

The Corporation of The Town of Parry Sound

Council Meeting Minutes April 4, 2023

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Council Meeting Minutes - April 4, 2023

7:12 PM, Parry Sound Council Chambers 52 Seguin St. Parry Sound

Members Present

Mayor McGarvey, Councillor Ashford, Councillor Beleskey, Councillor Borneman
Councillor Keith, Councillor McCann, Councillor McDonald

Staff Present:

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Public Works Mike Kearns,
Director of Finance Stephanie Phillips, Director of Development & Protective Services
Dave Thompson, Manager of Planning Jeremy Rand, Manager of Revenue & Taxation
Rob Beaumont

Prior to the Regular Meeting, Council adjourned to a meeting closed to the public per the following resolution.

Resolution 2023 - 045

Moved by Councillor McCann

Seconded by Councillor Borneman

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, **(Litigation)**

Carried

Presentation/Announcements

1. Agenda and Minutes Review

1.1 Land Acknowledgement

1.2 Additions to Agenda

1.2.1 Remedial

1.3 Prioritization of Agenda

1.4 Adoption of Agenda

Moved by Councillor McCann

Seconded by Councillor Beleskey

That the Council agenda for April 4, 2023 be approved as circulated.

Carried

1.5 Disclosure of Pecuniary Interest and the General Nature Thereof

1.6 Adoption of Minutes

Moved by Councillor McDonald

Seconded by Councillor Beleskey

That the Minutes from the Regular Council meeting held March 21, and Special Council Meeting held March 28, 2023 be approved as circulated.

Carried

2. Public Meeting

2.1 B/23-03 Consent for Severance - Artisan Construction Inc. and Marynissen

Moved by Councillor McCann

Seconded by Councillor Keith

That we do now adjourn the regular meeting and declare the public meeting open.

Carried

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Council held a public meeting to consider a proposed consent application under Section 53 of the Planning Act. After the Mayor adjourned the regular meeting and declared the public meeting open, the Clerk advised that notice had been given by prepaid first-class mail to the required prescribed agencies and property owners within 60 metres and posted on the property.

The purpose of the application is to sever the existing parcel into one severed and one retained lot. The severed lot is proposed to be 0.04 hectares in area with 8.53 metres of frontage on McFarlane Street and the retained lot is proposed to be 0.04 hectares in area with 8.53 metres of frontage on McFarlane Street.

The subject lands are legally described as Lot 10, North Side of James Street, Plan 63, in the Town of Parry Sound. The lands are municipally known as 20 McFarlane Street.

No one spoke either in favour of or in opposition to the proposed consent application.

Mr. Rand advised that comments were received by the Fire Chief who noted that the number of units need to be defined to ensure access for Police, Fire and EMS.

Mr. Rand advised that comments were also received by the Public Works Department who indicated that the lot widths are narrow and in fact less than the permitted driveway width. Snow storage and entrance/exit conflicts may be problematic. Consideration should be given to limiting the driveway widths should the separate lots be created.

Mr. Rand noted that in response to the concerns raised by the Public Works Department, Planning staff would note that there is an existing entrance permit on the property and a condition has been added requiring that the applicant demonstrate that there are no issues with the existing entrance to the satisfaction of the Public Works Department prior to the consent being finalized.

Mr. Rand advised that no other concerns have been received by internal or external agencies circulated on the application.

Moved by Councillor Ashford

Seconded by Councillor McCann

That we do now declare the Public Meeting closed.

Carried

3. Questions of Staff - N/A

4. Correspondence

4.1 John Jackson, RE: Request on behalf of Developers to delay Development Charges By-law for 6 months to permit a peer review of the Background Report - More information under Deputation item 5.3; Filed

4.2 Marianne King-Wilson, RE: Congratulations to EDO Vlad Shehovtsov on attracting record number of cruise ship visits to Parry Sound in 2023 - Filed

5. Deputations

5.1 Michael Martyn, Festival of the Sound RE: 2023 Update

Michael Martyn, Executive Director of the Festival of the Sound addressed Council with an update of Festival of the Sound activities, noting that ticket sales started yesterday, and after two days are already over 10% of ticket revenue for the year. Mr. Martyn spoke of the Festival's longstanding relationship as tenant and client of the Town, and the increasing desire to partner with the Town as corporate goals align. The Festival sees mutual benefit in making Parry Sound a place for more year-round residents. The Festival continues to expand programming in outreach and education work with the Near North District School Board, the Parry Sound Public Library, and the West Parry Sound District Museum among others, showing young people and visitors what Parry Sound has to offer and providing an opportunity for young people to stay and work, and visitors to see Parry Sound as a viable place to relocate. Mr. Martyn said that the Festival is proud to have the Town logo prominent among their partners. The first concert is the Canada Day Cruise which starts the season, and the Festival runs from July 19 to August 5th this year.

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5.2 April Denman, Amy Black, Brenda Ryan, PS Downtown Business Association (DBA) RE: 2023 Budget

April Denman, Executive Director of the DBA addressed Council noting measures taken recently to ensure the viability of the DBA. BIAs have a mandate to market downtown destinations to shop and do business through events held within the boundaries, to oversee improvements, to undertake beautification and maintenance of municipally owned lands and buildings and to advocate on behalf of the interests of BIA and its membership.

Ms. Denman noted that the Downtown Beautification Committee is chaired by Brenda Ryan, the Events Committee chaired by Amy Black, the Marketing & Social Media Committee chaired by Seanan Megyesi, and the Social Media Manager is Krista Holmes. Ms. Denman noted that committees have requested funding from the Town to ensure the beautification transformation on James St. can continue to the waterfront and that a high standard of events is maintained. Ms. Denman noted that through sponsorship and event fees, the DBA made money last year, relieving pressure on members.

Ms. Denman said that this year, the DBA is partnering with Explorer's Edge, advertising at the Toronto Boat Show and at every port on Georgian Bay through magazine and the "Discover the Waterways" app. The DBA received a \$500 bursary from OBIAA and plans to raise its own funds through cruise ship guest guided tours of downtown, using existing app "On This Spot". Ms. Denman noted that with more businesses and restaurants opening, the DBA looks forward to continued success and partnership with the Town.

Brenda Ryan, Chair of the Downtown Beautification Committee, (DBC) introduced ideas within a new Beautification Plan 2022/2023 from a prepared power point presentation. Ms. Ryan noted that the previous plan focussed on the James Street core is being extended now from Market Square Park to the waterfront incorporating the theme

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"Naturally Beautiful", and keeping in mind elements of forest, water, rocks and windswept pines in any aesthetic decisions taken.

Ms. Ryan noted that the DBC goal is create an atmosphere that attracts more people to the downtown to walk and explore the shops. This is achieved and maintained by setting a high standard of care to maintain the cleanliness of the downtown and the beauty of the new features proposed. The DBA and the Town work together to be sure that staff assigned to maintaining the downtown core understand the goals of the Beautification Plan and work to maintain a high level of cleanliness. The DBA and the Town have adopted a Memorandum of Understanding (MOU) that outlines this standard of care and assigns responsibility for specific tasks. Members of the Beautification Committee will reach out to the business owners personally to explain what that plan is trying to achieve and encourage them to take advantage of the funding available, and ensure they are aware that the façade improvement grant program extends to signage and that money is being allotted to help building owners make upgrades.

Ms. Ryan noted that main projects this year include:

- Continuing the landscaping with volunteers planting, maintaining and removing plantings from in-ground gardens at the direction of the DBC, and work with the Town to have new trees planted throughout the downtown in locations where trees have been removed or perished.
- Building and Store Front Beautification, focusing on engaging with building owners for buy-in to the importance of standard of care and façade improvement.
- Increasing inventory of Christmas decorations
- Start a process to have new banners designed to replace the existing seasonal banners used.
- Continue to encourage and allow for extension of the sidewalk out and around parking spaces for food and beverage establishments so they can create seating areas outside at no fees.

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- Windswept Pine Art Installation
- Build shade pergola structures over the “Living Room gardens” and keep a consistent black look with any street furniture such as benches, garbage receptacles, butt stations, etc.
- Re-work the information booth / public washroom area by removing the canopies which blocked the public washroom signs and remove the hut as brochures are less popular with online options more extensively used.

Amy Black, Chair of the Events Committee addressed Council from a prepared power point presentation noting that the DBA will focus on two events this year, being Downtown Parry Sound Festival - *Summer in the Sound* which was very successful last year and the Girlfriend Weekend the 3rd weekend of November.

Ms. Black noted that plans for 2023 Summer in the Sound include dividing the daytime and evening portion of the event into 2 locations: James Street during the day and down at the waterfront for the evening taking advantage of the bandshell (power, shelter, etc.) for the concert, which also opens up the street for the evening. Areas identified for improvement include need for a First Aid station, more police presence, and more volunteers. Ms. Black identified the desire of the DBA Events Committee to work together with the Town, through Town employees assisting with event cleanup and maintenance throughout the event; communication with the Town to avoid competing events; and share event information on the Town's socials, website (events calendar), etc.

Ms. Black noted that this will be the 7th year hosting the Girlfriend Weekend, and changes being considered include: Create a Friday night pub crawl focusing on local restaurants and make Saturday the shopping day with stores staying open later than usual; work with the Stockey Centre to create an event/concert to wrap up the weekend; increase workshop offerings as they have gained popularity year after year; reach out to

local organizations including the Town for sponsorship opportunities; introduce a gift wrapping station for the week and Christmas music downtown.

CAO Clayton Harris noted that EDO Officer Vlad Shehovtsov has scheduled a training at Canadore College on May 31st, open for owners to learn about how QR codes can benefit their business. Ms. Denman noted the work being undertaken to apply QR codes to a map of the downtown. Councillor McDonald expressed appreciation for the DBA's work as well as suggested consideration of erecting a digital kiosk that used QR codes. Councillor Keith expressed the hope that paper brochures would not be done away with completely and Ms. Denman noted that the paper tearoff maps are still in use.

In response to an inquiry regarding the value of design criteria, Ms. Ryan noted that some criteria are present in the form of the zoning by-law relative to scale, height and lot coverage of buildings, but that creating an actual design guideline is challenging as aesthetics can be personal. Ms. Ryan said that the DBA would like to focus more on standards of care, and work with the Town to deal with property standards and derelict buildings.

5.3 John Jackson, Development Charges (DCs)

John Jackson addressed Council regarding his request on behalf of area developers to have the proposed DC By-law deferred by 6 months in order that the background study can be peer reviewed. Mr. Jackson noted that he was in the Town's employ in the late 1980s when the Development Charges legislation first came into effect, replacing the unregulated system of lot levies, and that he worked with Cam Watson to produce the Town's original DC by-law about 30 years ago with DCs set at \$4,500. Mr. Jackson said that after about 10- or 12-years lack of growth, with not enough revenue generated to pay for the required 5-year review, the Town dropped DCs, hoping to attract development. The Town has since spent a lot of resources to attract development with an uptake about 8-10 years ago creating pressure now on services and capacity.

Mr. Jackson said that the development community recognizes that new growth should be responsible to cover the cost of strain on services; the desire is to get the numbers right. With the changed DCs legislation recognizing additional services that can be considered growth charges, the technical requirements in assessing that produced a study of more than 400 pages and the numbers are significant especially if going from 0 DCs to the kind of numbers reflected in the study. To ensure that the numbers are correct, the developers have engaged at their cost the Altus Group. In response to a question regarding any initial areas of concern with the Watson report, Mr. Jackson said that based on a preliminary review of growth projections, the Altus Group think the numbers are high.

In response to questions on timing, Mr. Jackson confirmed that Altus should be able to engage with Watson in 4 to 5 weeks and may be able to complete the peer review sooner than 6 months. Mayor McGarvey suggested the possibility of bringing the DC By-law issue back to the June 6th Council meeting, but that results of the April 11th meeting with the developers might help determine the timing.

CAO Clayton Harris noted that Council and staff have shown a commitment to work with the development community by changing the original date to bring the DC By-law to Council from April 4th to May 2nd. Mr. Harris also noted that in the event Altus basically confirms Watson's analysis and figures, the decision on DCs might be one of Council's choosing on the basis of balance, the rate that can be accommodated, and/or how it is phased in.

6. Mayor & Councillors' Reports

Mayor & Councillors reported on meetings attended and matters arising.

7. Ratification of Matters From Closed Agenda - N/A

8. Consent Agenda - N/A

9. Resolutions and Direction To Staff

9.1 CAO Office/Administration

9.2 Finance and POA Court Services

9.2.1 Ontario Regulation 284/09 - Excluded Expenses from the 2023 Budget

Spokesperson: Stephanie Phillips, Director of Finance/Treasurer

Resolution 2023 - 046

Moved by Councillor Borneman

Seconded by Councillor McDonald

That Council hereby adopts the compliance report for expenses excluded from the 2023 budget outlined in the staff Report and Recommendation "Ontario Regulation 284/09", attached as Schedule "A", as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001, S.O. 2001, c.25

Carried

9.3 Public Works

9.3.1 2022 Landfill Site Annual Report

Spokesperson: Mike Kearns, Director of Public Works

Resolution 2023 - 047

Moved by Councillor Borneman

Seconded by Councillor McDonald

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Whereas the Town of Parry Sound owns the MacFarlane Street Landfill Site which is subject to the conditions of the MECP Amended Environmental Compliance Approval No. A520201

Whereas the Closure Monitoring Report presents the former MacFarlane Street Landfill Site performance monitoring data for 2022 as completed to fulfill the conditions of Amended Provisional Environmental Compliance Approval (ECA) (No.: A520201) issued by the Ministry of the Environment, Conservation & Parks (MECP) for the post closure care of the MacFarlane Street Landfill on June 5, 2020;

Therefore, be it resolved that Council of the Town of Parry Sound hereby acknowledges receipt of the report titled:

"2022 ANNUAL REPORT Closure Monitoring Programs MacFarlane Street Landfill Site" as prepared for the Town of Parry Sound by Azimuth Environmental Consulting, Inc..

Carried

9.4 Development and Protective Services

9.4.1 Consent Applications (B23-03) – 20 MacFarlane

Spokesperson: Jeremy Rand, Manager of Planning

Resolution 2023 - 048

Moved by Councillor Keith

Seconded by Councillor Ashford

Council hereby approves Consent Application B23-03 at 20 MacFarlane Street (Artisan Construction Inc./Marynissen) to create one severed and one retained lot on the subject lands, subject to conditions as outlined in Schedule A.

Carried

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9.4.2 Consent Applications (B23-02) – 32 Great North Road (Distler)

Spokesperson: Jeremy Rand, Manager of Planning

Resolution 2023 – 038

Moved by Councillor Borneman Seconded by Councillor McCann

That Council hereby approves Consent Application B23-02 at 32 Great North Road to create two severed and one retained lot on the subject lands along with an easement for the purpose of drainage; subject to conditions of consent as outlined in Schedule A attached.

Carried

In response to Councillor Borneman's inquiry as to whether there were any tools to deal with potential liability situations created by the blasting of rock and creating drop offs on property, Manager of Planning Jeremy Rand reported that the site alteration at 32 Great North Road happened legally, and the issue before Council was of a consent application, not site alteration. Mr. Rand noted that there are ways of dealing with site alteration, through a Site Alteration By-law, which would add to the development process.

Moved by Councillor Borneman Seconded by Councillor Ashford

That staff bring to Council a report on options to deal with site alteration.

Carried

9.5 Other Business

9.5.1 Support for Bill 5, Stopping Harassment and Abuse by Local Leaders Act.

Spokesperson: Mayor McGarvey

Resolution 2023 - 049

Moved by Councillor Beleskey

Seconded by Councillor Ashford

WHEREAS Council for the Town of Parry Sound received a request from the organization *The Women of Ontario Say No*, to support Bill 5, Stop the Harassment and Abuse by Local Leaders Act, 2022

NOW THEREFORE BE IT RESOLVED that Council hereby supports Bill 5, Stop the Harassment and Abuse by Local Leaders Act, 2022, which will require the code of conduct for municipal Councillors and members of local boards to include a requirement for those Councillors and members to comply with workplace violence and harassment policies;

AND FURTHER BE IT RESOLVED that copies of this resolution be sent to Premier Doug Ford, the Minister of Municipal Affairs and Housing, MPP Graydon Smith, the Association of Municipalities of Ontario and West Parry Sound Municipalities.

Carried

9.5.2 Remedial Work re: Fallen Rock on Bowes Street

Spokesperson: Councillor McCann

Councillor McCann acknowledged that Public Works has removed the fallen rock on Bowes Street and thereby removed the danger. In response to Councillor McCann's request, Director of Public Works Mike Kearns reported further that this issue has caused staff to take a closer look at rock cuts and fractures in rock adjacent to sidewalks to ensure that any preventive work necessary is undertaken

10. By-laws

10.1 CAO Office/Administration

10.2 Finance and POA Court Services

10.2.1 2023 Budget

Spokesperson: Stephanie Phillips, Director of Finance/Treasurer

By-law 2023 - 7327

Being a By-law to Adopt the Operating and Capital Budget Estimated for the Year 2023

Read a First and Second time

Moved by Councillor Beleskey

Seconded by Councillor McCann

That alternative schedule A, (Attachment 3) which keeps the increase at 3.7% be adopted

Councillor Beleskey requested a recorded vote:

	Yes	No
Councillor Ashford		X
Councillor Beleskey	X	
Councillor Borneman		X
Councillor Keith		X
Councillor McCann	X	
Councillor McDonald	X	
Mayor McGarvey	X	
Carried	4	3

Read a Third time, Passed, Signed and Sealed.

10.3 Public Works

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10.4 Development and Protective Services

10.5 Other Business

10.5.1 Confirming By-law

By-law 2023 - 7328

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed & Sealed

11. Adjournment

Mayor McGarvey adjourned the meeting at 9:07 PM

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

Mayor Jamie McGarvey

Clerk Rebecca Johnson