

The Corporation of The Town of Parry Sound

Council Meeting Minutes January 17, 2023

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Council Meeting Minutes - January 17, 2023

7:00 PM, Parry Sound Council Chambers 52 Seguin St. Parry Sound

Members Present

Mayor McGarvey, Councillor Ashford, Councillor Beleskey, Councillor Borneman
Councillor Keith, Councillor McCann, Councillor McDonald

Staff Present:

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Development & Protective Services Dave Thompson, Director of Finance Stephanie Phillips, By-law Enforcement Officer Allison Kreuger, Manager of Planning Jeremy Rand, Manager of Human Resources Pamela Langevin

Presentation/Announcements

1. Agenda and Minutes Review

1.1 Land Acknowledgement

1.2 Additions to Agenda

1.3 Prioritization of Agenda

Council agreed to move up item 10.3.1 on the agenda.

1.4 Adoption of Agenda

Moved by Councillor Keith

Seconded by Councillor Beleskey

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That the Council agenda for January 17, 2023 be approved as amended.

Carried

1.5 Disclosure of Pecuniary Interest and the General Nature Thereof - N/A

1.6 Adoption of Minutes

Moved by Councillor Ashford

Seconded by Councillor McCann

That the Minutes from the Regular Council meeting held December 20, 2022 and Special Meeting held December 22, 2022 be approved as circulated.

Carried

2. Public Meeting

2.1 Consent Application B23-01, for Hassall Holdings Corp, 37 Joseph Street,

Moved by Councillor Ashford

Seconded by Councillor McCann

That we do declare the public meeting closed and the regular meeting reconvened.

Carried

Council held a public meeting to consider a proposed consent application under Section 53 of the Planning Act. After the Mayor adjourned the regular meeting and declared the public meeting open, the Clerk advised that notice had been given by prepaid first-class mail to the required prescribed agencies and property owners within 60 metres and posted on the property.

The purpose of the proposed consent application at 37 Joseph Street is to facilitate an easement (right-of-way) in order to recognize an existing driveway encroachment. A staff report on the matter is covered under Agenda item 9.2.1.

No one spoke in favour of nor in opposition to the proposed Consent Application.

Mr. Rand advised that he had received 1 item of correspondence to the previous application dealt with in a public meeting on December 6th, and the writer, neighbouring property owner Laura Tripp requested that the letter stand again. Mr. Rand noted that in response to Ms. Tripp's request that staff come to the property and physically identify where the land to be severed is, the applicant has provided confirmation of the location of the existing iron bar located on the driveway. This confirmation was consistent with staff's site inspection of the property and the submitted drawing. Mr. Rand reported that given this confirmation and the fact that the property will no longer be conveyed as a result of this application, staff are not recommending that an additional condition be put in place to locate the existing survey marker in relation to the existing driveway.

Moved by Councillor McCann

Seconded by Councillor Keith

That we do now declare the public meeting closed

Carried

3. Questions of Staff

3.1 In response to Councillor Keith's inquiry regarding a recent evacuation at the Bobby Orr Community Centre, Chief Administrator Officer Clayton Harris reported that in response to a gas odour from one of the HVAC systems, the site was evacuated, and the Fire Prevention Officer investigated. Through the monitoring systems, the issue was quickly isolated, repaired and the Centre reopened the next morning. Furthermore, through a Trillium grant, the BOCC HVAC units will all be replaced in the coming year.

3.2 In response to Councillor Borneman's inquiries regarding the possible use of a snowgate so as not to fill in driveways, and the potential to repair the Fitness Trail winter

surface, Chief Administrator Officer Clayton Harris reported that he would pass both items on to Director of Public Mike Kearns for comment.

3.3 In response to Councillor Ashford's request that the story regarding Public Works snow removal efforts during the December 23-24 snow storm be shared, Mr. Harris reported that Public Works employees worked many hours during this period, and were supported with food brought in by the Director. Fire Chief Dave Thompson reported that there were numerous incidents where private and public contractors stepped up. One such incident included the need for the air ambulance to access the helipad and the private contractor was unable to break open and provide clearance. Public Works staff were called and cleared it immediately, for which hospital staff have expressed great appreciation.

4. Correspondence

4.2 Trina Papalia RE: Response to Backyard Hens deputation of Dec 6, 2022. Filed

4.1 Liam Klose RE: Requesting a four-way stop at James - William and Rosetta. Referred to Director of Public Works

4.3 Parry Sound Public School Advisory Council RE: Use of MacFarlane Transfer Station as drop off for bottles/cans as fundraiser. Referred to Director of Public Works.

5. Deputations

5.1 Chamber of Commerce RE: 2023 Chamber of Commerce Budget Request

Chamber of Commerce Board member Daryl Glimps addressed Council with respect to background on the Chamber's 25% growth over the last year, expressing appreciation for the work of staff members, and area municipalities' contributions. Mr. Glimps also identified 5 Strategic Plan objectives starting in 2023 including: 1. Re-establishment of monthly meetings; 2. Website redevelopment; 3. Focus on recognition. 4. Onboarding packages for new members; and 5. Customer satisfaction surveys within the

membership. Mr. Glimps concluded his address with a request that the Town consider a financial contribution to the Chamber of Commerce for 2023.

5.2 PS Public Library Chair Tom Lundy, CEO Selena Martens, and Collections & Community Engagement Rolanda Fraser, RE: 2023 Public Library Budget Request

From a prepared power point presentation, CEO Selena Martens and Collections & Community Engagement Rolanda Fraser provided Council with highlights of Library activities over the past year, as well as information on how the Library contributes to the Town's Strategic Plan adopted in 2020, particularly with respect to Quality of Life, Economic Growth and Organizational Excellence. Ms. Martens concluded the presentation with a breakdown of the expected expenses in 2023 that contribute to the Library's request of the Town for 2023 funding.

6. Mayor & Councillors' Reports

Members of Council gave reports on meetings attended and matters arising.

7. Ratification of Matters From Closed Agenda - N/A

8. Consent Agenda - N/A

9. Resolutions and Direction To Staff

9.1 Finance and POA Court Services

9.1.1 Signing Authorities for Banking

Spokesperson: Stephanie Phillips, Director Finance/Treasurer

Resolution 2023 - 001

Moved by Councillor McDonald

Seconded by Councillor Borneman

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Whereas Council for the Corporation of the Town of Parry Sound approved Resolutions 2014-030 and 2014-228 approving signing authority to Members of Council and certain members of staff; and

Whereas changes in staff, and changes in Members of Council resulting from municipal elections have been incorporated in succeeding amending resolutions, and

Whereas there was a municipal election in October 2022 resulting in further changes to Members of Council; and

Whereas there are no changes to the position or authority levels at this time;

Now therefore Council approves that any one of the following elected officials: Mayor Jamie McGarvey, and Councillors George Ashford, Joe Beleskey, Paul Borneman, Bonnie Keith, Doug McCann, Chris McDonald, and any one of the following appointed officials: Chief Administrative Officer Clayton Harris, Director of Finance/Treasurer Stephanie Phillips, Manager of Revenue and Taxation Rob Beaumont are hereby authorized for and in the name of the Corporation from time to time to give instructions, verifications and approvals until further notice to Scotiabank:

- To draw, accept, sign, make, endorse, negotiate and dispose of all or any bills of exchange, promissory notes, cheques and orders for the payment of money; and
- To pay and receive all monies and give acquittances for the same; and
- To borrow money (whether by way of overdraft or otherwise, howsoever) mortgage, pledge, hypothecate, assign, deliver, and/or give to the same Bank as security for the monies borrowed or to be borrowed all or any of the present or future property and assets of the Corporation of every kind and whether real or personal, movable or immovable; and
- To receive from the said Bank any negotiable instruments or other property and assets of the Corporation of every kind and give receipts therefore; and

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- To execute any agreement with or authority to the Bank relating to the banking business of the Corporation either generally or with regard to any particular transaction; and
- To transact generally with the said Bank any business they may see fit; and
- To rent safety deposit boxes and have access thereto and to surrender the same; and

That Resolutions 2014-030, 2014-228, 2018-026, 2018-140 and 2019-053 and any other Resolutions of appointment not in compliance with this Resolution are hereby revoked.

Carried

9.2 Public Works

9.2.1 FONOM request for comments on NORDS funding program.

Spokesperson: Mike Kearns, Director of Public Works

Resolution 2023 - 002

Moved by Councillor McDonald

Seconded by Councillor Borneman

That Council hereby receives for information purposes the report on Staff comments to be provided to FONOM regarding the NORD funding program.

Carried

9.3 Development and Protective Services

9.3.1 Consent Application (B23-01) – 37 Joseph Street (Hassall)

Spokesperson: Jeremy Rand, Manager of Planning

Resolution 2023 - 003

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Moved by Councillor McCann

Seconded by Councillor Borneman

Council hereby approves Consent Application B23-01 at 37 Joseph Street in order to facilitate an easement (right-of-way) in favour of the adjacent parcel to the east subject to the conditions outlined in Schedule A; and

That Resolution 2022-158 approving Consent Application B22-15 is hereby revoked.

Carried

9.3.2 Backyard Hen Program

Spokesperson: Allison Kreuger, Municipal Law Enforcement Officer,

Resolution 2023 - 004

Moved by Councillor Beleskey

Seconded by Councillor Ashford

That Council hereby receives for information purposes the January 17, 2023 Report on Backyard Hen Program

Carried

9.4 Administration

9.4.1 Delegation Topics for the 2023 ROMA Conference

Spokesperson: Clayton Harris, CAO, Administration

Resolution 2023 - 005

Moved by Councillor Ashford

Seconded by Councillor Keith

That the information with respect to the Town's delegations at the 2023 ROMA conference be received for information purposes.

Carried

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9.4.2 Update - Key Performance Objectives in Support of the Strategic Plan

Spokesperson: Clayton Harris, CAO; Senior Leadership Team

Resolution 2023 - 006

Moved by Councillor Keith

Seconded by Councillor Ashford

That Council approve the 2022 Fourth Quarter progress report on the Town's Key Performance Objectives (KPOs) as set out in Schedule A.

Carried

9.4.3 2021- 2025 Multi-year Accessibility Plan

Spokesperson: Pamela Langevin, Human Resources Manager

Resolution 2023 - 007

Moved by Councillor Keith

Seconded by Councillor Ashford

That Council adopts the updated Accessibility Plan 2021-2025 attached as Schedule A.

Carried

9.5 Other Business

9.5.1 Proclamation - International Day of Zero Tolerance for Female Genital Mutilation

Spokesperson: Mayor McGarvey

Resolution 2023 - 008

Moved by Councillor McCann

Seconded by Councillor McDonald

WHEREAS International Day of Zero Tolerance for Female Genital Mutilation is an opportunity to honour everyone— including women, girls, boys, men and gender diverse

people—who is actively and courageously working towards an end to this harmful practice, and

WHEREAS 4.1 million girls are still at risk of mutilation each year, including girls in Canada, and

WHEREAS female genital mutilation (FGM) is an issue in more than 90 countries on every continent except Antarctica, and there are at least 200 million FGM survivors in the world, including an estimated 100,000 or more survivors in Canada, and

WHEREAS FGM has no benefits and causes only harm, including death, difficulties with urination, menstruation and sexual intimacy; post-traumatic stress disorder, gender dysphoria and body dysmorphia and increased maternal and child mortality—and is recognized by the United Nations and other global organizations as child abuse and an abuse of a girl's fundamental human rights, and

WHEREAS International Day of Zero Tolerance for Female Genital Mutilation is an opportunity to acknowledge and celebrate all national and international efforts, especially grassroots efforts, to achieve the United Nations Sustainable Development Goal 5, which calls for the elimination of FGM and other harmful practices by 2030, and

WHEREAS the Town of Parry Sound supports the human rights of women and girls so they can live a life free from the violence that is female genital mutilation;

We do proclaim and declare that February 6, 2023, shall be known as International Day of Zero Tolerance for Female Genital Mutilation.

Carried

10. By-laws

10.1 Finance and POA Court Services

10.1.1 Temporary Borrowing Authorization

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Spokesperson: Stephanie Phillips, Director of Finance/Treasurer

By-law 2023 - 7307

Being a by-law to authorize temporary borrowing to meet the current expenditures of the Town of Parry Sound until taxes are collected and other revenues are received.

Read a First, Second and Third time, Passed, Signed and Sealed

10.1.2 Accounts Payable and Payments Policy

Spokesperson: Stephanie Phillips, Director of Finance/Treasurer

By-Law 2023 - 7308

Being a By-law to Adopt an Accounts Payable and Payments Policy

Read a First, Second and Third time, Passed, Signed and Sealed

10.3 Development and Protective Services

10.3.1 Official Plan Amendment No. 5 and Rezoning Application Z/21-13 - 66 Waubeek Street

Spokespersons: Dave Thompson, Director of Development and Protective Services,
Planning Consultants: Ellen Ferris, MSc., BSc., MCIP, RPP and Jamie Robinson, BES,
MCIP, RPP

By-Law 2023 - 7309

Being a By-law to Adopt Official Plan Amendment No. 5 - 66 Waubeek Street

The By-law was read a first time, and the following discussion and postponing motion was made upon second and third readings:

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Town-retained Planning Consultants Ellen Ferris and Jamie Robinson provided background through a prepared PowerPoint presentation on the Official Plan and Rezoning applications which highlighted aspects of their report attached to the agenda.

Mr. Robinson responded to questions of Council including: 1) the options that Council has with respect to dealing with the proposed By-laws being approve, approve alternate version, defer or deny; 2) the options and process for appeal to the Ontario Land Tribunal by other parties and by the applicant depending respectively upon whether Council approves or denies the by-laws; 3) opinion of the consultants that the maximum height of 10.5 meters permitting 3 stories is a reasonable height for a medium or high density zoning and does not constitute a significant difference relative to what is permitted on neighbouring properties, noting that the applicant has agreed to other transition measures such as increasing the required side yard from 3 to 6 metres; 4) any required tree preservation plan and species at risk plan would need to be undertaken respectively by a qualified tree arborist and professional ecologist with specialized qualifications in species at risk work, of which the Town has the opportunity to have peer reviewed.

Other aspects brought forward by members of Council included questions or concerns about the following:

- Request for removal of approximately 1/3 of the property at the conceptual drawing treeline from the property under consideration for OP and rezoning.
- water and wastewater capacity, with a response that the watermain, close as it is to the Water Treatment Plant has more than enough capacity, and wastewater capacity is allocated at the time of building permit issuance, not allocated per Official Plan or Zoning By-law designation.
- location of the proposed housing as not convenient to amenities such as school, grocery and hardware stores, gas stations.
- traffic studies done in September and January, should be considered in June-July

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- with reference to the neighbouring area, consideration of reducing the height maximum to 2 stories.

The following motion to postpone voting on By-laws 2023-7309 and 7310 (the latter Being a By-law to amend By-law No. 2004-4653, as amended, for 66 Waubeek Street), was made:

Moved by Councillor McCann

Seconded by Councillor Beleskey

That the by-laws be deferred to the February 21st Council Meeting for Planning Consultants to consider a proposal to remove approximately 1/3 of the property at the treeline as shown on the conceptual drawing, from the property under consideration for the OPA and rezoning by-law, and that the proposed OPA and rezoning only apply to the rest of the property closest to Waubeek St.

Carried to postpone By-laws 2023-7309 and 7310 to the February 21st, 2023 Council meeting.

10.2 Public Works- N/A

10.4 Administration - N/A

10.5 Other Business

10.5.1 Confirming By-law

By-law 2023 - 7311

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed

11. Adjournment

Mayor McGarvey adjourned the Meeting at 9:35 PM

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

Mayor Jamie McGarvey

Clerk Rebecca Johnson