

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2023

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## **Council Meeting Minutes - May 16, 2023**

7:08 PM, Parry Sound Council Chambers 52 Seguin St. Parry Sound; (6:15 PM Closed)

### **Members Present**

Mayor McGarvey, Councillor Ashford, Councillor Beleskey, Councillor Borneman  
Councillor Keith, Councillor McCann, Councillor McDonald

### **Staff Present:**

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Public Works Mike Kearns,  
Director of Finance Stephanie Phillips, Director of Development & Protective Services  
Dave Thompson, Manager of Planning Jeremy Rand, Manager of Revenue & Taxation  
Rob Beaumont; Municipal Law Enforcement Officer Allison Kreuger; Manager of  
Operations Vinni Bonazza, Community Recreation Coordinator Jayme Young

Prior to the Regular Meeting, Council adjourned to a meeting closed to the public per the following resolution.

### **Resolution 2023 - 064**

**Moved by Councillor McDonald                      Seconded by Councillor McCann**

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

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c) a proposed or pending acquisition or disposition of land for municipal or local board purposes, **(Town requested easement for future amenities; potential acquisition of property);**

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, **(revenue sharing agreement);**

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, **(revenue sharing agreement);**

**Carried**

## **Presentation/Announcements**

### **1. Agenda and Minutes Review**

#### **1.1 Land Acknowledgement**

#### **1.2 Additions to Agenda**

**1.3 Prioritization of Agenda** - Mayor McGarvey moved item 10.4.3 up on Agenda.

#### **1.4 Adoption of Agenda**

**Moved by Councillor Borneman**

**Seconded by Councillor McDonald**

That the Council agenda for May 16, 2023 be approved as amended

**Carried**

#### **1.5 Disclosure of Pecuniary Interest & the General Nature Thereof** - see 10.2.1

#### **1.6 Adoption of Minutes**

**Moved by Councillor McCann**

**Seconded by Councillor McDonald**

That the Minutes from the Regular Council meeting held May 2, 2023 be approved as circulated.

**Carried**

## **2. Public Meeting - N/A**

## **3. Questions of Staff**

**3.1** In response to Councillor McDonald's inquiry regarding community response to scheduling changes with pickleball, Director of Public Works Mike Kearns reported that some people have not been happy with the change from the drop-in program to a booking system, but that others do see benefits with it especially with increased participation. Mr. Kearns acknowledged that for some, the drop in program would be convenient, but it is not always easy to schedule staff who are responsible for all amenities; and the booking system ensures that staff are scheduled accordingly. Mr. Kearns noted that the new booking system is a trial, and that if there is a drop in demand in the fall there may be a change to the system.

**3.2** In response to Councillor McCann's inquiry concerning maintenance at the Town Dock, Mr. Kearns reported that assets of the Town are inspected on a regular basis as appropriate, and staff are assessing the gazebo, picnic tables, etc, for refinishing and refurbishing.

**3.3** In response to Councillor Borneman's inquiry regarding repair of the Fitness Trail, Mr. Kearns reported that staff need locates and will complete drainage work prior to an entire resurfacing. In addition, Mr. Kearns noted that touch ups to washout areas will be completed before the long weekend.

**3.4** In response to Councillor Ashford's inquiry regarding upcoming strategic plan meetings, Director of Development and Protective Services Dave Thompson reported that focus group meetings will be held on Thursday, May 18th at the Stockey Centre at 2 PM for businesses and 4 PM for community members. Mr. Thompson encouraged individuals to attend the meetings, even if they did not RSVP already. Mr. Thompson also noted that other opportunities to participate included contributing to the survey available until this Friday on the Town website.

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**3.5** In response to Councillor Borneman's inquiry regarding recruitment and training for Firefighters, Fire Chief Dave Thompson reported that there have been big changes to the firefighter curriculum and that to have a full service fire department as required, the Town has 4 years to get all members certified to the level of NFPA (National Fire Protection Association) 1001 and 1002. The Town is currently working with its Mutual Aid partners Carling, Seguin McDougall and McKellar on a recruitment program, putting new recruits through an 80-hour course to get to the first level. Part 2 will take current members who aren't certified and get them certified over the next number of years.

**3.6** In response to Councillor Ashford's inquiry regarding status of the Cascade Street bridge repair project, Mr. Kearns reported that he received the construction schedule yesterday and plans are for signage to go up after the long weekend, mobilization at the site to start on June 5th, and work to commence on June 7th, at which time the bridge will be closed until the project completed.

**3.7** In response to Councillor Ashford's inquiry as to whether the approvals process for temporary patios might be streamlined, Manager of Planning Jeremy Rand noted that the Alcohol and Gaming Commission of Ontario (AGCO) has changed their processes and requires a Council resolution of approval for temporary patios. Mr. Rand also noted that the sidewalk patio applications received differ with respect to the surface being covered; i.e. sidewalk, parking spaces, etc. the latter which has by-law ramifications. Mr. Rand indicated that staff could write a report identifying the differences and make a recommendation on delegation of authority where there are no by-law concerns. Mr. Thompson noted that the process put in place by the Alcohol and Gaming Commission of Ontario (AGCO) is cumbersome and concurred with Mr. Rand's suggestion that staff could bring forward a report on opportunity for delegated authority.

#### **Direction for Staff Follow-up**

**Moved by Councillor Ashford    Seconded by Councillor McDonald**

That staff be directed to bring a report to Council on how efficiencies can be found in the approvals process for temporary patios.

**Carried**

#### **4. Correspondence**

**4.1** Association of Ontario Road Supervisors (AORS) - Congratulations to Manager of Operations Vinni Bonazza on obtaining Certified Road Manager certification - Filed.

**4.2** Downtown Business Association (DBA) - appreciation for Town's 2023 funding - Filed.

**4.3** Enbridge Gas - Explanation of locates charges - Filed.

#### **5. Deputations - N/A**

#### **6. Mayor & Councillors' Reports**

Mayor & Councillor gave reports on meetings attended and matters arising.

#### **7. Ratification of Matters From Closed Agenda**

#### **8. Consent Agenda - N/A**

#### **9. Resolutions and Direction To Staff**

##### **9.1 CAO Office/Administration**

##### **9.2 Finance and POA Court Services**

**9.2.1** Amendment to the Water and Sewage Servicing Fees By-law.

Spokespersons: Clayton Harris, CAO; Stephanie Phillips, Director of Finance, Mike Kearns, Director of Public Works, Dave Thompson, Director of Development and Protective Services

**Resolution 2023 - 065**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

That the information regarding amendments to the water and sewer servicing fees By-law that will be coming forward at the June 6th Council meeting be received for information purposes.

**Carried**

**9.3 Public Works**

**9.4 Development and Protective Services**

**9.4.1 Extension of Temporary Patio Permissions for Don Cherry's Restaurant, 6 Bowes**

Spokesperson: Jeremy Rand, Manager of Planning

**Resolution 2023 - 066**

**Moved by Councillor Keith**

**Seconded by Councillor Ashford**

Whereas on June 8, 2020 the Alcohol and Gaming Commission of Ontario (AGCO) permitted new patios or temporary additions to patios to provide more opportunities to local businesses while protecting health and safety, subject to municipal requirements; and

Whereas the Council for the Town of Parry Sound passed Resolution 2020-067 to permit temporary restaurant patios and opted not to enforce Zoning or Site Plan Agreements as it related to parking infractions because of these patios until January 1, 2021;

Whereas the Council for the Town of Parry Sound passed Resolution 2022-020 which extended the timelines of Resolution 2020-067 to January 2022;

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And Whereas in December 2022 the Alcohol and Gaming Commission of Ontario (AGCO) amended the provincial framework for temporary patios which comes into effect on January 1, 2023 and requires that municipal approval be obtained for licensees prior to selling or serving liquor on a temporary patio for up to eight months per calendar year;

Now therefore be it resolved that the Council for the Town of Parry Sound supports the approval for a temporary patio at Don Cherry's located at 6 Bowes Street for a period of up to 8 months expiring on January 1, 2024, to the terms noted in Resolution 2020-067.

**Carried**

**9.4.2 DiSalvos' Application to Serve Alcohol on a temporary outdoor patio - 105 James**

Spokesperson: Jeremy Rand, Manager of Planning

**Resolution 2023 - 067**

**Moved by Councillor Keith**

**Seconded by Councillor Beleskey**

WHEREAS the Alcohol and Gaming Commission of Ontario (AGCO) amended the provincial framework for temporary patios which comes into effect on January 1, 2023 and requires that municipal approval be obtained for licensees prior to selling or serving liquor on a temporary patio for up to eight months per calendar year;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Town of Parry Sound supports the approval for a temporary patio to the rear of DiSalvos Restaurant located at 105 James Street for a period of up to 8 months expiring on January 1, 2024 in order to permit alcohol sales.

**Carried**

## **10. By-laws**

### **10.1 CAO Office/Administration**

### **10.2 Finance and POA Court Services**

**10.2.1** Amendment of Fees and Charges for Servicing Dennis & Macklaim Drive to add newly created lot.

Spokesperson: Stephanie Phillips, Director of Finance / Treasurer

After first reading, Councillor McCann declared Pecuniary Interest and left the room, did not participate in discussion nor vote on the matter.

#### **By-law 2023 - 7338**

Being a by-law to amend By-law 2020-7088, a by-law to Impose Fees/Charges for the Recovery of the Cost of Capital Works Servicing Dennis and Macklaim Drive.

**Read a First, Second and Third time, Passed, Signed and Sealed**

### **10.2.2** Business Improvement Area (BIA) Levy By-law - Downtown Business Area

Spokesperson: Rob Beaumont - Manager for Revenue and Taxation/Tax Collector

#### **By-law 2023 - 7339**

Being a By-law to adopt the estimates of the Board of Management of the Downtown Parry Sound Business Improvement Area and to strike the tax rate thereon for the year 2023.

**Read a First, Second and Third time, Passed, Signed and Sealed**



**10.3 Public Works**

**10.3.1 Partnership with Science North to Deliver Youth Camp Programs at the BOCC**

Spokesperson: Jayme Young, Community Recreation Coordinator

**By-law 2023 - 7340**

Being a By-law to authorize the execution of an agreement with Science North for the delivery of education-based youth camp programming.

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.3.2 Cemetery By-law Update and Addition of 4th Columbarium at Hillcrest Cemetery**

Spokespersons Mike Kearns, Director of Public Works; Ann Hurdman, Cemetery Admin

**By-Law 2023 - 7341**

Being a By-law to establish the maintenance, management, regulation and control of the Hillcrest Cemetery and Sylvan Acres Cemetery and to repeal By-law 2020-7066.

**Read a First, Second and Third time, Passed, Signed and Sealed**

**Direction for Staff Follow-Up:**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

That staff be directed to deposit the niche purchase price into the columbarium reserve as each niche is sold.

**Carried**

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#### **10.4 Development and Protective Services**

**10.4.1** Appointment By-law - Jessica Downing as a Municipal Law Enforcement Officer.

Spokesperson: Allison Kreuger, Municipal Law Enforcement Officer

##### **By-law 2023 - 7342**

Being a by-law to appoint Jessica Downing as a Municipal Law Enforcement Officer for the provision of on call after hours Municipal Law Enforcement services.

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.4.2** Amendment to the Sign By-law 2002-4486 for the Town of Parry Sound.

Spokesperson: Allison Kreuger, Municipal Law Enforcement Officer

##### **By-law 2023 - 7343**

Being a By-law to amend the Sign By-law 2002-4486 for advertising signage at the Town Dock and Big Sound Marina

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.4.3** Zoning Amendment - Z/23/01 - 6 Harmony Lane (Roberts & Hayes)

Spokesperson: Jeremy Rand, Manager of Planning

##### **By-law 2022 - 7344**

Being a By-law to amend By-law No. 2004-4653 (The Zoning By-law), as amended, for the lands located at 6 Harmony Lane, (Roberts & Hayes)

**Read a First, Second and Third time, Passed, Signed and Sealed**

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## **10.5 Other Business**

### **10.5.1 Confirming By-law**

#### **By-law 2023 - 7345**

Being a By-law to confirm the proceedings of Council.

**Read a First, Second and Third time, Passed, Signed and Sealed**

## **11. Adjournment**

Mayor McGarvey adjourned the meeting at 8:14 PM.

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

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Mayor Jamie McGarvey

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Clerk Rebecca Johnson