agreement);**

Carried

1. Agenda and Minutes Review, Pecuniary Interest

1.1 Land Acknowledgement

1.2 Presentations/Announcements

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Deputy Mayor McDonald noted that the week of May 6-12 is Nursing Week and commended and thanked the nurses in the Parry Sound community.

1.3 Additions to Agenda - N/A

1.4 Prioritization of Agenda

Deputy Mayor McDonald moved up items 9.3.1 and 9.4.1 on the agenda.

1.5 Adoption of Agenda

Moved by Councillor Beleskey Seconded by Councillor Borneman

That the Council agenda for May 7, 2024 be approved as circulated.

Carried

1.6 Disclosure of Pecuniary Interest and the General Nature Thereof

1.7 Adoption of Minutes

Moved by Councillor McCann Seconded by Councillor Beleskey

That the Minutes from the Regular Council meeting held April 2 and April 16, and the Special Budget Meeting held April 9, 2024 be approved as circulated.

Carried

2. Public Meeting - N/A

3. Questions of Staff - N/A

4. Correspondence

4.1 McDougall Rezoning Amendment for 9 Municipal Drive from RR to C1 to allow opportunities for commercial development within the Nobel corridor - referred to Senior Leadership Team for consideration of a response.

4.2 McDougall Resolution requesting a meeting to be convened with the seven original partner municipalities of the West Parry Sound Economic Development Collaborative - filed

4.3 Mary Jane Zisoff re: Copy of British Society of Master Glass Painters with article on Yvonne Williams and the Yvonne Williams Park - filed

4.4 Parry Sound Seniors re: Request for 2024 grant of \$5,000 - grant of \$5,000 approved for the Parry Sound Seniors through the 2024 budget process.

4.5 Parry Sound Seniors re: Request for Parking Relief on May 25th, 2024 - see item 9.5.6 on the agenda.

4.6 Simon & Fran Stanley re: Concerns that Town will sell Road Allowance on Louisa St - responded to by Manager of Planning Jeremy Land that the Town has no plans to sell the Road Allowance.

4.7 West Parry Sound Recreation & Cultural Centre Board re: Request that Optimist Club funds held in trust not yet be transferred to the YMCA - Filed

5. Deputations

5.1 PS Standard Condominium Corp #11- 11 Salt Dock Road, Transfer of Watermain Responsibility

Barb Barrett of PSSCC#11 on behalf of 11 Salt Dock Road requested an update since her February 6, 2024 deputation on the status of transfer of the watermain from the Condo Corporation to the Town. She noted that the Corporation is run as a non-profit with 92 homeowners and they are unable to get insurance for this, causing great concern in event something were to break or be damaged.

Director of Development & Protective Services Dave Thompson responded that the solicitor is still working through the process and provided a summary similar to that provided at the February 6th Council meeting; i.e. that the initial request for the watermain transfer was made a priority of Town staff at the time the Lighthouse Condominium was being serviced but was rejected by PSSCC #11. Mr. Thompson noted that in order to make it a priority now, staff will have to drop other priorities.

Ms. Barrett responded that the terms at the time were not acceptable to the Board.

In response to Councillor Keith's request as to how this might be moved forward, CAO Clayton Harris confirmed that Town staff would contact solicitor Veldboom's office.

6. Mayor & Councillors' Reports

Deputy Mayor McDonald and members of Council gave reports on meetings attended and matters arising.

7. Ratification of Matters From Closed Agenda - N/A

8. Consent Agenda - N/A

9. Resolutions and Direction To Staff

9.1.1 Town's Involvement in Provincial Process to Dispose of MNRF Property at 7 Bay St.

Spokesperson: Clayton Harris, CAO

Resolution 2024 - 062

Moved by Councillor McCann

Seconded by Councillor Borneman

Whereas on April 19, 2024, the Minister of Natural Resources and Forestry announced the beginning of the process to dispose of the MNRF base at 7 Bay St. in Parry Sound;

Whereas the property is approximately 5.4 acres of land, excluding the water lot;

Whereas the property can be the cornerstone of the development of the waterfront;

Whereas the Town owns waterfront property on either side of the MNRF base with the potential to enhance and create a more comprehensive redevelopment plan;

Whereas the Town is currently in the process of updating its Official Plan and Waterfront Masterplan;

Whereas the involvement of the Town in the process to dispose of the property will help ensure the future use of the property achieves the community's vision;

Whereas Infrastructure Ontario, under the Minister of Infrastructure manages the divestiture process;

Now Therefore be it Resolved that the Minister of Infrastructure, the Honourable Kinga Surma be requested to include the Town in the divestiture process; and

That this Resolution be sent to the Minister of Natural Resources and Forestry, the Honourable Graydon Smith.

Carried

9.3.1 Canoe Procurement Group

Sarah Hubble from Canoe Procurement Group addressed Council from a prepared power point presentation circulated with the agenda. The presentation covered the following aspects:

- Who is Canoe.
- its partnerships and locations across Canada, with the exception of Quebec.
- opportunity to save money and time through aggregated buying power across Canada and preferred pricing for members as well as posting of tenders on behalf of members.

- member support and access to a wide variety of suppliers; no membership fee, no minimum purchasing requirements, free quotes, cost analysis.
- Compliance with trade legislation requirements for fair, open, transparent and non-discriminatory.
- Traditional vs. cooperative procurement.

9.3.2 RFT - Sewer Flushing & Cleaning

Spokesperson: Jamie O'Donnell, Manager of Wastewater Systems

Resolution 2024 - 063

Moved by Councillor Beleskey

Seconded by Councillor Ashford

That Council accept the bid from Wessuc Inc. in the amount of \$36,843.65 including HST, for sewer flushing and cleaning of approximately 19,287 metres of sanitary sewer, this bid being the lowest compliant bid of the ten (10) bids received.

Carried

9.4.1 OP Review Update

Jamie Robinson, Kathy Suggitt and Chloe Patten of MHBC Planning Consultants provided an overview of the Town's Official Plan process from a prepared power point presentation circulated with the agenda. The three phases of Background Research from Sept 2023 to March 2024, Draft official Plan Update from February, 2024 to August, 2024 and Final Official Plan from September 2024 to November 2024 were identified, and the following were aspects reviewed in more detail:

Three themes emerged from the Community Engagement and Discussion Paper, being

1. Importance of the natural environment and natural setting of Parry Sound;
2. The challenges and opportunities relating to managing growth and development, and the change that is starting to occur; and,

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3. Finding a way to balance these to align with the future vision of the Town.

Parameters of the Official Plan Update are:

1. Updates based on major themes/topic areas and concepts that have emerged through engagement efforts;
2. Legislative changes;
3. Minor updates; and,
4. Reorganization to ensure the document is more user-friendly.

An Official Plan Community Structure Map is being developed to show a long-term high-level vision with four main pillars of Living Area, Economic/Mixed Use Area, Central Commerce Area and Harbour Area.

The 8 broad land use designations currently in the Official Plan are proposed to be reduced to allow more flexibility and encourage a greater mix of uses; i.e.

- Reduce from 3 urban residential designations to 1 designation and establish criteria to evaluate appropriateness of different densities.
- Reduce the number of commercial/mixed use area designations and encourage more mixed-use areas beyond Joseph Street.

Other section updates include:

- Encourage a greater diversity of housing types and options across broader areas of Town.
- Strengthening the year-round economy by leveraging tourism and promoting a diversity of jobs.
- Align the land use and development policies with infrastructure considerations.

Next steps include

- Discussion Paper 2 to be released for public comment.
- Comment period open until May 29, 2024 via an online form or in writing to the Town's OP email account – officialplan@parrysound.ca

- First draft of Official Plan expected to be released early summer.

Councillor Keith noted that she thought there would be more future development along Great North Road and that the Official Plan should reflect this. Mr. Robinson responded that these comments were welcomed at this early stage and the boundaries of the community structure may change to reflect that.

In response to a query regarding the reason to reduce the number of broad designations, Mr. Robinson noted that land use can be controlled through policy as opposed to specific designations which if there are fewer, can provide greater flexibility. The communities of Barrie, Orillia and Midland have taken this approach.

CAO Clayton Harris agreed to Councillor Keith's suggestion that this information be promoted both on the Town's website, through social media and on radio.

9.4.2 Replacement of Fire Department Extrication Equipment

Spokesperson: Dave Thompson, Director of Development & Protective Svs./Fire Chief

Resolution 2024 - 064

Moved by Councillor Ashford

Seconded by Councillor Beleskey

That Council waive the procurement by-law to sole source Fire Department extrication equipment; and further

That Council authorize the purchase of battery powered extrication equipment from PPE Solutions in the amount of \$45,338.56 +HST which is under the approved budget.

Carried

9.4.3 School Board Request for Exemption from Noise By-law

Resolution 2024 - 065

Moved by Councillor Keith

Seconded by Councillor Ashford

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That Council of the Corporation of the Town of Parry Sound hereby denies the application from the Near North District School Board for exemption from the Noise By-law Regulations per their application attached as Schedule A.

The following motion was made

Moved by Councillor Keith Seconded by Councillor McCann

That the application be approved with the exception of May Long Weekend, July 1, and Civic Holiday weekend

Defeated

The motion to deny was voted on

Carried (to deny the application)

Moved by Councillor Ashford Seconded by Councillor McCann

That staff be directed to send a reply to the School Board noting that they can reapply for a noise exemption that is more restrictive or at a different time of the year.

Carried

9.4.4 2024 Façade Improvement Grant Program Recommendation

Spokesperson: Jeremy Rand, Manager of Planning

Resolution 2024 - 066

Moved by Councillor Ashford Seconded by Councillor Beleskey

THAT upon the recommendation of the 2024 Façade Improvement Review Committee, Council approves the following grants totalling \$32,000.00 as follows:

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- Ashley Furniture - 5 Mall Drive: \$3,550.00
- Caissa Northern - 31 Parry Sound Road: \$4,750.00
- The Gas Man - 43 Seguin Street: \$1,400.00
- Jessica Tambling - 6 Bowes Street: \$5,800.00
- Royal LePage - 49 James Street: \$3,150.00
- Sound Wealth Financial - \$7,850.00
- Parry Sound Marine - \$5,500.00

AND THAT up to \$15,000 of the Façade Improvement Program Reserve be allocated to the creation of a demonstration document to facilitate future application submissions.

Carried

9.5.1 Air Cadets Tag Day

Resolution 2024 - 067

Moved by Councillor Beleskey

Seconded by Councillor Ashford

That Council of the Corporation of the Town of Parry Sound hereby approves the request of the 295 MacPherson Squadron Royal Canadian Air Cadets for a tag day on Saturday, May 25, 2024 from 9 AM to 4 PM at various locations in the Town of Parry Sound.

Carried

9.5.2 Request Province Amend Blue Box Regs for "Ineligible" Sources

Spokesperson: Mayor McGarvey

Resolution 2024 - 068

Moved by Councillor Borneman

Seconded by Councillor McCann

WHEREAS under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

AND WHEREAS 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, commercial farms and not-for-profit organizations, such as shelters and food banks;

AND WHEREAS should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

Therefore the Council of the Corporation of the Town of Parry Sound supports Loyalist Township's Resolution 2024-48 and hereby requests that the Province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources; and

That this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka and Loyalist Township.

Carried

9.5.3 Confirmation of Appointment of Councillor Keith to Police Services Board

Spokesperson: Councillor Keith

Resolution 2024 - 069

Moved by Councillor Borneman Seconded by Councillor McCann

That Whereas Councillor Keith was appointed to the West Parry Sound Police Services Board by Town of Parry Sound Council Resolution 2024-032, and

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Whereas this appointment was made prior to the required Criminal Record Check (CRC) for Councillor Keith; and

Whereas the CRC application has now been processed,

Now Therefore as a housekeeping matter, the Town of Parry Sound hereby confirms its appointment of Councillor Keith to the West Parry Sound Police Services Board, effective immediately, for a term ending November 14, 2026, or until a successor is appointed.

Carried

9.5.4 Request Support for Increased Funding to Public Libraries and Community Museums

Spokesperson: Councillor Borneman

Resolution 2024 - 070

Moved by Councillor McCann

Seconded by Councillor Borneman

Whereas the Town of Lincoln passed Resolution RC-2024-23 on February 28, 2024 attached as Schedule A, which identifies the dated provincial funding model for public libraries and community museums;

Now Therefore the Town of Parry Sound hereby supports the Town of Lincoln's Resolution RC 2024-23 and urges the Provincial Government to support increasing funding to both public libraries and community museums, recognizing these institutions as national assets and strategically investing in their potential to contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

Further be it resolved that a copy of this resolution be forwarded to the Minister of Tourism, Culture and Sport, the Association of Municipalities of Ontario, The Town of

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Lincoln, Honourable Graydon Smith, MPP Parry Sound-Muskoka and the surrounding West Parry Sound municipalities.

Carried

9.5.5 Review of Ontario Works and Ontario Disability Support Program Financial Assistance Rates

Spokesperson: Councillor Borneman

Resolution 2024 - 071

Moved by Councillor McCann

Seconded by Councillor Borneman

Whereas Prince Edward County passed Resolution 2024-81 identifying the inadequate financial assistance rates of Ontario Works and Ontario Disability Support Program against rising inflation,

Now Therefore the Town of Parry Sound hereby supports Prince Edward County's Resolution 2024-81 which calls on the provincial government to urgently

- a) At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by “Raise the Rates” campaign and the “Income Security Advocacy Centre”;
- b) Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
- c) Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, the Honourable Graydon Smith, MPP Parry Sound-Muskoka,

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Prince Edward County and the surrounding West Parry Sound municipalities.

Carried

9.5.6 PS Seniors Request for Relief from Time Limited Parking Regulations

Resolution 2024 - 072

Moved by Councillor Borneman

Seconded by Councillor McCann

That pursuant to By-law 2019-6912 as amended which permits Council to grant an exemption from the time limited parking regulations as set out in Section 4.5 of the Bylaw, and upon the request of the Parry Sound Seniors Club 1269, Council hereby grants exemption to the Parry sound Seniors Club 1269, from the time limited parking regulations as set out in Section 4.5 of Parking By-law 2019-6912 on Saturday, May 25 from 12 noon to 4:30 PM pertaining to the west side of James Street from McMurray Street to Rosetta Street only.

Carried

10. By-laws

10.2.1 Approval of Funding Agreement - Provincial Gas Tax for Public Transportation

Spokesperson: Stephanie Phillips, Director of Finance/Treasurer

By-law 2024 - 7418

Being a By-law to authorize the execution of a Letter of Agreement with the Ontario Minister of Transportation regarding funding under the Dedicated Gas Tax Funds for Public Transportation Program.

Read a First, Second and Third Time, Passed, Signed and Sealed

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10.2.2 2024 Final Tax Rate By-law

Spokesperson: Rob Beaumont, Manager Revenue & Taxation/Tax Collector

By-law 2024 - 7419

Being a bylaw to Strike the Tax Rates for Municipal Purposes for the Year 2024

Read a First, Second and Third Time, Passed, Signed and Sealed

10.2.3 Business Improvement Area (BIA) Levy

Spokesperson: Rob Beaumont - Manager for Revenue and Taxation/Tax Collector

By-law 2024 - 7420

Being a By-law to adopt the estimates of the Board of Management of the Downtown Parry Sound Business Improvement Area and to strike the tax rate thereon for the year 2024.

Read a First, Second and Third Time, Passed, Signed and Sealed

10.2.4 Auditor Appointment and Financial Year End Audit Planning Report

Spokesperson: Stephanie Phillips, Director of Finance / Treasurer, Finance

By-law 2024 - 7421

Being a By-law to appoint BDO as auditors for the Corporation of the Town of Parry Sound

Read a First, Second and Third Time, Passed, Signed and Sealed

Glen Ventrcek and Heather Mason of BDO provided an overview of the Town's financial statements for the year ended December 31, 2023 from a prepared power point presentation circulated with the Agenda.

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No member of Council responded affirmatively to a question as to whether they were aware of any fraud.

Resolution 2024 - 073

Moved by Councillor McCann

Seconded by Councillor Beleskey

That Council receive the Auditor's 2023 Financial Year End Audit Planning Report.

Carried

10.4.2 Big Sound Marina & Town Dock Operators Agreement One Year Extension

Spokesperson: Dave Thompson, Director of Development and Protective Services

By-law 2024 - 7422

Being a Bylaw to extend the Agreement with Massasauga Management Co. as passed under By-law 2021-7160, for operation of Big Sound Marina and the Town Dock.

Read a First, Second and Third Time, Passed, Signed and Sealed

10.5.1 Confirming By-law

By-law 2024 - 7423

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third Time, Passed, Signed and Sealed

11. Adjournment

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.