

The Corporation of The Town of Parry Sound

Council Meeting Minutes July 18, 2023

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## **Council Meeting Minutes - July 18, 2023**

7:00 PM, Parry Sound Council Chambers, 52 Seguin St. Parry Sound

### **Members Present**

Mayor McGarvey, Councillor Ashford, Councillor Beleskey, Councillor Borneman, Councillor Keith, Councillor McCann, Councillor McDonald

### **Staff Present:**

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Public Works Mike Kearns, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Manager of Operations Vinni Bonazza, Manager of Planning Jeremy Rand until the end of item 9.1.2 at 7:38 PM, Manager of Parks & Recreation April McNamara until the end of item 9.4.4 at 8:27 PM, Chief Building Official Mark Vandermeer until the end of item 10.1.1 at 8:35 PM, Economic Development Officer Vlad Shehovtsov.

## **Presentation/Announcements - N/A**

- 1. Agenda and Minutes Review**
  - 1.1 Land Acknowledgement**
  - 1.2 Additions to Agenda**
    - 1.2.1** item 9.2.2 - Appeal of Development Charge By-laws
    - 1.2.2** Resolution to move to Closed Meeting upon adjournment.
  - 1.3 Prioritization of Agenda**

**1.4 Adoption of Agenda**

**Moved by Councillor McCann**

**Seconded by Councillor Keith**

That the Council Agenda for July 18, 2023 be approved as amended.

**Carried**

**1.5 Disclosure of Pecuniary Interest and the General Nature Thereof - N/A**

**1.6 Adoption of Minutes**

**Moved by Councillor Beleskey**

**Seconded by Councillor McDonald**

That the Minutes from the Regular Council meeting held July 4, 2023 be approved as circulated.

**Carried**

**2. Public Meeting - N/A**

**3. Questions of Staff**

**3.1** In response to Councillor McCann's inquiry for the purposes of public education regarding crosswalks right of way, Director of Public Works Mike Kearns confirmed that drivers must yield to pedestrians.

**3.2** Councillor Borneman suggested to Mr. Kearns that more picnic tables should be installed on the trail and at Waubuno Beach as there do not seem to be sufficient numbers for the people using these amenities.

**3.3** In response to Councillor Keith's inquiry regarding dogs off-leash and no smoking regulations at the Old Town Beach, Director of Development & Protective Services Dave Thompson confirmed that the By-law Department has received complaints about dogs off-leash and smoking on Town trails and at beach facilities, both considered sporting and activity areas where smoking is therefore prohibited. Social media is being used as an education tool, more signage has been installed, and by-law patrols and

interaction with the public have increased including staggered shifts covering 12 hours per day. Mr. Thompson also noted that there is signage pointing the public to the Rugged Trail for off-leash opportunities.

**3.4** In response to Councillor Ashford's inquiry regarding the staff engagement program My Parry Sound, CAO Clayton Harris reported that the program was last active before COVID, and that just recently the Wellness Committee has been reconstituted and the My Parry Sound program - a photo contest with individuals wearing a My Parry Sound t-shirt in 5 different categories - will kick-off again. Mr. Harris also confirmed that updates can be provided to Council as necessary.

**3.5** In response to Councillor McDonald's request for an update on the Cascade St. bridge repairs, Mr. Kearns reported that the project is on schedule to be completed as advertised by mid-August.

**3.6** In response to Councillor Beleskey's inquiry regarding intermittent streetlight outages at the intersection of Greenwood and Edward Streets, Mr. Kearns reported that Lakeland Power provides the streetlight service and that if the public provides information on outages to staff, it can be conveyed to Lakeland to fix. Councillor Keith noted that she has been advised by Lakeland Power, that when reporting outages, it is helpful to pass on the pole number (number written on the pole), to Lakeland Power.

#### **4. Correspondence**

**4.1** Town of Minto RE: Support for Parry Sound Resolution calling for additional resources to combat opioid addiction, mental health and homelessness - Filed.

#### **5. Deputations - N/A**

#### **6. Mayor & Councillors' Reports**

Members of Council gave reports on meetings attended and matters arising.

**7. Ratification of Matters From Closed Agenda - N/A**

**8. Consent Agenda - N/A**

**9. Resolutions and Direction To Staff**

**9.1 Development & Protective Services**

**9.1.1 Habitat for Humanity Property Request**

Spokesperson: Dave Thompson, Director of Development and Protective Services

**Direction (For Staff Follow-up)**

**Moved by Councillor McCann**

**Seconded by Councillor Keith**

That staff start the process for a direct sale of property 4932 040 004 05600 to Habitat for Humanity for a current appraised amount and that all the associated costs for survey, appraisal and legal fees be paid by Habitat for Humanity; and further

That Habitat for Humanity be encouraged to consider a higher density development than a single-family detached home.

**Carried**

**9.1.2 Amendment of an Easement at 4 Pine Drive**

Spokesperson: Jeremy Rand, Manager of Planning

**Resolution 2023 - 097**

**Moved by Councillor Beleskey**

**Seconded by Councillor Keith**

WHEREAS the owners of the property municipally known as 4 Pine Drive have requested that the existing snowmobile easement on the subject lands be moved in order to facilitate the construction of a new structure on the subject lands;

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AND WHEREAS the owners have identified a new location which has been deemed acceptable by staff;

AND WHEREAS the owners have agreed to expand the use of the easement to public use;

NOW THEREFORE BE IT RESOLVED THAT Council authorises the creation of a new easement at 4 Pine Drive for the purposes of public access and that the existing snowmobile easement be removed from the title of the subject lands at the expense of the owner.

The following motion to amend was made:

**Moved by Councillor Borneman      Seconded by Councillor Beleskey**

That the following phrase be added at the end of the third "Whereas" clause:

*"as well as reducing a portion of the easement from 4.0 meters to 3.0 metres.";* and

That the following phrase be added at the end of the second "Whereas" clause:

*"identified in the SK1 drawing attached as Schedule A."*

**Carried**

The amended resolution was voted on:

**Carried as amended.**

## **9.2    CAO Office/Administration**

### **9.2.1    Update - Key Performance Objectives in Support of the Strategic Plan**

Spokespersons: Clayton Harris, CAO; Senior Leadership Team

**Resolution 2023 - 098**

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**Moved by Councillor Beleskey**

**Seconded by Councillor Keith**

That Council approve the 2023 Second Quarter progress report on the Town's Key Performance Objectives (KPOs) as set out in Attachment 1.

**Carried**

### **9.2.2 Appeal of Development Charge By-laws**

Spokespersons: Senior Leadership Team

#### **Resolution 2023 - 099**

**Moved by Councillor Keith**

**Seconded by Councillor Beleskey**

That the information contained in the report entitled "*Appeal of Development Charge By-laws*" be received for information purposes.

**Carried**

### **9.3 Finance and POA Court Services**

#### **9.4 Public Works**

##### **9.4.1 RFT-2023-004 Sewage Pumping Station #6 Upgrade/Retrofit**

Spokesperson: Mike Kearns, Director of Public Works

#### **Resolution 2023 - 100**

**Moved by Councillor McCann**

**Seconded by Councillor Borneman**

That Council accept the bid from Baseline Constructors Inc. in the amount of \$2,299,000.00 excluding HST, for upgrades to SPS#6, this bid being the lowest qualified bid, and the bid recommended by Tatham Engineering after reviewing

submissions, conducting reference checks, and comparing to their Probable Cost analysis; and

That Council approves the re-allocation of \$1,000,000.00 from the capital budget of Sewer Pumpstation 3 to Sewer Pumpstation 6 for the 2023 year; and

That Pumpstation 3 estimates will be revisited for the 2024 budget year.

**Carried**

**9.4.2 Single Source Purchase - Electric LSV**

Spokesperson: Mike Kearns, Director of Public Works

**Resolution 2022 - 101**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

That Council approves the Single Source Purchase of the Electric MaxEV LSV VIN # 2W9FA1B11NW099013 from Cubex and that the Capital Budget allocation of \$20,000.00 be applied and the remainder of the purchase price (\$18,000.00) be funded from the fleet reserve fund.

Councillor Beleskey requested a recorded vote:

	<b>Yes</b>	<b>No</b>
Councillor Ashford	X	
Councillor Beleskey		X
Councillor Borneman	X	
Councillor Keith	X	
Councillor McCann	X	

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Councillor McDonald	X	
Councillor Mayor	X	
<b>Carried</b>	<b>6</b>	<b>1</b>

**9.4.3 Louisa Street Double Surface Treatment Tender RFT-2023-005**

Spokesperson: Vinni Bonazza, Manager of Operations

**Resolution 2023 - 102**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

That Council accepts the bid from Duncor Enterprises Inc. in the amount of \$75,354.46 excluding taxes, being the lowest of two qualified bids received, for the double-surface treatment of Louisa Street, being 4319m<sup>2</sup> including the section of road west of civic address 115 to the east side of Harmony Lane.

**Carried**

**9.4.4 Bobby Orr Community Centre (BOCC) - Request for Quotation - Tables**

Spokesperson: April McNamara, Manager of Parks & Recreation

**Resolution 2023 - 103**

**Moved by Councillor McCann**

**Seconded by Councillor Borneman**

That Council accept the quotation from SchoolHouse Products Inc., for the supply and delivery of tables for the BOCC Hall & Meeting Room in the amount of \$40,096.92 including HST being the lowest, qualified bid of five (5) bids received; and

That the project overage be funded from Parks Reserve.

**Carried**

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## **9.5 Other Business**

### **9.5.1 Community Support Services Request for Support Letter**

Spokesperson: Rebecca Johnson, Clerk

#### **Resolution 2023 - 105**

**Moved by Councillor Beleskey**

**Seconded by Councillor Keith**

That the Town of Parry Sound hereby supports the Community Support Services funding application to launch a Seniors Active Living Centre Program and commits to in-kind support of between \$1000 and \$2000 for use of Town facilities, including kitchen, utilities, tables, chairs and set up of same at a mutually agreeable time between November, 2023 and March 31, 2024.

**Carried**

## **10. By-laws**

### **10.1 Development and Protective Services**

**10.1.1** Appoint additional building officials employed by an Ontario-based consultant service, and revocation of other building official appointment.

Spokesperson: Mark Vandermeer, Chief Building Official

#### **By-law 2023 - 7360**

Being a By-law to appoint Gerald Moore, Barbara Mocny, Mike McKean, and Mark Shody as Building Officials and amend other Building Official Appointment By-law

**Read a First, Second and Third time, Passed, Signed and Sealed**

### **10.2 CAO Office/Administration**

#### **10.2.1 Council & Staff Relations Policy**

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Spokesperson: Rebecca Johnson, Clerk

**By-law 2023 - 7361**

Being a By-law to Adopt a Council and Staff Relations Policy

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.5 Other Business**

**10.5.1 Confirming By-law**

**By-law 2023 - 7362**

Being a By-law to confirm the proceedings of Council.

**11. Adjournment**

At 8:45 PM, Council adjourned to a meeting closed to the public per the following:

**Resolution 2023 - 105**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

- a) security of property of property of municipality of ca proposed or pending acquisition or disposition of land for municipal or local board purposes, **(considerations for negotiated acquisition of property)**

**Carried**

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.