

The Corporation of The Town of Parry Sound

Council Meeting Minutes November 7, 2023

This meeting was live streamed, recorded and is available on the internet by visiting the Town of Parry Sound's website at www.parrysound.ca.

Council Meeting Minutes - November 7, 2023

7:00 PM, Parry Sound Council Chambers 52 Seguin St. Parry Sound; 6:00 PM - Closed

Members Present

Mayor McGarvey, Councillor Ashford, Councillor Beleskey, Councillor Borneman, Councillor Keith, Councillor McCann, Councillor McDonald

Staff Present:

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Public Works Mike Kearns, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Manager of Planning Jeremy Rand, Chief Building Official Mark Vandermeer, Manager of Parks & Recreation April McNamara

Contents

Council Meeting Minutes - November 7, 2023.....	1
Members Present.....	1
Staff Present:	1
Closed Meeting Resolution	3
1. Agenda and Minutes Review, Pecuniary Interest	4
2. Public Meeting	4
2.1 Consent for Lot Addition - B/23-04 - Mike Laver, 5 Gibson St.	4
3. Questions of Staff	5
4. Correspondence	6

The Corporation of The Town of Parry Sound

Council Meeting Minutes November 7, 2023

5.	Deputations	6
5.1	Anne Bossart RE: Public Gardens & Gardening in Parry Sound	6
5.2	Greg Mason, Georgian Nordic Outdoor Activity Ctr. RE: Capital Campaign ...	7
6.	Mayor & Councillors' Reports	7
7.	Ratification of Matters From Closed Agenda	7
7.1	Policy for Application of Development Charges	8
7.2	Circular Materials Ontario Agreements for Blue Box Services	8
8.	Consent Agenda - N/A.....	8
9.	Resolutions and Direction To Staff	8
9.2.1	Transfer Money between EMS Reserve Funds	8
9.2.2	2024 Land Ambulance Budget	9
9.2.3	2023 Façade Improvement Grant Program Recommendation	9
9.2.4	Sign Application - Road Allowance in Front of 12 College Drive	10
9.3.1	Key Performance Objectives in Support of the Strategic Plan.....	10
9.3.2	Understanding Long-term Municipal Debt	10
9.3.3	Council Meeting Schedule 2024	11
9.3.4	Advocating Digital News Publications as Complying with Print Newspaper Notice Requirements.....	11
9.5.1	Proclamation of Economic Abuse Awareness Day	12
9.5.2	Cadets Canvassing Poppies.....	13
10.	By-laws	13
10.1.1	Traffic Control Devices on Wood Street	13
10.1.2	Request for Winter Maintenance on Unassumed Road at Thunder Creek Development.....	14
10.2.1	EMS Emergency Patient Care Record system.....	14
10.5.1	Confirming By-law	14

11. Adjournment..... 14

Closed Meeting Resolution

Prior to the Regular Meeting, Council will adjourn to a meeting closed to the public per the following resolution.

Resolution 2023 - 158

Moved by Councillor McCann

Seconded by Councillor Borneman

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

- b) personal matters about an identifiable individual, including municipal or local board employees, **(personnel matter)**;
- c) a proposed or pending acquisition or disposition of land for municipal or local board purposes, **(1. proposed property transaction for WPS Recreation & Cultural Centre Project; 2. disposition of Joint Town-Carling owned land on Parry Sound Dr.)**;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, **(1. application of Development Charges; 2. Indemnification Agreement)**;
- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(1. proposed property transaction for WPS Recreation & Cultural Centre Project; 2. disposition of Joint Town-Carling owned land on Parry Sound Dr.; 3. Blue Box Transition program negotiations)**

Carried

1. Agenda and Minutes Review, Pecuniary Interest

1.1 Land Acknowledgement

1.2 Presentations/Announcements - N/A

1.3 Additions to Agenda - N/A

1.4 Prioritization of Agenda - N/A

1.5 Adoption of Agenda

Moved by Councillor McCann

Seconded by Councillor Beleskey

That the Council agenda for November 7, 2023 be approved as circulated.

Carried

1.6 Disclosure of Pecuniary Interest and the General Nature Thereof

1.7 Adoption of Minutes

Moved by Councillor Keith

Seconded by Councillor McCann

That the Minutes from the Regular Council meeting held October 17, 2023 and Special Meeting held October 30, 2023 be approved as circulated.

Carried

2. Public Meeting

2.1 Consent for Lot Addition - B/23-04 - Mike Laver, 5 Gibson St.

Moved by Councillor Keith

Seconded by Councillor Ashford

That we do now adjourn the regular meeting and declare the public meeting open.

Carried

Council held a public meeting to consider an application for consent to sever lands under Section 53 of the Planning Act. The purpose of the proposed Application B/23-04 would result in a 3.8 square metre lot addition in favour of the neighbouring lands to the north (5 Gibson Street) in order to provide additional space on the benefitting lands. No new lots would be created as a result of the proposal.

No one spoke either in favour of or in opposition to the application for consent.

Mr. Rand advised that he had received no correspondence with regards to this matter.

Moved by Councillor McCann Seconded by Councillor Keith

That we do now declare the public meeting closed

Carried

3. Questions of Staff

3.1 In response to Councillor Keith's inquiry on the status of the gazebo at the Town Dock, Director of Public Works Mike Kearns reported that he had had a conversation with the contractor, who assured him then that work would be done; as this is now a couple of weeks ago, and it hasn't been done, Mr. Kearns said he will follow-up with the contractor.

3.2 In response to Councillor McDonald's inquiry regarding vandalism at Kinsmen Park, Mr. Kearns indicated that he had no information on this, but would follow-up.

3.3 In response to Councillor Borneman's inquiries regarding winter ready-ness, and whether the stanchions on Church and Joseph Streets reduced speed, Mr. Kearns reported the department is ready for winter, and that the stanchions have been removed before plowing starts. The data shows that there was a positive impact as a traffic calming measure to slow traffic in addition to signage.

3.4 In response to Councillor McCann's inquiry regarding the community support services van, Mr. Kearns reported that it is being constructed and finalized according to

specifications of Community Support Services, and he will follow-up to learn when it is expected to be delivered.

4. Correspondence

4.1 Catherine Fife, MPP Waterloo; RE: Request support for Bill 21, Fixing the Long-Term Care Amendment Act (Till Death Do Us Part), 2022. Referred to West Parry Sound Health Centre and associated Long-Term Care facilities for recommendation.

5. Deputations

5.1 Anne Bossart RE: Public Gardens & Gardening in Parry Sound

Anne Bossart addressed Council from a prepared power point presentation, identifying the difference between planting flowers and gardening, with the former being a part of the latter. Ms. Bossart noted locations in Town that have gardens, and the groups responsible for maintaining them, including Parks & Recreation staff, individual volunteers, the Horticultural Society, the Downtown Business Association, Georgian Bay Biosphere, and Tower Hill Gardeners, with highlights of this year's gardening activities and installations at Tower Hill.

Ms. Bossart urged the Town to move forward in updating the Waterfront Master Plan in concert with the Parks, Recreation and Culture Master Plan completed this year. She shared observations and recommendations from the latter plan, noting discrepancies in how the Town maintains parks and outdoor facilities from a landscaping and maintenance standpoint. The Plan recommendations included: #16 - develop maintenance, landscaping and horticulture standards for the Town Park system and facility exteriors and build-up the necessary staffing and equipment resources to achieve them; and #17 - continue to support volunteer led gardens and horticulture initiatives and develop standards of support while encouraging new volunteer led opportunities.

Upon concluding her presentation, Ms. Bossart inquired as to why the Town doesn't plow the fire route at Tower Hill, since it is empowered to ticket vehicles parked there.

Director of Development & Protective Services Dave Thompson responded that he would review the situation and get back to Ms. Bossart and Council.

5.2 Greg Mason, Georgian Nordic Outdoor Activity Ctr. RE: Capital Campaign

Greg Mason addressed Council from a prepared power point presentation regarding history and activities at the Georgian Nordic Outdoor Activity Centre, and its current 40th Anniversary Future Fund capital campaign over 3 years with a goal to raise \$1m for major improvements. With a \$150,000 anonymous donation, \$650,000 in grant applications pending, Mr. Mason noted that outstanding was a Future Fund Goal of \$200,000. Mr. Mason identified the capital projects, being a 1,200 sq ft. picnic shelter with 2 permanent and 2 enclosable walls as overflow for groups and events, a new 960 sq ft heated garage, with a 400 sq ft drive shed attached, and new trails and grooming equipment. Mr. Mason requested Council consider a donation of between \$10,000 to \$12,000 spread over 1 to 3 years, reflecting membership of 50-60% residing in the Town.

Director of Finance Stephanie Phillips confirmed that she would keep track of this request as a community group request within the budget process.

6. Mayor & Councillors' Reports

Mayor & Councillors gave reports on meetings attended and matters arising.

7. Ratification of Matters From Closed Agenda

7.1 Policy for Application of Development Charges

By-law 2023 - 7377

Being a By-law Authorizing a Policy to Ensure the Consistent Application of Development Charges.

Read a First, Second and Third time, Passed, Signed and Sealed.

7.2 Circular Materials Ontario Agreements for Blue Box Services

By-law 2023 - 7378

Being a by-law to delegate signing authority to the Chief Administrative Officer and the Director of Public Works, for the purpose of executing agreements with Circular Materials Ontario related to Blue Box services during the Transition period of January 1, 2023 to December 31, 2025.

Read a First, Second and Third time, Passed, Signed and Sealed.

8. Consent Agenda - N/A

9. Resolutions and Direction To Staff

9.2.1 Transfer Money between EMS Reserve Funds

Spokesperson: Dave Thompson, Director of Development and Protective Services

Resolution 2023 - 159

Moved by Councillor McCann

Seconded by Councillor McDonald

That Town of Parry Sound Council approve the transfer from the Land Ambulance Surplus Reserve Fund of \$100,000 to the Land Ambulance Severance Reserve Fund and \$350,000 to the EMS Equipment/Capital Reserve Fund.

Carried

9.2.2 2024 Land Ambulance Budget

Spokesperson: Dave Thompson, Director of Development and Protective Services

Resolution 2023 - 160

Moved by Councillor Borneman Seconded by Councillor McDonald

That upon the recommendation of the EMS Advisory Committee, the Town of Parry Sound Council approve the 2024 Land Ambulance budget in the total amount of \$12,843,468.41 inclusive of the capital budget of \$710,000.

Carried

9.2.3 2023 Façade Improvement Grant Program Recommendation

Spokesperson: Jeremy Rand, Manager of Planning

Resolution 2023 - 161

Moved by Councillor Ashford Seconded by Councillor Keith

THAT upon the recommendation of the 2023 Façade Improvement Review Committee, Council approved a grant to the following businesses per the following:

- Legend Spirits Company - 7 Great North Road: \$15,000.00
- CFC Contracting - 25 Seguin Street - \$25,000.00

Carried

9.2.4 Sign Application - Road Allowance in Front of 12 College Drive

Spokesperson: Mark Vandermeer, Chief Building Official

Resolution 2023 - 162

Moved by Councillor Ashford

Seconded by Councillor Keith

That pursuant to section 3.(4) of By-law 2002-4468, the Chief Building Official is authorized to issue a permit for a temporary ground sign upon the College Drive road allowance, according to Schedule "A" attached, and

That the permit shall expire November 15, 2028.

Carried

9.3.1 Key Performance Objectives in Support of the Strategic Plan

Spokesperson: Clayton Harris, CAO

Resolution 2023 - 163

Moved by Councillor Ashford

Seconded by Councillor Beleskey

That Council approve the 2023 Third Quarter progress report on the Town's Key Performance Objectives (KPOs) as set out in Schedule A.

Carried

9.3.2 Understanding Long-term Municipal Debt

Spokespersons: Clayton Harris, CAO; Stephanie Phillips, Director of Finance

Resolution 2023 - 164

Moved by Councillor Beleskey

Seconded by Councillor Ashford

That the *Understanding Long-term Municipal Debt* report be received for information.

Carried

9.3.3 Council Meeting Schedule 2024

Spokesperson: Rebecca Johnson, Clerk

Resolution 2023 - 165

Moved by Councillor Ashford Seconded by Councillor Beleskey

That pursuant to By-law 2022-7275 Section 3.1, Council approves Schedule A as attached, being the 2024 schedule of Regular Meetings of Council.

Carried

9.3.4 Advocating Digital News Publications as Complying with Print Newspaper Notice Requirements

Spokesperson: Rebecca Johnson, Clerk

Resolution 2023 - 166

Moved by Councillor Keith Seconded by Councillor Ashford

WHEREAS Section 87 of the Legislation Act, 2006 defines “newspaper”, in Acts and regulations requiring publication, as a document that,

- a) is printed in sheet form, published at regular intervals of a week or less and circulated to the general public, and
- b) consists primarily of news of current events of general interest; (“journal”); and

WHEREAS Ontario Municipalities are required to follow prescribed publication and notice requirements of Provincial Acts and Regulations; and

WHEREAS the Town of Parry Sound and many other municipalities in Ontario cannot comply with publication requirements in Provincial Acts and Regulations since effective September 15, 2023, Metroland Media Group ceased the print publication of its weekly community newspapers across Ontario, moving to an online-only model, and there are

no other local news publications in Parry Sound fitting the definition of "newspaper" per the Legislation Act,

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Parry Sound does hereby request the Provincial government to make an amendment to the Legislation Act, 2006 to include on-line publications as an acceptable means of complying with public notice requirements that refer to newspaper publication in Provincial Acts and Regulations; and

THAT this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Municipalities of Ontario (AMO); and all Ontario Municipalities.

Carried

9.5.1 Proclamation of Economic Abuse Awareness Day

Resolution 2023 - 167

Moved by Councillor McDonald

Seconded by Councillor Borneman

Whereas Domestic Economic Abuse is a common but overlooked form of domestic violence that limits an individual's financial autonomy, including denying access and control over resources or constraining economic freedom;

Whereas barriers to economic resources undermine a survivor's independence, including the ability to flee abusive relationships;

Whereas Economic Abuse has detrimental effects on a survivor's mental and physical well-being and other social determinants of health;

Whereas Economic Abuse happens across socio-economic status, race, and age and is exacerbated by intersectional and systemic factors;

Whereas Economic Abuse survivors have the right to be free from violence and must feel empowered to regain control over their lives;

The Corporation of The Town of Parry Sound

Council Meeting Minutes November 7, 2023

Whereas all levels of government must work to prevent Economic Abuse; and

Whereas the Town of Parry Sound commits to supporting victim-survivors of Economic Abuse and encourages everyone to inform themselves about the signs and impacts of Economic Abuse.

Therefore the Corporation of the Town of Parry Sound hereby proclaims November 26th of each year as “Economic Abuse Awareness Day” in the Town of Parry Sound.

Carried

9.5.2 Cadets Canvassing Poppies

Resolution 2023 - 168

Moved by Councillor Borneman Seconded by Councillor McCann

Upon the request of the Royal Canadian Legion Branch 117 in Parry Sound, Council hereby provides retroactive approval of Cadets canvassing poppies at locations in Parry Sound on Sunday, November 5, 2023 from 9 AM to 3 PM.

Carried

10. By-laws

10.1.1 Traffic Control Devices on Wood Street

Spokesperson: Mike Kearns, Director of Public Works

By-law 2023 - 7373

Being a by-law to amend By-Law 2019-6912, the Parking and Traffic Control By-law, to include traffic control devices on Wood St.

Read a First, Second and Third time, Passed, Signed and Sealed

10.1.2 Request for Winter Maintenance on Unassumed Road at Thunder Creek Development

Spokesperson: Mike Kearn, Director of Public Works

By-law 2023 - 7374

Being a By-law to authorize an agreement with W.E.H Developments Limited, to provide winter maintenance on an unassumed road servicing the development known as "Thunder Creek".

Read a First, Second and Third time, Passed, Signed and Sealed

10.2.1 EMS Emergency Patient Care Record system

Spokesperson: Dave Thompson, Director of Development and Protective Services

By-law 2023 - 7375

Being a By-law to authorize the execution of an agreement with Prehos Inc. for the provision of EMS software services.

Read a First, Second and Third time, Passed, Signed and Sealed

10.5.1 Confirming By-law

By-law 2023 - 7376

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed

11. Adjournment

Mayor McGarvey adjourned the meeting at 9:00 PM

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom

The Corporation of The Town of Parry Sound

Council Meeting Minutes November 7, 2023

of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

Mayor Jamie McGarvey

Clerk Rebecca Johnson