

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

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Council Meeting Minutes - September 5, 2023

7:05 PM, Parry Sound Council Chambers 52 Seguin St. Parry Sound

Members Present

Mayor McGarvey, Councillor Ashford, Councillor Beleskey, Councillor Borneman, Councillor Keith, Councillor McCann, Councillor McDonald

Staff Present:

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Public Works Mike Kearns, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Manager of Planning Jeremy Rand; Manager of Operations Vinni Bonazza

Contents

Council Meeting Minutes - September 5, 2023	1
Members Present.....	1
Staff Present:	1
Closed Meeting Resolution 2023 - 118	3
1. Agenda & Minutes Review, Pecuniary Interest.....	3
2. Public Meeting - N/A.....	4
3. Questions of Staff.....	4
4. Correspondence.....	4
5. Deputations	5

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

5.1	Downtown Parry Sound - Maple Syrup Festival	5
6.	Mayor & Councillors' Reports	5
6.1	Parry Sound Hockey Club 100th Anniversary.....	5
7.	Ratification of Matters From Closed Agenda	5
7.1	71 Parry Sound Road Rezoning & Functional Servicing Report	5
8.	Consent Agenda - N/A.....	6
9.	Resolutions and Direction To Staff	6
9.1.1	Tender - Town Dock Bollards Repair.....	6
9.1.2	Tender - Official Plan Review	6
9.2.1	Request for Provincial Support for Infrastructure Expenses to Support Housing.....	7
9.2.2	Area Governance Review.....	9
9.3.1	2022 Annual Investment Report	10
9.4.1	RFQ-2023-003 - Winter Sand and Gravel	11
9.4.2	Tender - Snow Plowing Town Lots	11
9.4.3	Community Support Services Accessible Vehicle Purchase	12
9.4.4	2023 Veolia Ultrafiltration Users Group Conference.....	13
9.5.1	Provision of Cell Phones to Members of Council.....	13
9.5.2	National Forest Week Proclamation	14
9.5.3	National Coaches Week Proclamation	15
9.5.4	Rail Safety Week Proclamation	15
10.	By-laws	17
10.1.1	Lifting of One-Foot Reserve at 3A Redwood Drive.....	17
10.5.1	Confirming By-law	17
11.	Adjournment	17

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

Prior to the Regular Meeting, Council adjourned to a meeting closed to the public per the following resolution.

Closed Meeting Resolution 2023 - 118

Moved by Councillor McDonald Seconded by Councillor Borneman

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

c) a proposed or pending acquisition or disposition of land for municipal or local board purposes. **(interest in purchasing Town property)**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(consideration of request to manage PS & Area Industrial Park water and wastewater services);**

Carried

1. Agenda & Minutes Review, Pecuniary Interest

1.1 Land Acknowledgement

1.2 Presentations/Announcements

1.3 Additions to Agenda

1.4 Prioritization of Agenda

1.5 Adoption of Agenda

Moved by Councillor McCann Seconded by Councillor Beleskey

That the Council Agenda for September 5, 2023 be approved as circulated.

Carried

1.6 Disclosure of Pecuniary Interest and the General Nature Thereof - N/A

1.7 Adoption of Minutes

Moved by Councillor Keith

Seconded by Councillor McDonald

That the Minutes from the Regular Council meeting held August 8, 2023 be approved as circulated.

Carried

2. Public Meeting - N/A

3. Questions of Staff

3.1 In response to Councillor Keith's inquiry regarding volunteer Firefighter recruitment, Director of Development & Protective Services/Fire Chief Dave Thompson noted that flyers went out to all Town residents about one and half weeks ago, with some resumes received in response. Chief Thompson noted that there is turnover of 3 to 4 firefighters every year and that new recruits are needed. Chief Thompson said that joining the Volunteer Firefighters is a great way to contribute to the community, and at the same time have fun, and learn through the extensive training provided and paid for.

3.2 In response to Councillor McCann's inquiry on the effect of traffic calming bollards installed on Church and Joseph Streets, Director of Public Works Mike Kearns noted it is a little too soon to tell, however monitoring will continue, and the bollards have prompted many inquiries which also raises awareness.

4. Correspondence

4.1 Parry Sound Downtown Business Association

RE Appreciation for Town support of Summer in the Sound event - Filed

4.2 Stephen Heder, RE: Parking at upper Salt Dock Road - Filed and copied to Director of Public Works

5. Deputations

5.1 Downtown Parry Sound - Maple Syrup Festival

Parry Sound Downtown Business Association (DBA) Executive Director April Denman addressed Council noting that the DBA is considering a new event for the shoulder season being a Maple Syrup Festival to be held in Parry Sound next spring. The event hopes to bring market vendors from the agricultural community together, and Ms. Denman asked that any vendor contacts be forwarded to her.

6. Mayor & Councillors' Reports

Mayor & Councillors reported on meetings attended and matters arising.

6.1 Parry Sound Hockey Club 100th Anniversary

Moved by Councillor Borneman

Seconded by Councillor Ashford

That a plaque of congratulations be created and sent to the Parry Sound Hockey Club on its 100th anniversary.

Carried

7. Ratification of Matters From Closed Agenda

7.1 71 Parry Sound Road Rezoning & Functional Servicing Report

Resolution 2023 - 119

Moved by Councillor Borneman

Seconded by Councillor McCann

That Staff prepare a Zoning Bylaw Amendment to rezone the land at 71 Parry Sound Rd to allow for a broader variety of forms of development and that Tatham Engineering be engaged to prepare a Functional Servicing Report for the purpose of reducing uncertainties for potential purchasers; and

That staff reissue the RFP for sale of land, once the rezoning and functional servicing report is complete.

Carried

8. Consent Agenda - N/A

9. Resolutions and Direction To Staff

9.1.1 Tender - Town Dock Bollards Repair

Spokesperson: Dave Thompson - Director of Development and Protective Services

Resolution 2023 - 120

Moved by Councillor McDonald

Seconded by Councillor Borneman

That upon the recommendation of staff, Council award the repairs to the Town Dock bollards to Shoreline Restoration being the lowest compliant of the two bids received, contingent on confirmation that DFO will contribute \$40,000 to the project.

Carried

9.1.2 Tender - Official Plan Review

Spokesperson: Jeremy Rand, Manager of Planning

Resolution 2023 - 121

Moved by Councillor Keith

Seconded by Councillor Ashford

That Council award the tender for the Town of Parry Sound Official Plan Review to MacNaughton Hermsen Britton Clarkson Planning, Urban Design and Landscape Architecture (MHBC) for the combined total of \$149,515.95 including HST to update the Town of Parry Sound Official Plan.

Carried

9.2.1 Request for Provincial Support for Infrastructure Expenses to Support Housing

Spokesperson: Clayton Harris, CAO

Resolution 2023 - 122

Moved by Councillor Ashford

Seconded by Councillor Beleskey

Whereas the Province has set a housing target of 1.5m new homes by 2031;

Whereas 1.229m homes included in this target have been assigned to specific large urban municipalities;

Whereas the Province has stated it will allocate infrastructure funding to municipalities that have not been assigned housing targets;

Whereas the Town of Parry Sound is the regional hub of West Parry Sound and is the only municipality in West Parry Sound with urban services such as water and wastewater;

Whereas the Town of Parry Sound is development ready and has undertaken significant work including:

- completed capacity studies for the water and wastewater systems;
- identified growth related infrastructure projects necessary to support more housing;
- undertaken engineering design work to support key infrastructure projects.

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

Whereas the Town of Parry Sound has also instituted fundamental changes to streamline development processes, reduce costs and support more housing, including:

- added accessory and ancillary dwelling units as a right across the Town;
- received delegated authority from the province to approve official plan amendments;
- delegated site plan approval to senior staff;
- implemented an on-line building permitting system;
- implemented a public mapping tool for planning applications;
- reduced developer uncertainty by creating a Local Service Policy; and
- received delegated authority for Council to approve consents and subdivisions.

Whereas the Town has demonstrated a commitment to increase the supply of housing and approved 163 new dwelling units since 2021;

Whereas the Town anticipates an additional 880 permits for dwelling units will be issued in the next 5 years, and permits for an additional 1,040 dwelling units in the next 5 to 10 years for a total of 1,920 additional dwelling units by 2031;

Now therefore be it resolved that the Council for the Town of Parry Sound requests that the Province allocate \$10m in infrastructure funding to the Town in support of the timely execution of its infrastructure plan to increase sanitary sewer capacity that will add 1,920 additional dwelling units by 2031;

AND THAT this Resolution be forwarded to the: Premier of Ontario, Doug Ford; the Minister of Infrastructure, Kinga Surma; the Minister of Municipal Affairs and Housing, Paul Calandra and Parry Sound's MPP and the Minister of Natural Resources and Forestry, Graydon Smith.

Carried

9.2.2 Area Governance Review

Spokesperson: Mayor McGarvey

Resolution 2023 - 123

Moved by Councillor Beleskey

Seconded by Councillor Ashford

Whereas West Parry Sound is well positioned geographically in north central Ontario with numerous strategic advantages over many other Ontario communities;

Whereas West Parry Sound as a whole has not been able to take full advantage of these strategic advantages;

Whereas voluntary municipal participation to move major intermunicipal initiatives forward has been met with limited success;

Whereas municipal leaders have a responsibility to investigate opportunities that can enhance the quality of life and economic prosperity for all residents of West Parry Sound;

WHEREAS 6 of the Heads of Council of the municipalities in West Parry Sound have met to discuss the potential opportunities associated with a governance and shared services review, (Carling, McDougall, Parry Sound, Seguin, The Archipelago and Whitestone);

WHEREAS those municipalities who wish to continue the discussions agree there needs to be an in-depth review of each of the participating municipality's assets, liabilities, strengths and weaknesses by an independent third party to properly assess and quantify the opportunities and challenges associated with a governance review and potential shared service;

WHEREAS entering into shared service agreements requires a complete understanding of the governance requirements associated for each municipality for each type of service;

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

WHEREAS an overall review of governance in West Parry Sound is appropriate as part of an investigation of the potential for shared services; and

WHEREAS it is recommended to examine and perhaps implement governance review and shared services recommendations in advance of the 2026 municipal election,

THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Town of Parry Sound hereby requests that the Province appoint and compensate a third party independent expert to assist the participating municipalities in evaluating the opportunities associated with shared services and examine a simplified governance model for the region;

That the results of the study be made available to the public;

AND THAT copies of this resolution be circulated to the Hon. Doug Ford Premier of Ontario, the Hon. Paul Calandra Minister of Municipal Affairs, the Hon. Graydon Smith MPP Parry Sound-Muskoka, the Councils of the Municipalities of Carling, McDougall, McKellar, Seguin, The Archipelago and Whitestone and, Wasauksing and Shawanaga First Nations Band Councils.

Carried

9.3.1 2022 Annual Investment Report

Spokesperson: Stephanie Phillips, Director of Finance

Resolution 2023 - 124

Moved by Councillor Ashford

Seconded by Councillor Beleskey

That Council accepts the 2022 Annual Investment Report attached as Schedule A, in accordance with Town's Investment Policy.

Carried

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

9.4.1 RFQ-2023-003 - Winter Sand and Gravel

Spokesperson: Vinni Bonazza, Manager of Operations

Resolution 2023 - 125

Moved by Councillor Ashford

Seconded by Councillor Beleskey

That Council accepts the quote from Fowler Construction Company Ltd. in the amount of \$21.60 including tax, per tonne, for Granular A gravel, per order, delivered to 57 McFarlane St, this being the lowest of two qualified quotes received.

Carried

Resolution 2023 - 126

Moved by Councillor Keith

Seconded by Councillor Ashford

That Council accepts the quote from Fowler Construction Company Ltd. in the amount of \$21.42 including tax, per tonne, to supply, deliver, blend, and stack winter sand, delivered to 57 McFarlane St., this being the lowest of two qualified quotes received.

Carried

9.4.2 Tender - Snow Plowing Town Lots

Spokesperson: Vinni Bonazza, Manager of Operations

Resolution 2023 - 127

Moved by Councillor McCann

Seconded by Councillor Borneman

That Council award the tender for snow plowing and walkway clearing of seven municipal parking lots to Adams Bros. Construction Ltd, for the combined total of

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

\$870.10 per clearing, including HST, this tender being the lowest overall of three qualified tenders received.

Carried

9.4.3 Community Support Services Accessible Vehicle Purchase

Spokesperson: Mike Kearns, Director of Public Works

Resolution 2023 - 128

Moved by Councillor McCann

Seconded by Councillor Borneman

Whereas the Community Support Services (CSS) Staff specified the needs of an accessible replacement vehicle; and

Whereas Move Mobility as a main industry supplier has provided the attached quote,

Now Therefore Council accepts the quotation from Move Mobility to supply an appropriate replacement accessible van as specified by the CSS staff; and

That the replacement vehicle be funded through the Public Transit (Provincial Gas Tax) Reserve Fund.

Carried

In response to Councillor Beleskey's inquiry as to whether items identified in the budget process and within budget, could be purchased by staff, instead of coming to council for approval, Director of Finance Stephanie Phillips noted that the Purchasing and Procurement Policy could be reviewed with that in mind.

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

9.4.4 2023 Veolia Ultrafiltration Users Group Conference

Spokesperson: Mike Kearns, Director of Public Works

Resolution 2023 - 129

Moved by Councillor McCann

Seconded by Councillor McDonald

That Council authorizes the Manager of Water Systems to attend the Veolia 2023 Ultrafiltration Users Group Conference to be held in Charlotte, North Carolina, October 15 to 17 2023, pursuant to Schedule C, Section 5e of By-law 2019-6902, which requires prior Council approval for attendance at seminars, conferences and conventions outside the Province of Ontario.

Carried

9.5.1 Provision of Cell Phones to Members of Council

Spokesperson: Mayor McGarvey

Direction for Staff Follow-up

Moved by Councillor Ashford

Seconded by Councillor Keith

That Staff be directed to report back to Council on a review of options to provide members of Council cell phones and/or reimburse for personal cell phone use relevant to Council business.

The following amendment was proposed:

Moved by Councillor Keith

Seconded by Councillor Beleskey

That the following sentence be added to the end of the direction: "and servicing of internet for computers provided to Council members."

Amendment Carried

The amended resolution voted on.

Carried as Amended

9.5.2 National Forest Week Proclamation

Spokesperson: Mayor McGarvey

Resolution 2023 - 130

Moved by Councillor McDonald

Seconded by Councillor Borneman

Whereas Canada's forests are a valuable, renewable resource that contribute to our economy and the livelihoods of our communities;

Whereas Canada's forests play a crucial role in maintaining healthy ecosystems, clean air and water and wildlife habitat whilst being an important aspect of climate change mitigation efforts;

Whereas the Town of Parry Sound and its citizens rely on the surrounding forests for livelihood, health, and recreation;

Whereas this annual one-week campaign with the theme of "Canada's Forests: Solutions for a Changing Climate" will be celebrated across Canada by individuals and organizations.

Therefore on behalf of the Town of Parry Sound, the Mayor hereby declares September 17-23, 2023 as: "NATIONAL FOREST WEEK" in the Town of Parry Sound.

Carried

9.5.3 National Coaches Week Proclamation

Spokesperson: Mayor McGarvey

Resolution 2023 - 131

Moved by Councillor Borneman

Seconded by Councillor McDonald

Whereas the Town of Parry Sound recognizes the tremendous positive impact coaches have on athletes and communities; and

Whereas the purpose of National Coaches Week is to provide the 300,000 coaches who call Parry Sound and Ontario home with the resources, representation, and recognition they deserve for the time they devote to ensuring Canadians live an active and healthy lifestyle; and

Whereas a number of great coaches live and volunteer here and we celebrate their commitments by saying #ThanksCoach;

Therefore the Council of the Corporation of the Town of Parry Sound hereby proclaims the week of September 16 to September 24, 2023 as “National Coaches Week” in the Town of Parry Sound.

Carried

9.5.4 Rail Safety Week Proclamation

Spokesperson: Mayor McGarvey

Resolution 2023 - 132

Moved by Councillor McDonald

Seconded by Councillor McGarvey

WHEREAS Rail Safety Week is to be held across Canada from September 18 to 24, 2023;

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

WHEREAS, 232 railway crossing and trespassing incidents occurred in Canada in 2022; resulting in 66 avoidable fatalities and 43 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

Whereas CN has requested Town Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

Now Therefore, the Council of the Corporation of the Town of Parry Sound does hereby support national Rail Safety Week to be held from September 18 to 24, 2023.

Carried

Direction for Staff Follow-up

Moved by Councillor Keith

Seconded by Councillor Borneman

That staff write a letter to CN, asking media representatives to address Council with respect to what they will do by next September regarding rail safety.

Carried

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

Direction for Staff Follow-up

That the 3 above resolutions be forwarded to the high school and 3 elementary schools in Parry Sound

Carried

10. By-laws

10.1.1 Lifting of One-Foot Reserve at 3A Redwood Drive

Spokesperson: Jeremy Rand, Manager of Planning

By-law 2023 - 7367

Being a by-law to assume Part 3, Plan 42R-12720, Town of Parry Sound as a highway for public use. (3A Redwood Dr).

Read a First, Second and Third time, Passed, Signed and Sealed

10.5.1 Confirming By-law

By-law 2023 - 7368

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed

11. Adjournment

Mayor McGarvey adjourned the meeting at 8:49 PM

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2023

of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

Mayor Jamie McGarvey

Clerk Rebecca Johnson