

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2023

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Council Meeting Minutes - August 8, 2023

7:25 PM, Parry Sound Council Chambers 52 Seguin St. Parry Sound

Members Present

Mayor McGarvey, Councillor Ashford, Councillor Beleskey, Councillor Borneman, Councillor Keith, Councillor McCann, Councillor McDonald

Staff Present:

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Public Works Mike Kearns, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Manager of Planning Jeremy Rand and Planning Administrative Assistant Meghan Morrison (to end of item 9.1.1); Manager of Operations Vinni Bonazza (to end of item 9.4.4); Chief Building Official Mark Vandermeer, BOHF Curator Caitlin Dyer

Prior to the Regular Meeting, Council adjourned to a meeting closed to the public per the following resolution.

Resolution 2023 - 106

Moved by Councillor Borneman

Seconded by Councillor McDonald

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

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b) personal matters about an identifiable individual, including municipal or local board employees, **(Board appointment), (Committee member concerns);**

d) labour relations or employee negotiations, **(Joint Job Evaluation Committee recommendations);**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(consideration of request to manage PS & Area Industrial Park water and wastewater services).**

Carried

Presentation/Announcements - N/A

1. Agenda and Minutes Review

1.1 Land Acknowledgement

1.2 Additions to Agenda

1.2.1 Mayor McGarvey added item 9.5.2 regarding a resolution of support to host the OSUM Conference in either 2025 or 2026.

1.3 Prioritization of Agenda

1.4 Adoption of Agenda

Moved by Councillor McCann

Seconded by Councillor McDonald

That the Council agenda for August 8, 2023 be approved as amended

Carried

1.5 Disclosure of Pecuniary Interest and the General Nature Thereof - N/A

1.6 Adoption of Minutes

Moved by Councillor Beleskey

Seconded by Councillor Keith

That the Minutes from the Regular Council meeting held July 18, 2023 be approved as **circulated**.

Carried

2. Public Meeting - N/A

3. Questions of Staff

3.1 In response to Mayor McGarvey's inquiry regarding facebook messages that identify the Town trail south of Champagne dock as closed, Director of Development & Protective Services Dave Thompson reported that this trail is on private property and has been for many years with current owners making development applications. Mr. Thompson noted that it is hoped that public access to trails and the waterfront will be improved in this area as part of the development process.

With respect to the angry social media posts on this issue, Councillor McCann invited the public to contact the Town office if there is something they have concerns about, and staff will get the answer to them.

3.2 In response to Mayor McGarvey's inquiry regarding an event in September, Director of Public Works Mike Kearns reported that through the Association of Ontario Road Supervisors, the local West Parry Sound Road Supervisors Association will hold a rodeo testing truck driver skills, including an obstacle course, written test, and truck inspection on Friday, September 8th at the Salt Dock. Mr. Kearns noted that 2 members of each participating Council in West Parry Sound are being recruited as judges and that the top two evaluated participants at the rodeo will be sent to the Provincial rodeo on September 20th.

3.3 In response to Councillor Borneman's inquiry regarding a policy on Development Charge deferrals, CAO Clayton Harris reported that staff had hoped to have it on the agenda for this meeting; however, the difficulty in getting the Town's solicitor to ensure

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the by-laws and agreements are appropriate, as well as a temporary staff shortage in the Finance Department, means that it will be brought forward to the September meeting of Council.

3.4 In response to Councillor Borneman's inquiry regarding accessibility challenges on Bowes Street, Mr. Kearns reported that signal light timing is being reviewed, and access buttons are being replaced, but there are some problems with retrofitting due to supply chain issues. Mr. Kearns noted that although asphalt does not meet a sidewalk design standard, it seems a preferred surface treatment for wheelchair users, and therefore as improvements are being considered for Bowes Street, accessibility needs will be taken further into account which might include a sidewalk on one side and asphalt path on the other.

3.5 In response to Councillor McCann's inquiry regarding the Salt Docks, Manager of Planning Jeremy Rand confirmed that the Town owns the property and has a lease agreement with Sifto, with a few years left on it.

3.6 In response to Councillor McCann's inquiry regarding poles on Church St., Mr. Kearns reported that new traffic poles have been installed to facilitate a mid-block crossing, since the sidewalk extends from the corner by the Firehall to the location where the poles are.

3.7 In response to Councillor McDonald's inquiry regarding the status of the gazebo at the Town dock, Mr. Kearns reported that the contractor currently busy at the Stockey Centre will start this soon.

3.8 In response to Councillor McDonald's inquiry regarding Cascade St. bridge work, Mr. Kearns reported that the project went very well, was on budget, ahead of schedule, and in a certain area used different concrete material than originally planned giving a better finished product.

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3.9 In response to Councillor McDonald's inquiry regarding rescheduled Canada Day Fireworks, Mr. Thompson reported that they will be held on Labour Day Weekend.

Councillor Ashford confirmed that they will be held on Friday, September 1st.

3.10 In response to Councillor Keith's inquiry regarding the film industry, Mr. Kearns reported that there is a sequel being shot to a previous film shot in Parry Sound with various locations in Town used including Waubuno Beach and other municipal property.

3.11 In response to Councillor McCann's inquiry regarding traffic congestion as a result of filming, Mr. Thompson reported that By-law Enforcement Officer Allison Kreuger and Manager of Parks & Recreation April McNamara have worked together to manage parking issues with the film crew parking most vehicles at the Bobby Orr Community Centre and using a shuttle to bring people back and forth.

3.12 In response to Councillor Ashford's inquiry regarding the George St development, Mr. Kearns reported that staff have received an application to install further services, and that although he made inquiries today of the developer to go over timelines, he hasn't received a response yet. Mr. Kearns noted that the developer would be encouraged to expedite the construction work on the street in order to open access completely from that end of George Street.

3.13 As follow-up, in response to Councillor Borneman's inquiry as to whether there are standards in place for developers to complete construction work that closes roads such as George Street, Mr. Kearns reported that this was the reason for his outreach to the developer today, as the road closure was planned for 8 weeks, which is well past. With respect to penalties for exceeding the closure timeline, Mr. Kearns said that the road work was undertaken as part of the development proposal, and he would connect with the Manager of Planning to determine if there were any remedies.

4. Correspondence

4.1 Fred Simpson, Clerk, Town of Mono, Support for Town of Parry Sound's Resolution 2023 - 079 calling for resources to combat opioid, mental health and homelessness crisis - Filed.

4.2 Dr. Carol Zimbalatti, Acting Medical Officer of Health, North Bay Parry Sound District Health Unit response to Parry Sound's Resolution 2023-079 - Filed

4.3 Stephen Heder, Request reopening of parking adjacent to the Salt Dock Forest - copied to Director of Public Works.

4.4 Kerri Mutrie, Request that Salt Dock Road be brought up to residential standard with sidewalks, improved lighting and posted and enforced speed limits - copied to Director of Public Works.

As follow-up to Mr. Heder's and Ms. Mutrie's correspondence requests, Councillor Ashford inquired as to why the developer was not required to install sidewalks to connect to Town sidewalks at the time of condo construction and whether/how the condo board could raise funds to complete the work now. Mr. Thompson responded that with regard to the Lighthouse condominium, part of the site plan requirement was to put in the trail that runs up alongside their property which takes it to a suitable crosswalk to Salt Dock Road to the trespass trail. In the meantime, the Town installed 5-6 parking spots adjacent to those required of the developer, which tied to the trail system which now leads down to the Salt Dock proper creating a smooth transition to the main Fitness Trail.

With respect to sidewalk installation connecting to Wood Street, Mr. Thompson noted that the further off-site from a development, the more difficult it is to require as part of the site plan development negotiation process, infrastructure, such as sidewalks, be installed.

5. Deputations - N/A

5.1 With reference to one of the questions posed during Questions of Staff (3.6), Stephen Heder noted that the sidewalk on the west side of Church Street is so high with snow in winter, that pedestrians can't access it to get to the crosswalk at Rosetta Street.

With respect to his letter regarding parking at the Salt Dock, Mr. Heder noted that in order to access the upper Rugged Trail, parking now is much further down and across the road, necessitating a return across two lanes of high speed traffic. Mr. Heder requested that parking be reinstated adjacent to the upper trail, including one spot for handicapped parking.

Mayor McGarvey noted that he has spoken with staff about future budgeting for sidewalks and lighting in this area, and that with respect to the road, it is not entirely on Town property, so a survey is required prior to construction of further infrastructure such as sidewalks and parking.

Director of Public Works Mike Kearns noted the challenge in wintertime when the trail is used additionally by snowmobiles, and anecdotally, that the snowmobile groomer has become stuck behind parked cars. Mr. Kearns clarified that the trail Mr. Heder referred to is a trespass trail on private property, and that the additional parking spaces installed as part of the Lighthouse development and placed adjacent to the Town's Fitness Trail, was thought to be a net benefit.

Councillor Borneman requested that the survey results be brought back to Council.

5.2 Kerri Mutrie addressed Council further to her correspondence, noting that the condominium corporation was not behind her letter, and that the condominium corporation says sidewalks are a Town issue. From Ms. Mutrie's condo close to the road, she reported her observations on how noisy and fast the traffic is, and the need for better lighting. Ms. Mutrie concluded her address thanking the Town for removal of the large concrete blocks at the bottom of Salt Dock Road and installing a park bench.

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6. Mayor & Councillors' Reports

Mayor & Councillors gave reports on meetings attended and matters arising.

7. Ratification of Matters From Closed Agenda

7.1 Appointment to Downtown Business Association (DBA) Board

Resolution 2023 - 107

Moved by Councillor McDonald Seconded by Councillor McCann

That Council of the Town of Parry Sound hereby appoints Kaila Stevenson to the Board of the Parry Sound Downtown Business Association (DBA)

Carried

7.2 Joint Job Evaluation Committee (JJEC) Job Evaluation Results

Resolution 2023 - 108

Moved by Councillor McDonald Seconded by Councillor Borneman

That staff be directed to calculate & remit to all applicable unionized staff retroactive payments for any positions which have increased in banding due to the 2020 JJEC all job review which was completed in May of 2023; and

That such retroactive payments be made for the time period after the payroll deposit date of October 29th, 2021, to present date for the Lead hand Operations position and the Mechanic/HEO position; from August 22, 2022, to present date for the IT Support Technician position; and from November 1, 2022, for the HEO positions; and

That such payments be made no later than the payroll deposit date of September 29, 2023.

Carried

8. Consent Agenda - N/A

9. Resolutions and Direction To Staff

9.1 Development & Protective Services

9.1.1 Unveiling of the Development Application online Mapping Tool

Spokespersons: Jeremy Rand, Manager of Planning; Rob Arteaga, Emily Holdsworth, GIS Technicians; Meghan Morrison, Planning Administrative Assistant

From a prepared power point presentation, Manager of Planning Jeremy Rand gave an overview of a new development application online mapping tool. Mr. Rand noted the project linked to the Strategic Plan's Organizational Excellence and Economic Growth Directions, by improving customer service and community engagement, continuous improvement review of processes and increasing engagement and communication with businesses. Benefits of the tool include increasing access to information and increasing options for the public, similar to the zoning mapping created in 2017. With Planning Act requirements to notify the public, this tool can pre-emptively answer questions the public may have previously posed to staff.

Mr. Rand demonstrated the tool which shows Official Plan amendments, Zoning amendments, Site Plan Agreements, Subdivision and Condominium applications and the status of each as applicable. Mr. Rand reported that the on-line tool would be going live by mid August, with information on applications going back to 2014 included.

CAO Clayton Harris suggested that this project might be considered for submission to MISA (Municipal Information Systems Association) for an award.

9.1.2 Public Washroom Hours

Spokespersons: Dave Thompson, Director of Development and Protective Services

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Mike Kearns, Director of Public Works

Resolution 2023 - 109

Moved by Councillor McCann

Seconded by Councillor Borneman

That Council receive the report on Public Washroom Hours for information.

Carried

After discussion about the public washroom hours particularly during the summer tourist season from May to Thanksgiving, the following direction was proposed:

Direction for Staff Follow-up:

Moved by Councillor Keith

Seconded by Councillor Ashford

That staff prepare a report advising council on how all public washrooms can be opened for a longer period of time, providing options and the costs involved.

Carried

9.2 CAO Office/Administration

9.2.1 Strategic Action Plan (item postponed from July 4th Council Meeting)

Spokespersons: Clayton Harris, CAO; Stephanie Phillips, Director of Finance; Mike Kearns, Director of Public Works; Dave Thompson, Director of Development and Protective Services

Resolution 2023 - 090

Moved by Councillor McDonald

Seconded by Councillor Borneman

That Council of the Town of Parry Sound adopt the Strategic Action Plan 2023 as a compendium to the 2020 - 2030 Strategic Plan as updated.

Carried

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9.2.2 No Recommended Change to DBA Boundary

Spokesperson: Rebecca Johnson, Clerk, Administration

Resolution 2023 - 110

Moved by Councillor Keith

Seconded by Councillor Ashford

That in accordance with the Parry Sound Downtown Business Association's recommendation of May 12, 2023, Council take no action on changing the DBA/BIA boundary; and

That staff be directed to provide this response to Jeff Quatham, owner of Bayside Inn.

Carried

9.2.3 Bobby Orr Hall of Fame Exhibition Ad-Hoc Committee Dissolution

Spokesperson: Caitlin Dyer, Bobby Orr Hall of Fame Curator

Resolution 2023 - 111

Moved by Councillor Ashford

Seconded by Councillor Beleskey

That Council hereby dissolves the Bobby Orr Hall of Fame Exhibition Ad-Hoc Advisory Committee as established by Resolution 2021-149, its mandate having been completed.

Carried

9.3 Finance and POA Court Services - N/A

9.4 Public Works

9.4.1 2023 Municipal Assistance Program Allocation - late request

Spokesperson: Mike Kearns, Director of Public Works, on behalf of April McNamara, Manager of Parks & Recreation

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Resolution 2023 - 112

Moved by Councillor Beleskey

Seconded by Councillor Ashford

That Council approve the 2023 Municipal Assistance Program allocations per Attachment #1, Schedule A.

Carried

9.4.2 Request for Proposal - Electric Ice Resurfacer

Spokesperson: Mike Kearns, Director of Public Works, on behalf of April McNamara, Manager, Parks and Recreation

Resolution 2023 - 113

Moved by Councillor Beleskey

Seconded by Councillor Ashford

That upon recommendation of staff, Council award the purchase of a new electric ice resurfacer to Engo Equipment Sales Inc. in the amount of \$165,000 excluding HST, and excluding the trade-in value, this being the most appropriate of qualified bids received, in terms of price, delivery and specifications.

The following amendment was proposed:

Moved by Councillor Keith

Seconded by Councillor McCann

That the following be added to the end of the resolution: "That staff be authorized to accept the standard offer on water tanks on the ice resurfacer at a reduction of \$10,000."

Amendment Carried

The amended resolution was voted on:

Carried as Amended

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9.4.3 Tender - 70 Isabella Street Storm Sewer Replacement

Spokesperson: Vinni Bonazza, Manager of Operations

Resolution 2023 - 114

Moved by Councillor Ashford

Seconded by Councillor Keith

That upon recommendation of Tatham Engineering, Council award the tender for 70 Isabella Street Storm Sewer replacement to Wayne Hall Construction Inc. (Hall), in the amount of \$466,554.27, excluding HST, this being the only qualified bid received; and

That the additional funding be allocated from Ontario Community Infrastructure Funds.

Carried

9.4.4 Tender - Winnifred St Sidewalk Installation

Spokesperson: Vinni Bonazza, Manager of Operations

Resolution 2023 - 115

Moved by Councillor

Seconded by Councillor

That upon recommendation of Tatham Engineering, Council award the tender for Winnifred Street sidewalk installation to Royal Crown Construction (Royal), in the amount of \$209,680.25, excluding HST, this being the lowest of three qualified bids received; and

That the additional funding be allocated from Ontario Community Infrastructure Funds.

Carried

By-law 2023 - 7363

Being a by-law to amend By-Law 2019-6912, the Parking and Traffic Control By-law, to include traffic control devices on Winnifred Ave.

Read a First, Second and Third time, Passed, Signed and Sealed

9.5 Other Business

9.5.1 Childhood Cancer Awareness Month

Resolution 2023 - 116

Moved by Councillor McCann

Seconded by Councillor Borneman

WHEREAS, over 800 children under the age of 15 are diagnosed with cancer each year in Canada; and

WHEREAS, 1 in 330 children will be diagnosed with cancer before their 18th birthday; and

WHEREAS, childhood cancer is the #1 cause of death by disease of Canadian children; and WHEREAS, there are over 200 types of childhood cancers not including subtypes and mutations; and

WHEREAS, childhood cancer places a tremendous financial burden on families; and

WHEREAS, over 75% of childhood cancer survivors live with at least one chronic health condition and a third of these are severe or life-threatening; and

WHEREAS, little is known about what causes childhood cancer which limits the opportunities for prevention; and

WHEREAS, additional awareness and funding for childhood cancer is needed as only 5 cents from every research dollar goes toward childhood cancer research; and

WHEREAS, annually, September is officially recognized as Childhood Cancer Awareness Month by the Province of Ontario,

NOW THEREFORE the Council of the Town of Parry Sound hereby proclaims September 1 to 30, 2023 as "CHILDHOOD CANCER AWARENESS MONTH" in the Town of Parry Sound.

Carried

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9.5.2 Hosting of OSUM in 2025 or 2026

Resolution 2023 - 117

Moved by Councillor Borneman

Seconded by Councillor McCann

That Council of the Town of Parry Sound hereby supports the hosting of the Ontario Small Urban Municipalities (OSUM) Conference in Parry Sound in either 2025 or 2026.

Carried

10. By-laws

10.1 Development and Protective Services

10.1.1 Limiting Distance Agreement - 81 North Tudhope St

Spokesperson: Mark Vandermeer, Chief Building Official

By-law 2023 - 7364

Being a By-law to authorize the Execution of a Limiting Distance Agreement with 2282722 Ontario Ltd. (81 North Tudhope St.), and 799200 Ontario Ltd. (75 North Tudhope St.)

Read a First, Second and Third time, Passed, Signed and Sealed

10.2 CAO Office/Administration

10.2.1 Northern Ontario Heritage Fund Corporation, Northern Ontario Internship Program Agreement

Spokesperson: Caitlin Dyer, Bobby Orr Hall of Fame Curator

By-law 2023 - 7365

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Being a By-law to authorize the execution of an agreement with the Northern Ontario Heritage Fund Corporation for approval of the Bobby Orr Hall of Fame Curatorial & Collections Intern.

Read a First, Second and Third time, Passed, Signed and Sealed

10.3 Finance and POA Court Services - N/A

10.4 Public Works - N/A

10.5 Other Business

10.5.1 Confirming By-law

By-law 2023 - 7366

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed

11. Adjournment

Mayor McGarvey adjourned the meeting at 9:50 PM

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

Mayor Jamie McGarvey

Clerk Rebecca Johnson